NOTICE REGARDING COVID-19

In accordance with public health orders, all SFCC employees, students, and visitors are required to wear a mask while on campus and to continue practicing social distancing of six feet apart.

https://www.sfcc.edu/covid/
Santa Fe Community College Annual Security Report

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Safety and Security Office

The SFCC Campus Safety & Security Office is staffed by approximately ten (10) security officers who patrol the campus 24 hours a day, 365 days a year. Security personnel are not law enforcement officers and do not have the authority to arrest individuals. Officers patrol and inspect campus grounds and facilities, investigate complaints of criminal activities and activities that violate campus policies, enforce parking regulations and respond to emergencies. They also provide staff and student escorts, assist with disabled vehicles, provide first aid, CPR and AED units, lock and unlock campus facilities, maintain the campus lost and found, and provide after-hours information.

The SFCC Safety & Security Office is located in the Main hallway of the campus, Room 101, at 6401 Richards Avenue, Santa Fe, NM 87508.

Important Numbers

<table>
<thead>
<tr>
<th>Safety &amp; Security Office</th>
<th>505-428-1224</th>
</tr>
</thead>
<tbody>
<tr>
<td>From a Campus Phone</td>
<td>Extension 1224</td>
</tr>
<tr>
<td>Safety &amp; Security Mobile</td>
<td>505-690-1477</td>
</tr>
<tr>
<td>If an emergency, local law enforcement</td>
<td>911</td>
</tr>
</tbody>
</table>

The SFCC Safety & Security Office has a close working relationship with local and state law enforcement agencies and calls upon their services as needed.

Outdoor Emergency Telephones

Outdoor emergency telephones are located across campus and are housed in highly visible blue tower lights that are located in front of the main building, by the West Wing (near handicap parking), near the Library, in the Fitness Center parking lot (2), outside the Health and Sciences building and by the Kid’s Campus (2).

Reporting a Crime or Emergency

Members of the SFCC community should immediately report criminal or suspicious activity on campus to the SFCC Safety & Security Office. For emergencies or crimes in progress, immediately call 911 (9-911 from a campus phone), then contact the Safety & Security Office. There are 20 courtesy phones in the interior hallways of the College that may be used by students and visitors. The Campus Safety & Security Office is in Room 101, just inside the main entrance to the College. On-duty Safety & Security officers can be reached by telephone at: 505-428-1224 (office); 505-690-1477 (mobile); and at extension 1224 from a campus phone. In an emergency, the Safety & Security Office can also be reached by using one of the Emergency Phones (blue light towers) that are located as indicated in the section above. The accurate and prompt reporting of crime to the Safety & Security Office ensures that they will be included in the annual crime statistic report of the College and aids in their ability to provide timely warning notices to the community when appropriate.

In addition to SFCC Campus Safety & Security, crimes may be reported to campus officials who have significant responsibility for student and campus activities—campus safety authorities. Some of these primary College officials are listed below:
With the exception of those in Counseling Services, any of these officials who become aware of crimes specified in the Clery Act are required to report them to the Safety & Security Office for inclusion in the annual crime statistics report of the College. SFCC Counselors, when acting in their professional capacity as licensed mental health professionals, are NOT required to report crimes for inclusion in the annual disclosure of crime statistics. They are encouraged, however, if and when they deem appropriate, to inform persons being counseled of the procedures to report crimes on a voluntary basis for inclusion in the annual report.

The SFCC Safety & Security Office reviews all reports of alleged criminal activity for statistical analysis and/or follow up investigation depending upon the nature and seriousness of the offense involved. Individuals reporting an alleged crime should attempt to preserve evidence that might prove a crime was committed. All criminal incidents are investigated by SFCC and may be referred to law enforcement agencies. SFCC Safety & Security Office responses include, but are not limited to:

- Immediate response to emergencies through dispatch of one or more officers;
- Investigation of reports in accordance with SFCC Safety & Security Office procedures;
- Referring alleged offenders to appropriate campus departments, such as the Student Affairs Officer; and
- Making timely warning and reports of crimes that represent a continuing threat to students and employees.

**Crime Prevention Efforts and Safety on Campus**

SFCC provides resources designed to make community members aware of safety procedures, crime prevention efforts, and to encourage individual involvement in personal safety. Resources are available through the SFCC Safety & Security Office and other departments that coordinate activities on campus. Students and employees are encouraged to be responsible for their own safety and security and the safety and security of others while on campus.
Detailed below are some of the efforts employed by the Safety & Security Office.

- **Alarm System** – SFCC has a fire alarm system to monitor facilities on campus and to enhance personal and building safety.

- **Camera System** – Security cameras are installed in various locations around campus. The system is used for crime prevention measures and also gives us the ability to retrieve applicable data in support of an investigation.

- **Crime Prevention Presentations**—Safety and Security conducts crime prevention presentations at new student/employee orientations, in various courses such as the First-Year Student Success courses, and other events upon request.

- **Escort Service** are available for students and many evening students use this service, although it is available upon request by a student as needed.

- **Lost & Found**—The Safety & Security Office operates a lost and found service for the College. Lost and found items can be dropped off and/or recovery can be made by visiting the Safety and Security Office.

- **SFCC Student Handbook**—Comprehensive handbook for students regarding various policies and procedures at the campus, which also describes code of conduct, campus safety services, emergency procedures and personal safety tips.

- **Crime Stoppers**—Anyone who has witnessed or has information about a crime and/or illegal activity should call the State Crime Stoppers at 843-STOP (843-7867) or by reporting through the mysfcc.edu portal at the following link: [https://cm.maxient.com/reportingform.php?SantaFeCC&layout_id=4](https://cm.maxient.com/reportingform.php?SantaFeCC&layout_id=4)

**Security of Campus Facilities**

Main campus buildings are open to students, faculty, staff, and visitors during regular hours: Monday- Friday from 7:00 a.m. - 10:00 p.m., Saturday from 8:00 a.m. - 8:00 p.m. and Sunday from 12:00 p.m. - 5:00 p.m. Certain campus buildings including the Kids Campus and the William C. Witter Fitness Education Center may have earlier or later opening and closing times to accommodate their constituents. The campus may also be open for special events as authorized by the senior administration. The campus is closed on holidays, over vacations and in certain circumstances as directed by the President (such as in the case of extreme weather). Exterior doors are locked at such times and access to campus facilities is generally prohibited. Persons seeking access to campus facilities during times of campus closure must receive permission from the Vice President of Academic and Student Affairs, and the Campus Safety & Security Office must be notified in advance. The College does not provide campus housing.

The Plant Operations and Maintenance Department manages the College buildings and grounds and, along with Campus Safety & Security Office, works to ensure a safe and secure campus environment. Parking lots, building entrances and main campus walkways are well-illuminated. Landscaping is maintained so that
building entrances are unscreened. Approximately ninety-seven (97) security cameras are installed across campus and monitored in the Campus Safety & Security Office.

**Missing Student Procedures**
If a member of the campus community has reason to believe that a student is missing, all possible efforts are made to locate the student to determine his or her state of health and well-being through the collaboration of campus security, local law enforcement, and the Student Affairs Officer at SFCC. The Student Affairs Officer will, if needed, contact local law enforcement to do a welfare check and for any subsequent action or follow up. SFCC does not have residential housing.

**Anonymous Reporting**
Victims and/or witnesses who wish to remain anonymous may voluntarily and confidentially report a crime for inclusion in the annual disclosure of crime statistics. Such reports can be made anonymously by using the link provided here: [https://cm.maxient.com/reportingform.php?SantaFeCC&layout_id=4](https://cm.maxient.com/reportingform.php?SantaFeCC&layout_id=4)

**Timely Warnings and Alerts**
The College will provide a timely warning to the campus community about the occurrence of a crime specified in the Clery Act when such a crime is reported to any campus security authority and is determined by the President or a designee to represent an ongoing or continuing threat to students and employees. The decision about whether to issue an alert will consider the nature of the crime, the continuing danger to the campus community and the risk that such a warning may pose to ongoing law enforcement efforts. Warnings will be issued via e-mail, emergency text message, the College Intranet (mysfcc.edu), the SFCC public website, social media (Facebook and Twitter), posted bulletins and any other means deemed appropriate considering the nature of the threat and the circumstances on campus.

**Notification to the SFCC College Community about an Immediate Threat**
SFCC will respond to emergencies in accordance with its Emergency Response Plan (Plan). The Plan, reviewed annually, provides guidance for emergency response activities and an overview of the methods of mitigation, preparedness, response, and recovery used by the College. The Plan describes SFCC’s emergency response organization and assigns responsibilities for various emergency tasks. It provides detailed emergency action guides that articulate procedures to follow in specific types of emergencies (e.g., bomb threats, active shooters, chemical spills, or fire) and emergency response actions (e.g., evacuation, lockdown, secure in place). The Plan and an easy-to-use Emergency Action Guide Flip Chart are posted on the College Intranet (mysfcc.edu) under “My Tab,” in the Emergency Preparedness channel (bottom left) and are available in every department office on campus.

SFCC employs FEMA’s National Incident Management Systems (NIMS) in managing emergencies. NIMS is both a strategy and a set of organizational arrangements for directing and controlling field operations. It is designed to effectively integrate resources from different agencies into a temporary emergency organization at an incident site that can expand and contract with the magnitude of the incident and resources on hand.

The College has two main bodies ready to activate in an emergency situation as needed, the Incident Management Team (IMT) and the Community College Emergency Response Team (C-CERT). The IMT
provides guidance and direction for emergency management programs and for emergency response and recovery operations. The IMT includes the following individuals:

- SFCC President
- Vice President of Academic and Student Affairs
- Emergency Preparedness/Safety Specialist
- Safety & Security Supervisor
- Executive Director of Human Resources
- Executive Director of Marketing and Public Relations
- Chief Information Officer
- Vice President for Finance
- Plant Operations & Maintenance Director
- Legal

The C-CERT team serves as the primary initial response unit for the College. The team includes several dozen SFCC staff and faculty members trained in first aid, CPR, light search-and-rescue and disaster triage in accordance with national standards. C-CERT team members are assigned to designated areas of the SFCC campus to help facilitate thorough evacuations.

Notification of an emergency situation may come from multiple sources. If an audible alarm (such as the fire alarm) sounds, both C-CERT and IMT are immediately activated. C-CERT members will begin evacuation procedures. IMT will report to a pre-designated room on campus that serves as Incident Command. If an immediate threat or danger is present in that area, IMT will relocate to alternative safe location.

Any member of the SFCC community or visitor to the SFCC campus who observes or otherwise becomes aware of a circumstance or incident involving a significant emergency or dangerous situation that may threaten the health and safety of individuals on campus should call 911 (9-911 from a campus phone), then call SFCC Safety & Security Office at (505) 428-1224 (x1224 from a campus phone) or (505) 690-1477. The Safety & Security Office will contact the College Emergency Preparedness & Safety Coordinator (EPC), who will activate the IMT and/or the C-CERT team as appropriate. Notification will occur via the Notify All Text Messaging (NATM) system of the College and include instructions to both teams. Similarly, if the County Emergency Manager or other outside emergency agency notifies Safety & Security Office or a key College administrator of an emergency, they will in turn notify the EPC who will activate C-CERT and/or IMT as needed.
The IMT is responsible for confirming that there is a significant emergency or dangerous situation involving an immediate threat to the health or safety of individuals on campus. It is also responsible for, among other things, establishing a communications plan, determining the level and mode of warning and risk communications, and, with the assistance of the Marketing and Public Relations Department, keeping the public, students, staff and faculty informed during emergency situations. The IMT will consult with law enforcement and other emergency services, public health officials and state and local leadership as it deems appropriate or to the extent required by law to determine what information to disseminate to what audiences via what media at different points in time.

Without delay, SFCC will notify any segments of the campus deemed to be at risk once the IMT receives confirmation that a significant emergency or dangerous situation involving an immediate threat to the health or safety of students or employees is occurring. Notification may be limited however if in the professional judgment of the IMT members (in consultation with appropriate public agencies) issuing a notification will compromise efforts to assist a victim or contain, respond to, or otherwise mitigate the emergency. The IMT will continue to assess the situation and additional segments of the community may be notified if the team determines that the situation warrants such action. The entire campus will be notified when there is at least the potential that a very large segment of the community will be affected by the situation or when a situation threatens the operation of the campus as a whole.

Notification will be issued via communication tools that may include e-mail, text messaging, the Intranet (mysfcc.edu), the SFCC public website, social media (Facebook and Twitter), posted bulletins and any other means deemed appropriate considering the nature of the threat, the circumstances on campus and the intended audience of the notification. Currently registered credit students, credit faculty members and staff members are automatically enrolled and will receive an email with instructions on how to log in to the system. The directions to choose how you want to receive notifications – through text messages*, emails and phone messages is available online at http://w2.sfcc.edu/sfcc_alert. Others who are interested in notifications regarding SFCC closures, delays and emergencies are welcome to enroll in SFCC Alert at no cost.

The College website will provide an online resource page devoted to specific information regarding the emergency. The page will be facilitated and updated by the Executive Director of Media and Public Relations and SFCC Web specialists. If the IMT deems the emergency as highly catastrophic or severe, the SFCC web page may be replaced by this resource page as a means of quickly providing information to the public. Emergency information will be disseminated to the larger community by a designated spokesperson from the Marketing and Public Relations Department under the guidance of the IMT.

**Emergency Response and Evacuation Procedures**

SFCC holds regular drills to test its emergency response and evacuation procedures as outlined in the Plan. The decision on when and how to drill is made by the Emergency Preparedness & Safety Coordinator in conjunction with the senior members of the IMT. At least one scheduled test of the

College campus-wide response and evacuation procedures is conducted annually. The test may be announced or unannounced and contains drills that test individual procedural operations (such as a test of the text messaging system) and exercises that involve coordinated response from IMT, C-CERT, Safety &
Security Office and SFCC employees, students and guests. At a minimum, the test reviews and assesses the College campus evacuation plans (though the test itself may not involve a campus-wide evacuation).

Results of all tests-including a description of the drill or exercise, the date, the time, whether the exercise was announced or unannounced, and the outcomes, are documented in writing. Each test has measurable goals (e.g., total time to evacuate, level of C-CERT response, number of non-compliant occupants, etc.) and debriefing activities are conducted to assess whether the goals were accomplished and to evaluate emergency plans and capabilities.

Evacuation drills are conducted monthly for the SFCC Kid’s Campus as required by state accrediting agencies. Staff, children, students, and guests learn the procedures and locations of the emergency exits in the building. This evacuation is coordinated by the Safety & Security Office and is unannounced. All teachers and the Director of the Kid’s Campus have current rosters with parent contact information for each classroom.

**Daily Crime Log**

The Safety & Security Office maintains a daily crime log which records incidents that occur on campus. The daily crime log includes the nature, date, time, and general location of each crime reported and the disposition of the complaint (if known at the time the log is created). The Safety & Security Office posts specific incidents in the Daily Crime Log within two business days after receiving a report of an incident. Crime report information is excluded from the log under the following circumstances:

- If posting the information jeopardizes an on-going investigation.
- If posting the information would cause a suspect to flee or evade detection.
- If posting the information could result in the destruction of evidence relating to the crime.

Once these factors are no longer present, and/or there is no longer a chance that posting the information would adversely affect any on-going investigation, the information will be posted.

The Daily Crime Log is open for public inspection at the Safety & Security Office located in the main hallway, Room 101, 6401 S. Richards Avenue, Santa Fe, NM 87508.

**Relationship with Local Police**

The SFCC Safety & Security Office has a close working relationship with local and state law enforcement agencies and calls upon their services as needed.

The Safety & Security Office at SFCC works with local, state and federal law enforcement authorities in all criminal related matters occurring on campus.

**Security on Campus Housing**

SFCC does not offer any housing on campus.
SFCC Student Code of Conduct

SFCC strives to create and maintain an environment that supports and respects all members of the learning community. In support of this commitment, the College maintains a drug-free workplace. The College prohibits the possession, use, dispensing, distribution, and manufacture of alcohol on campus. The President may make an exception to allow alcohol at a College social function by granting prior written consent. In such cases, all laws relating to the sale, purchase and distribution of alcohol must be observed, including age limits. SFCC also prohibits the possession, use, dispensing, distribution, and manufacture of any illegal substance both on campus and at any College-hosted function held off campus property. Students should not come to campus under the influence of illegal drugs or alcohol. Violations of these policies may result in discipline under the applicable Student Corrective Action and Disciplinary Action Policy up to and including expulsion. The College will also report any apparent violation of law to the appropriate law enforcement authorities.

In order to help achieve this goal, the College has established a Student Code of Conduct which sets out values, expectations and standards of behavior that apply to all students. A student who violates any provision of this Student Code of Conduct may be subject to discipline under the SFCC Student Corrective Action or Disciplinary Action Policy. The discipline imposed will depend on the severity of the violation and the circumstances of the situation. If appropriate, the College will report any activity that appears to violate any local, state or federal law to the appropriate authorities.

Student Corrective Action and Disciplinary Action

To address issues of academic misconduct or other violations of the Student Code of Conduct or other College policies, the College has established two stages of discipline. The first, Corrective Action, is meant to assist the student in meeting academic and other behavioral standards. If a student fails to resolve the concern, more serious discipline may be imposed. Disciplinary Action is meant for repeated violations that are not resolve by a student after receiving a verbal or written warning or may be used in cases where serious misconduct has occurred.

The complete Student Code of Conduct (SCC) is available online and in hard copy form in the Student Handbook. The SCC can be found online by going to the SFCC website and finding the Student Handbook link on the A-Z index and scrolling to “Student Handbook.” A copy of the Student Handbook is available to students in various locations which include the Office of Student Recruitment and Engagement, the Welcome and Advising Center, and the First-Year Experience Program.

Policy on Illegal Drugs and Alcohol

A. This policy covers all property and facilities owned, used, leased, or controlled by SFCC and any other site where SFCC business is being conducted, including motor vehicles.

B. Controlled substances are defined in Schedules I through V of the Controlled Substances Act, 21 U.S.C. 812 and implementing regulations, 21 CFR 1308.11-08.15. Controlled substances include but are not limited to, marijuana hashish, cocaine (including crack), amphetamines, heroin, PCP, hallucinogens, anabolic steroids, certain prescription, and certain controlled substance analogs. Possession, use, sale, or trafficking of controlled substances and glues is prohibited and punishable as a crime.
C. Illegal uses of alcohol include, but are not limited to, serving, buying, or drinking alcohol by a minor; assisting a minor or an intoxicated person to get alcohol; selling alcohol without a license and driving while under the influence. Possession of alcohol is prohibited on all SFCC properties and in SFCC vehicles. (The President may make an exception to allow alcohol at a college function by granting prior written consent. All laws relating to the sale, purchase and distribution of alcohol must be observed, including age limits).

D. This policy is not intended to supersede or negate any existing policies on substance abuse, student or employee discipline or any additional requirements imposed on its students, instructors, or staff by federal or state law.

E. The unlawful manufacture, distribution, dispensing, possession or use of controlled substances or alcohol on SFCC property or as part of any of its activities by any member of the SFCC community is strictly prohibited.

F. As a condition of continued registration and enrollment, all students shall abide by this policy. Violation of this policy shall result in disciplinary action, up to and including expulsion. As a condition of continued employment, all employees shall abide by this policy. Violation of this policy shall result in disciplinary action, up to and including termination.

G. SFCC’s response to any violation of this policy may include, as a total or partial alternative to disciplinary action, a requirement that the student/employee participate satisfactorily in an approved substance-abuse treatment or rehabilitation program as a condition of continued employment or registration/enrollment.

Legal Sanctions Imposed Under Federal, state, or local laws for the Unlawful Possession or Distribution of Illicit Drugs and Alcohol

A. Penalties for even the most minor violation of the New Mexico Liquor Control Act can include fines up to $300, confiscation of property and imprisonment for up to seven months. More serious violations carry greater penalties, with larger fines and longer imprisonment. Click here for more specific information regarding liquor violations in New Mexico: http://www.dps.state.nm.us/index.php/dwi-prevention/dwi-penalties/.

B. Penalties for illegal drug use can include significant fines and imprisonment. Penalties for illegal sale of drugs is greater and may include property confiscation. Alternative penalties for illegal drug and alcohol use may include mandatory community service. Violation of laws by a foreign national may result in deportation.

C. Driving or using machinery after drinking or using drugs creates the risk of injury or even death for the user and others. Penalties include criminal charges, up to and including homicide, monetary fines, as well as the loss of the driver’s license and impoundment of the vehicle. The minimum blood alcohol levels at which drivers’ licenses are revoked in New Mexico are .02% for those under 21 and .08% for those 21 and over. All drivers in New Mexico are presumed to be intoxicated at the .08% level.

D. In drug-related cases, a court may permanently suspend eligibility for federal benefits, including student financial aid. A criminal record can seriously hurt education and career opportunities.
E. As required by federal regulations, the following charts detail federal, state and local sanctions for the unlawful possession or distribution of illicit drugs. The federal drug trafficking penalties can also be found at: https://www.dea.gov/press-releases/2018/11/02/dea-releases-2018-national-drug-threat-assessment-0

### Federal Drug Legal Sanctions for Illegal Drugs

#### Federal Drug Trafficking Penalties

<table>
<thead>
<tr>
<th>DRUG/ SCHEDULE</th>
<th>QUANTITY</th>
<th>PENALTIES</th>
<th>QUANTITY</th>
<th>PENALTIES</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cocaine (Schedule II)</td>
<td>500 – 4999 gms mixture</td>
<td><strong>First Offense:</strong> Not less than 5 yrs, and not more than 40 yrs. If death or serious injury, not less than 20 or more than life. Fine of not more than $5 million if an individual, $25 million if not an individual.</td>
<td>5 kgs or more mixture</td>
<td><strong>First Offense:</strong> Not less than 10 yrs, &amp; not more than life. If death or serious injury, not less than 20 or more than life. Fine of not more than $10 million if an individual, $50 million if not an individual.</td>
</tr>
<tr>
<td>Cocaine Base (Schedule II)</td>
<td>28-279 gms mixture</td>
<td><strong>Second Offense:</strong> Not less than 10 yrs, &amp; not more than life. If death or serious injury, life in prison. Fine of not more than $8 million if an individual, $40 million if not an individual.</td>
<td>280 gms or more mixture</td>
<td><strong>Second Offense:</strong> Not less than 20 yrs, &amp; not more than life. If death or serious injury, life in prison. Fine of not more than $20 million if an individual, $100 million if not an individual.</td>
</tr>
<tr>
<td>Fentanyl (Schedule II)</td>
<td>40 - 399 gms mixture</td>
<td><strong>Second Offense:</strong> Not less than 10 yrs, &amp; not more than life. If death or serious injury, life in prison. Fine of not more than $8 million if an individual, $40 million if not an individual.</td>
<td>100 gms or more mixture</td>
<td><strong>Second Offense:</strong> Not less than 20 yrs, &amp; not more than life. If death or serious injury, life in prison. Fine of not more than $20 million if an individual, $100 million if not an individual.</td>
</tr>
<tr>
<td>Fentanyl Analogue (Schedule I)</td>
<td>10 - 99 gms mixture</td>
<td><strong>Second Offense:</strong> Not less than 10 yrs, &amp; not more than life. If death or serious injury, life in prison. Fine of not more than $8 million if an individual, $40 million if not an individual.</td>
<td>1 kg or more mixture</td>
<td><strong>2+ Prior Offenses:</strong> Life in prison. Fine of not more than $20 million if an individual, $75 million if not an individual.</td>
</tr>
<tr>
<td>Heroin (Schedule I)</td>
<td>100 - 999 gms mixture</td>
<td><strong>Second Offense:</strong> Not less than 10 yrs, &amp; not more than life. If death or serious injury, life in prison. Fine of not more than $8 million if an individual, $40 million if not an individual.</td>
<td>10 gms or more mixture</td>
<td><strong>2+ Prior Offenses:</strong> Life in prison. Fine of not more than $20 million if an individual, $75 million if not an individual.</td>
</tr>
<tr>
<td>LSD (Schedule I)</td>
<td>1- 9 gms mixture</td>
<td><strong>Second Offense:</strong> Not less than 10 yrs, &amp; not more than life. If death or serious injury, life in prison. Fine of not more than $8 million if an individual, $40 million if not an individual.</td>
<td>50 gms or more pure, or 500 gms or more mixture</td>
<td><strong>2+ Prior Offenses:</strong> Life in prison. Fine of not more than $20 million if an individual, $75 million if not an individual.</td>
</tr>
<tr>
<td>Methamphetamine (Schedule II)</td>
<td>5 - 49 gms pure or 50 – 499 gms mixture</td>
<td><strong>Second Offense:</strong> Not less than 10 yrs, &amp; not more than life. If death or serious injury, life in prison. Fine of not more than $8 million if an individual, $40 million if not an individual.</td>
<td>100 gm or more pure, or 1 kg or more mixture</td>
<td><strong>2+ Prior Offenses:</strong> Life in prison. Fine of not more than $20 million if an individual, $75 million if not an individual.</td>
</tr>
<tr>
<td>PCP (Schedule II)</td>
<td>10-99 gms pure or 100 – 999 gms mixture</td>
<td><strong>Second Offense:</strong> Not less than 10 yrs, &amp; not more than life. If death or serious injury, life in prison. Fine of not more than $8 million if an individual, $40 million if not an individual.</td>
<td></td>
<td><strong>2+ Prior Offenses:</strong> Life in prison. Fine of not more than $20 million if an individual, $75 million if not an individual.</td>
</tr>
</tbody>
</table>
### Federal Drug Trafficking Penalties

<table>
<thead>
<tr>
<th>DRUG/ SCHEDULE</th>
<th>QUANTITY</th>
<th>PENALTIES</th>
</tr>
</thead>
<tbody>
<tr>
<td>Other Schedule I &amp; II Drugs (&amp; any product containing Gamma Hydroxybutyric Acid)</td>
<td>Any amount</td>
<td><strong>First Offense:</strong> Not more than 20 yrs. If death or serious injury, not less than 20 yrs, or more than life. Fine $1 million if an individual, $5 million if not an individual.</td>
</tr>
<tr>
<td>Flunitrazepam (Schedule IV)</td>
<td>1 gm or more</td>
<td><strong>Second Offense:</strong> Not more than 30 yrs. If death or serious injury, not less than life. Fine $2 million if an individual, $10 million if not an individual.</td>
</tr>
<tr>
<td>Other Schedule III drugs</td>
<td>Any amount</td>
<td><strong>First Offense:</strong> Not more than 10 yrs. If death or serious injury, not more than 15 yrs. Fine not more than $500,000 if an individual, $2.5 million if not an individual.</td>
</tr>
<tr>
<td>All other Schedule IV drugs (other than 1 gm or more Flunitrazepam)</td>
<td>Any amount</td>
<td><strong>First Offense:</strong> Not more than 5 yrs. Fine not more than $250,000 if an individual, $1 million if not an individual.</td>
</tr>
<tr>
<td>All schedule V drugs</td>
<td>Any amount</td>
<td><strong>First Offense:</strong> Not more than 1 yr. Fine not more than $100,000 if an individual, $250,000 if not an individual.</td>
</tr>
<tr>
<td></td>
<td></td>
<td><strong>Second Offense:</strong> Not more than 2 yrs. Fine not more than $200,000 if an individual, $500,000 if not an individual.</td>
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</tbody>
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### Federal Penalties

<table>
<thead>
<tr>
<th>DRUG</th>
<th>QUANTITY</th>
<th>1ST OFFENSE</th>
<th>2ND OFFENSE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Marijuana</td>
<td>1,000 kg or more mixture; or 1,000 or more plants</td>
<td>Not less than 10 yrs, not more than life. If death or serious injury, not less than 20 yrs, not more than life. Fine not more than $10 million if an individual, $50 million if not an individual.</td>
<td>Not less than 20 yrs, not more than life. If death or serious injury, life. Fine not more than $20 million if an individual, $75 million if not an individual.</td>
</tr>
<tr>
<td>Marijuana</td>
<td>100 kg - 999 kg mixture; or 100 – 999 Plants</td>
<td>Not less than 5 yrs, or more than 40 yrs. If death or serious injury, not less than 20 yrs, not more than life. Fine not more than $5 million if an individual, $25 million if not an individual.</td>
<td>Not less than 10 yrs, not more than life. If death or serious injury, mandatory life. Fine not more than 8 million if an individual, $50 million if not an individual.</td>
</tr>
<tr>
<td>Marijuana</td>
<td>More than 10 kgs hashish; 50 – 99 kg mix. More than 1 kg of hashish oil; 50 – 99 plants</td>
<td>Not more than 20 yrs. If death or serious injury, not less than 20 yrs, not more than life. Fine $1 million if an individual, $5 million if not an individual.</td>
<td>Not more than 30 yrs. If death or serious injury, life. Fine $2 million if an individual, $10 million if not an individual.</td>
</tr>
<tr>
<td>Marijuana</td>
<td>1 – 49 plants; less than 50 kg mixture</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Hashish</td>
<td>10 kg or less</td>
<td>Not more than 5 yrs. Fine not more than $250,000 if an individual, $1 million if not an individual.</td>
<td>Not more than 10 yrs. Fine $500,000 if an individual, $2 million if not an individual.</td>
</tr>
<tr>
<td>Hashish Oil</td>
<td>1 kg or less</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
### State of New Mexico Legal Sanctions for Illegal Drugs

**NM Controlled Substances Act: Chapter 30, Section 31, Parts 1-41**

#### State of New Mexico - Trafficking controlled substances

<table>
<thead>
<tr>
<th>Activity</th>
<th>Offense Description</th>
<th>Penalty</th>
</tr>
</thead>
<tbody>
<tr>
<td>Manufacturing, sale, or distribution – 1st offense</td>
<td>2nd degree Felony</td>
<td>Fine up to $10,000, Prison up to 9 years, or both</td>
</tr>
<tr>
<td>Manufacturing, sale, or distribution – 2nd or subsequent offenses</td>
<td>1st degree Felony</td>
<td>Fine up to $15,000, Prison up to 18 years, or both</td>
</tr>
</tbody>
</table>

#### State of New Mexico - Distribution to a minor

<table>
<thead>
<tr>
<th>Substance</th>
<th>Offense Description</th>
<th>Penalty</th>
</tr>
</thead>
<tbody>
<tr>
<td>Marijuana – 1st offense</td>
<td>3rd degree Felony</td>
<td>Fine up to $5,000, Prison up to 3 years, or both</td>
</tr>
<tr>
<td>Marijuana – 2nd or subsequent Offenses</td>
<td>2nd degree Felony</td>
<td>Fine up to $10,000, Prison up to 9 years, or both</td>
</tr>
<tr>
<td>Any other controlled substance – 1st offense</td>
<td>2nd degree Felony</td>
<td>Fine up to $10,000, Prison up to 9 years, or both</td>
</tr>
<tr>
<td>Any other controlled substance – 2nd or subsequent offenses</td>
<td>1st degree Felony</td>
<td>Fine up to $15,000 Prison up to 18 years, or both</td>
</tr>
</tbody>
</table>

#### State of New Mexico - Distribution of controlled or counterfeit substances

<table>
<thead>
<tr>
<th>Substance</th>
<th>Offense Description</th>
<th>Penalty</th>
</tr>
</thead>
<tbody>
<tr>
<td>Marijuana or synthetic cannabinoids – 1st offense under 100 lbs.</td>
<td>4th degree Felony</td>
<td>Fine up to $5,000, Prison up to 18 months, or both</td>
</tr>
<tr>
<td>Marijuana or synthetic cannabinoids – 2nd or subsequent offenses under 100 lbs.</td>
<td>3rd degree Felony</td>
<td>Fine up to $5,000, Prison up to 3 years, or both</td>
</tr>
<tr>
<td>Marijuana or synthetic cannabinoids – 1st offense over 100 lbs.</td>
<td>3rd degree Felony</td>
<td>Fine up to $5,000, Prison up to 3 years, or both</td>
</tr>
<tr>
<td>Marijuana or synthetic cannabinoids – 2nd or subsequent over 100 lbs.</td>
<td>2nd degree Felony</td>
<td>Fine up to $10,000, Prison up to 9 years, or both</td>
</tr>
<tr>
<td>Any other controlled substance in Schedule I, II, III, or IV, except as listed below – 1st offense</td>
<td>3rd degree Felony</td>
<td>Fine up to $5,000, Prison up to 3 years, or both</td>
</tr>
<tr>
<td>Any other controlled substance in Schedule I, II, III, or IV, except as listed below – 2nd or subsequent offenses</td>
<td>2nd degree Felony</td>
<td>Fine up to $10,000, Prison up to 9 years, or both</td>
</tr>
<tr>
<td>Listed below – 2nd or subsequent offense</td>
<td></td>
<td></td>
</tr>
<tr>
<td>------------------------------------------</td>
<td>-----------------</td>
<td>----------------------</td>
</tr>
<tr>
<td>Any controlled substance in Schedule V</td>
<td>Misdemeanor</td>
<td>Fine $100 – $500, Jail 180 – 364 days, or both</td>
</tr>
<tr>
<td>Gamma hydroxybutyric acid (GHB) or Flunitrazepam with intent to commit a crime against that person, including criminal sexual penetration – 1st offense</td>
<td>3rd degree Felony</td>
<td>Fine up to $5,000, Prison up to 3 years, or both</td>
</tr>
<tr>
<td>Gamma hydroxybutyric acid (GHB) or Flunitrazepam with intent to commit a crime against that person, including criminal sexual penetration – 2nd or subsequent offense</td>
<td>2nd degree Felony</td>
<td>Fine up to $10,000, Prison up to 9 years, or both</td>
</tr>
<tr>
<td>Counterfeit substances in Schedule I, II, III, or IV</td>
<td>4th degree Felony</td>
<td>Fine up to $5,000, Prison up to 18 months, or both</td>
</tr>
<tr>
<td>Counterfeit substance in Schedule V</td>
<td>Petty Misdemeanor</td>
<td>Fine up to $100, Jail up to 6 months, or both</td>
</tr>
</tbody>
</table>

### State of New Mexico - Penalties for Illegal Drug Possession

<table>
<thead>
<tr>
<th>Drug Possession</th>
<th>Classification</th>
<th>Penalty</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 oz of marijuana or synthetic cannabinoids – 1st offense</td>
<td>Petty misdemeanor</td>
<td>Fine $50 – $100, Jail up to 15 days, or both</td>
</tr>
<tr>
<td>1 oz of marijuana or synthetic cannabinoids – 2nd and subsequent offenses</td>
<td>Petty misdemeanor</td>
<td>Fine $100 – $1,000, Jail up to 1 year, or both</td>
</tr>
<tr>
<td>Over 1 oz but under 8 oz of marijuana or synthetic cannabinoids</td>
<td>Misdemeanor</td>
<td>Fine $100 – $1,000, Jail up to 1 year, or both</td>
</tr>
<tr>
<td>8 oz or more marijuana or synthetic cannabinoids</td>
<td>4th degree Felony</td>
<td>Fine up to $5,000, Prison up to 18 months</td>
</tr>
<tr>
<td>For possession of Schedule I, II, III, or IV controlled substances, or analogs thereof, except for those substances listed below</td>
<td>Misdemeanor</td>
<td>Fine of $500 – $1,000, Jail up to 1 year, or both</td>
</tr>
<tr>
<td>Phencyclidine (PCP), or derivatives, salts, isomers, analogs, etc.</td>
<td>4th degree Felony</td>
<td>Fine up to $5,000, Prison up to 18 months, or both</td>
</tr>
<tr>
<td>Methamphetamines, or derivatives, salts, isomers, analogs, etc.</td>
<td>4th degree Felony</td>
<td>Fine up to $5,000, Prison up to 18 months, or both</td>
</tr>
</tbody>
</table>
Flunitrazepam, or derivatives, salts, isomers, analogs, etc. | 4th degree Felony | Fine up to $5,000, Prison up to 18 months, or both
---|---|---
Flunitrazepam, or derivatives, salts, isomers, analogs, etc. | 4th degree Felony | Fine up to $5,000, Prison up to 18 months, or both
Narcotic drugs enumerated in Schedule I or II, or derivatives, salts, isomers, analogs, etc. | 4th degree Felony | Fine up to $5,000, Prison up to 18 months, or both

State of New Mexico - Falsely obtaining or attempting to obtain controlled substances
Falsifying applications, fraud, forgery, deception, or subterfuge related to trying to obtain controlled substances | 4th degree Felony | Fine up to $5,000, Prison up to 18 months, or both

State of New Mexico - Drug paraphernalia
Unlawful possession of drug paraphernalia | Misdemeanor | Fine $50 – $100, Jail up to 1 year, or both
Delivering or providing drug paraphernalia to a minor | 4th degree Felony | Fine up to $5,000, Prison up to 18 months, or both

Local Government - City of Santa Fe
<table>
<thead>
<tr>
<th>DRUG</th>
<th>Conditions - Quantity</th>
<th>Penalty</th>
</tr>
</thead>
</table>
| Marijuana | 1 oz. or less | Civil infraction
| | | $25 fee

**Health Risks Associated with Use of Illicit Drugs and the Abuse of Alcohol**

A. Alcohol - Excessive alcohol consumption and abuse of illicit drugs can lead to certain types of cancer, pathological changes in the liver, brain, heart, and muscle which can lead to disability and death, as well as addiction, birth defects, shortened life span, stomach ulcers, phlebitis, varicose veins, and other health problems. Alcohol consumption causes a number of marked changes in behavior. Even low doses significantly impair the judgment and coordination required to drive a car safely. Low to moderate doses of alcohol also increase the incidence of a variety of aggressive acts. Moderate to high doses of alcohol cause marked impairments in higher mental functions, severely altering a person’s ability to learn and remember information. Very high doses cause respiratory depression and death. Like very high doses, sudden cessation of alcohol intake is likely
to produce withdrawal symptoms including severe anxiety, tremors, hallucinations, and convulsions. Alcohol withdrawal can be life threatening. Long-term consumption of large quantities of alcohol can also lead to permanent damage to vital organs such as the brain and the liver. Females who drink alcohol during pregnancy may give birth to infants with fetal alcohol syndrome (physical abnormalities and mental retardation). In addition, research indicates that children of alcoholic parents are at greater risk than other children of becoming alcoholics.

Alcohol is significantly involved in all types of accidents: motor vehicle, home, industrial and recreational. Alcohol and drugs are also factors in homicide assaults, rapes, suicides and family and date violence.

B. Amphetamines - Amphetamine use causes increased heart and respiratory rates, elevated blood pressure, and dilated pupils. Large doses cause rapid or irregular heartbeat, tremors, and physical collapse. An amphetamine injection creates a sudden increase in blood pressure that can result in stroke, high fever, and heart failure. An individual using amphetamines might begin to lose weight, have periods of excessive sweating, and appear restless, anxious, moody, and unable to focus. Extended use may produce psychosis, including hallucinations, delusions, and paranoia.

C. Anabolic Steroids - Anabolic steroids are a group of powerful compounds closely related to the male sex hormone testosterone. Steroid users subject themselves to more than 70 side effects ranging in severity from liver cancer to acne and including psychological as well as physical reactions. The liver and the cardiovascular and reproductive systems are most seriously affected by steroid use. In males, use can cause withered testicles, sterility, and impotence. In females, irreversible masculine traits can develop along with breast reduction and sterility. Psychological effects include very aggressive behavior known as “road rage” and depression. While some side effects appear quickly, others, such as heart attacks and strokes, may not show up for years.

D. Cocaine - Cocaine stimulates the central nervous system. The use of cocaine can cause death by cardiac arrest or respiratory failure. Its immediate effects include dilated pupils and elevated blood pressure, heart rate, respiratory rate, and body temperature. Occasional use can cause a stuffy or runny nose, while chronic use can ulcerate the mucous membrane of the nose. Cocaine can produce psychological and physical dependency, a feeling that the user cannot function without the drug. In addition, tolerance develops rapidly. Crack or free base rock is extremely addictive and its effects are felt within 10 seconds. The physical effects include dilated pupils, increased pulse rate, elevated blood pressure, insomnia, loss of appetite, tactile hallucination, paranoia, and seizures.

E. Depressants - The effects of depressants are, in many ways, similar to the effects of alcohol. Small amounts can produce calmness and relaxed muscles, but somewhat larger does can cause slurred speech, staggering gait, and altered perception. Large doses can cause respiratory depression, coma, and death. The combination of depressants and alcohol can multiply the effects of the drugs, thereby multiplying the risks. The use of depressants can cause both physical and psychological dependence. Regular use over time may result in a tolerance to the drug, leading the user to increase the quantity consumed. When regular users suddenly stop taking large doses, they may develop withdrawal symptoms ranging from restlessness, insomnia, and anxiety to convulsions and death.

F. Designer Drugs - Illegal drugs are defined in terms of their chemical formulas. To circumvent these legal restrictions, underground chemists modify the molecular structure of certain illegal drugs to
produce analogs known as designer drugs. These drugs can be several hundred times stronger than the drugs they are designed to imitate. Many of the so-called designer drugs are related to amphetamines (MDMA, X). Bootleg manufacture creates overdose and contamination risks. These substances can produce severe neurochemical damage to the brain. The narcotic analogs can cause symptoms such as those seen in Parkinson’s disease: uncontrollable tremors, drooling, impaired speech, paralysis, and irreversible brain damage. Analogs of amphetamines and methamphetamine cause nausea, blurred vision, chills or sweating, and faintness. Psychological effects include anxiety, depressions, and paranoia. As little as one dose can cause brain damage. The analogs of phencyclidine cause hallucinations, and impaired perception.

G. Hallucinogens - Lysergic acid (LSD), mescaline, and psilocybin (mushrooms) cause hallucinations. The physical effects may include dilated pupils, elevated body temperature, increased heart rate and blood pressure, loss of appetite, sleeplessness, and tremors. Sensations and feelings may change rapidly. It is common to have bad psychological reactions to LSD, mescaline, psilocybin. The user may experience panic, confusion, suspicion, anxiety, and loss of control. Delayed effects or flashbacks can occur even after use has ceased. Users of PCP report persistent memory problems and speech difficulties. Some of these effects may last 6 months to a year following prolonged daily use. Mood disorders – depression, anxiety, and violent behavior – also occur. In later stages of chronic use, users often exhibit paranoid and violent behavior. Large doses may produce convulsions and coma, as well as heart and lung failure.

H. Inhalants - The immediate negative effects of inhalants include nausea, sneezing, coughing, nosebleeds, fatigue, lack of coordination, and loss of appetite. Solvents and aerosol sprays also decrease the heart and respiratory rates and impair judgment. Amyl and Butyl nitrite cause rapid pulse, headaches, and involuntary passing of urine and feces. Long-term use may result in hepatitis or brain damage. Deeply inhaling the vapors, or using large amounts over a short time, may result in disorientation, violent behavior, unconsciousness, or death. High concentrations of inhalants can cause suffocation by displacing the oxygen in the lungs or by depressing the central nervous system to the point that breathing stops. Long-term use can cause weight loss, fatigue, electrolyte imbalance, and muscle fatigue. Repeated sniffing of concentrated vapors over time can permanently damage the nervous system.

I. Marijuana - Marijuana use leads to a substantial increase in heart rate. It impairs or reduces short-term memory and comprehension and motivation and cognition are altered. With extended use it can produce paranoia and psychosis. Smoking marijuana damages the lungs and pulmonary system. Marijuana contains more cancer-causing agents than tobacco. It also lowers male sex hormones, suppresses ovulation, and causes changes in the menstrual cycle and possibly causes birth defects. Someone who uses marijuana may have bloodshot eyes, dry mouth and throat, a poor sense of timing and increased appetite.

J. Narcotics - Narcotics initially produce a feeling of euphoria that often is followed by drowsiness, nausea, and vomiting. Users may also experience constricted pupils, watery eyes, and itching. An overdose may produce slow and shallow breathing clammy skin, convulsions, coma, and possible death. Tolerance to narcotics develops rapidly and dependence is likely. The use of contaminated syringes may result in diseases such as AIDS, endocarditis, and hepatitis. Addiction in pregnant women can lead to premature, stillborn, or addicted infants who experience severe withdrawal symptoms.
K. Unintended pregnancies and sexually transmitted diseases are often associated with alcohol and other drug abuse. Intravenous (IV) drug use is a high-risk factor for AIDS, which is a serious and often fatal disease.

L. Substance abuse negatively impacts on personal, work, and academic relationships.

For more information on the possible effects and health risks associated with the use of illicit drugs and alcohol, contact one of the Counselors on staff at SFCC.

**Campus and Community Resources for Substance Abuse Problems**

Any SFCC student who is concerned about substance-abuse can receive free, confidential assistance from a licensed Counselor on staff at SFCC. Students may receive counseling on campus or be referred to the most appropriate community agency. Employees who are concerned about substance abuse can receive confidential assistance from one of the community resources listed below or by accessing their medical plan benefits. More information about medical benefits is available in the NMPSIA guide.

**Other community resources include** (all are in Santa Fe unless noted otherwise):

- Christus St. Vincent Care Connection Program 505 995-9550
- Christus St. Vincent Sobering Center 505-913-4330
- New Mexico Treatment Services LLC 505-982-2129
- Santa Fe Recovery Center 505-471-4985
- The Life Link 505-438-0010
- Turning Point Recovery Center (Albuquerque) 505 217-1717

SFCC received the Title V grant allowing the College to hire a full-time Student Resource Coordinator. The resources available as a result of the grant allows SFCC to proactively work with students to educate and inform them about resources regarding alcohol and drug abuse. Also provide assistance to seek food, housing and other personal help

- Collaborated with Office of Student Development at three drive-up and on campus events took place during the 2020-21 academic year with information on alcohol, tobacco, and other drugs. The drive-up events focused on educating the student population on health issues, legal issues, and legal consequences related to drug and alcohol use, as well as where to get help with addictions.

<table>
<thead>
<tr>
<th>Date</th>
<th>Program</th>
<th>Description</th>
<th>Campus Population</th>
</tr>
</thead>
<tbody>
<tr>
<td>January – February 2021</td>
<td>Student Development Event – Welcome Back Days and Black History Month</td>
<td>Gave out flyers introducing the new Student Resource Center and its services.</td>
<td>150 students participated</td>
</tr>
<tr>
<td>March 2021</td>
<td>Student Development Event – St. Patrick’s Day</td>
<td>Gave out flyers introducing the new Student Resource Center and its services.</td>
<td>113 students participated</td>
</tr>
</tbody>
</table>
June 2021  | Student Development on Campus Event and Summer Welcome Back | Gave out snack bags to include DWI awareness tools, flyers, and brochures. | 100 students participated 40 students participated

**Activities and Programs to Educate Students on the Dangers of Alcohol and Substance Abuse**

- SFCC Student Handbooks policies and messages regarding the dangers of alcohol and illegal drugs
- DWI Awareness & flyers are posted around campus
- SF Alliance and NM OpioidHUB flyers are posted around campus
- Twelve Drive-up, on campus, or virtual events took place during the 2020-21 academic year with information on alcohol, tobacco, and other drugs. The drive-up events focused on educating the student population on health issues, legal issues, and legal consequences related to drug and alcohol use, as well as where to get help with addictions.

<table>
<thead>
<tr>
<th>Date</th>
<th>Program</th>
<th>Description</th>
<th>Campus Population</th>
</tr>
</thead>
<tbody>
<tr>
<td>September - October 2020</td>
<td>Student Development held 5 Events for Monday Funday and Tasty Tuesday events around the city of Santa Fe</td>
<td>Gave out food and DWI awareness flyers and brochures on alcohol, tobacco, and other drugs</td>
<td>460 students participated</td>
</tr>
<tr>
<td>November 2020</td>
<td>Student Development held a Thanksgiving event</td>
<td>Gave out food and DWI awareness flyers and brochures on alcohol, tobacco, and other drugs. Gave out stress balls that encouraged people to not drive and drive</td>
<td>107 students participated</td>
</tr>
<tr>
<td>January – February 2021</td>
<td>Student Development Event – Welcome Back Days and Black History Month</td>
<td>Gave out food and Starbucks gift cards along with DWI awareness flyers and brochures on alcohol, tobacco, and other drugs.</td>
<td>150 students participated</td>
</tr>
<tr>
<td>March 2021</td>
<td>Student Development Event – St. Patrick’s Day</td>
<td>Video on DWI awareness, flyers, and brochures to encourage students to have fun but to be safe. Find a alternative solution to not drive and drink.</td>
<td>113 students participated</td>
</tr>
</tbody>
</table>
April 2021  |  Student Development Event – Easter Celebration  |  Food drive to include DWI awareness tools, flyers, and brochures. Stress balls encourage students to not drive and drive  |  100 students participated 

June 2021  |  Student Development on Campus Event and Summer Welcome Back  |  Gave out snack bags to include DWI awareness tools, flyers, and brochures.  |  100 students participated 40 students participated

**Campus and Community Resources for Substance Abuse Problems**

Any member of the SFCC community who is concerned about substance-abuse can receive free, confidential assistance from a licensed professional clinical SFCC Counselor. Students may receive counseling on campus or be referred to the most appropriate community agency.

Other community resources include (all are in Santa Fe unless noted otherwise):

<table>
<thead>
<tr>
<th>Resource</th>
<th>Phone Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>Christus St. Vincent. Care Connection</td>
<td>505 995-9550</td>
</tr>
<tr>
<td>Christus St. Vincent Sobering Center</td>
<td>505 913-4330</td>
</tr>
<tr>
<td>New Mexico Treatment Services LLC</td>
<td>505 982-2129</td>
</tr>
<tr>
<td>Santa Fe Recovery Center</td>
<td>505 471-4985</td>
</tr>
<tr>
<td>The Life Link</td>
<td>505 438-0010</td>
</tr>
<tr>
<td>Alcohol Anonymous</td>
<td>505-982-8932</td>
</tr>
<tr>
<td>Turning Point Recovery Center (Albuquerque)</td>
<td>505 217-1717</td>
</tr>
</tbody>
</table>

**Prevention & Awareness Programs Related to Sexual Violence and Violence Against Women Act 2018-19**

It is the policy of SFCC to offer programming to prevent domestic violence, dating violence, sexual assault (including stranger and known offender assaults), and stalking each year. Educational programs are offered to raise awareness for all incoming students and employees, and are conducted during New Student Orientation, New Employee Orientation, and throughout an incoming student’s first semester. These programs and others offered throughout the year include strong messages regarding not just awareness, but also primary prevention including normative messaging, environmental management, and bystander intervention. SFCC student policies on sexual misconduct are reviewed during New Student Orientation and are included in the Student Handbook.

Bystander engagement is encouraged through safe and positive intervention techniques and by empowering third-party intervention and prevention such as calling for help, using intervention-based apps, identifying allies, and/or creating distractions. Bystander empowerment training
highlights the need for those who intervene to ensure their own safety in the intervention techniques they choose and motivates them to intervene as stakeholders in the safety of the community when others might choose to be bystanders.

Programs also offer information on risk reduction that strives to empower victims, how to recognize warning signals and how to avoid potential attacks and do so without victim-blaming approaches.

Throughout the year, ongoing awareness and prevention campaigns are directed to students and employees, including faculty. These efforts often take the form of campaigns, emails, guest speakers and special events.

In the event that sexual misconduct, gender-based violence or the crimes of sexual assault, stalking, dating violence, or domestic violence do occur, SFCC takes the matter very seriously. SFCC employs interim protection measures such as interim suspension and/or no contact orders in any case where a student, or employee’s behavior represents a risk of violence, threat, pattern, or predation.
Workshops and Prevention Activities

<table>
<thead>
<tr>
<th>Date</th>
<th>Program</th>
<th>Description</th>
<th>Campus Population</th>
</tr>
</thead>
<tbody>
<tr>
<td>January 2018</td>
<td>Nursing 101 – Stress Management and Self-Care</td>
<td></td>
<td>30 students 3 faculty</td>
</tr>
<tr>
<td>March 16, 2018</td>
<td>Safeguarding Our Students Training</td>
<td>Session includes information about policy and procedure regarding substance use on campus and counseling referral process.</td>
<td>20 Faculty &amp; Staff</td>
</tr>
<tr>
<td>May 1, 2018</td>
<td>SF Alliance</td>
<td>Suicide Awareness &amp; Prevention</td>
<td>15 Students</td>
</tr>
<tr>
<td>September 2018</td>
<td>Suicide Prevention Resource Table</td>
<td>Including some resources for drug/alcohol abuse</td>
<td>All members of campus</td>
</tr>
<tr>
<td>October 2018</td>
<td>National Domestic Violence Awareness</td>
<td>Resource Table</td>
<td>All members of campus</td>
</tr>
</tbody>
</table>

Releasing Student Information

With the passage of the USA PATRIOT anti-terrorism act (Public Law, 107-56) FERPA, Family Educational Rights and Privacy Act was amended to accommodate student information requests from law enforcement authorities investigating terrorism. Specifically, the new amendment to FERPA allows a U.S. Assistant Attorney General or a higher-ranking official to obtain a court order for release of student records on the basis of a certification. Institutions responding to such court orders “shall not be liable to any person for good faith disclosure of education records.” Since the President’s signing of the PATRIOT act on 10/26/2001, a subpoena or court order should now accompany all law enforcement requests for nonconsensual releases of non-directory information. Nonconsensual release of private student information, unless pursuant to a subpoena or court order or otherwise authorized under a separate provision of law, could expose institutions to significant legal consequences. Please note that release of directory information for students who have not opted out is allowed. For more information about
FERPA, see the Department of Education website. (http://www.ed.gov/index.jhtml).

**Sex Offender Registry**

In New Mexico convicted sex offenders must register with the Sex Offender Registry (Registry). The Registry was established to NMSA 1978, 29-11A-7 of the New Mexico Criminal and Traffic Law Manual. Every person convicted of an offense on or after July 1, 1995, for which registration is required, shall be required as part of the sentence imposed upon conviction to register and reregister with the county sheriff’s offices.

In addition, all persons convicted of violations under the laws of the United States or any other state substantially similar to an offense for which registration is required shall provide to the local county sheriff’s office of all necessary information for inclusion in the New Mexico Department of Public Safety Registry within thirty days of establishing a residence within New Mexico. Any person required to register shall be required to reregister within ten (10) days following any change of residence.

Additionally, New Mexico law requires convicted sex offenders who take classes at SFCC to register their enrollment status with the Registrar of the College. This information is maintained in the Records Office. Pursuant to federal law, SFCC is responsible for advising the campus community where to obtain law enforcement agency information concerning registered sex offenders. Such information can be found on the New Mexico Department of Public Safety Sex Offender Registry at http://www.nmsexoffender.dps.state.nm.us/.

Related information may be found at:


**Fire Safety Log & Report**

SFCC is not a residential campus and therefore a fire safety report is not included with the Annual Security Report. However, the Safety & Security Office maintains a fire safety log and a report of all fire incidents that occur on the campus. This information is available in the Safety & Security Office located in the main hallway of the campus, Room 101, 6401 Richards Avenue, Santa Fe, NM 87508.

**Procedures Victims Should Follow if a Crime of Sexual Assault, Domestic Violence, Dating Violence or Stalking Has Occurred.**

If a student is accused of sexual misconduct, other gender-based violence, or the crimes of rape, sexual assault, sexual harassment, stalking, dating violence, or domestic violence, s/he is subject to action in accordance with the SFCC Corrective Action and Disciplinary Action Policy and may be subject to arrest and prosecution.

A student wishing to officially report such an incident may do so by contacting any of the following offices:

- **Campus Safety & Security Office** at 428-1224;
- **Counseling Services** at 428-1682 or 428-1839; or
- **Student Affairs Officer** at 428-1014.
A student wishing to officially report such an incident and/or anyone with knowledge about sexual misconduct or gender-based violence or the crimes of rape, sexual assault, sexual harassment, stalking, dating violence, or domestic violence is encouraged to report it immediately. Protective measures for victims are available from the campus whether a victim chooses to report to local and/or campus law enforcement, and irrespective of whether a victim pursues a formal complaint through the SFCC resolution process.

In addition to the Safety & Security Office, crimes may be reported to these College officials:

<table>
<thead>
<tr>
<th>Officer</th>
<th>Phone</th>
<th>Room</th>
</tr>
</thead>
<tbody>
<tr>
<td>President</td>
<td>(505) 482-1201</td>
<td>103</td>
</tr>
<tr>
<td>Student Affairs Officer</td>
<td>(505) 428-1014</td>
<td>119</td>
</tr>
<tr>
<td>Counseling Services</td>
<td>(505) 428-1682</td>
<td>201</td>
</tr>
<tr>
<td>Registrar</td>
<td>(505) 428-1264</td>
<td>203</td>
</tr>
<tr>
<td>Director, Office of Student Development</td>
<td>(505) 428-1681</td>
<td>311L</td>
</tr>
<tr>
<td>Executive Director, Office of Human Resources</td>
<td>(505) 428-1203</td>
<td>309L</td>
</tr>
</tbody>
</table>

If you are the victim of sexual misconduct, gender-based violence or the crimes of rape, acquaintance rape, sexual assault, sexual harassment, stalking, dating violence, or domestic violence, some or all of these safety suggestions may guide you after an incident has occurred:

1. Go to a safe place and speak with someone you trust. Tell this person what happened. If there is any immediate danger, contact ext. 1224 if you are on campus or call 911 if you are off campus.
2. Consider securing immediate professional support (e.g.: counseling, victim advocacy, medical services, etc.) to assist you in the crisis.
3. If you are on campus during regular business hours, you may go to Counseling Services in room 201 for support and guidance. These are confidential resources.
4. For your safety and well-being, immediate medical attention is encouraged. Further, in the case of rape or sexual assault, being examined as soon as possible (ideally within 120 hours) is important. The hospital will arrange for a specific medical examination at no charge.
5. To preserve evidence, it is recommended that you do not bathe, shower, douche, eat, drink, smoke, brush your teeth, urinate, defecate or change clothes before receiving medical attention. Even if you have already taken any of these actions, you are still encouraged to have prompt medical care, and evidence may still be recoverable.
6. Typically, if police are involved or will be involved, they will obtain evidence from the scene, and it is best to leave things undisturbed until their arrival. They will gather bedding, linens or unlauned clothes and any other pertinent articles that may be used for evidence. It is best to allow police to secure items in evidence containers, but if you are involved in transmission of items of evidence, such as to the hospital, secure them in a clean paper bag or clean sheet, to avoid contamination.
7. If you have physical injuries, photograph or have them photographed, with a date stamp on the photo.
8. Record the names of any witnesses, and their contact information. This information may be
helpful to the proof of a crime, to obtain an order of protection or to offer proof of a campus policy violation.

9. Try to memorize details (physical description, names, license plate number, car description). Even better, write notes to remind you of details if you have time and the ability to do so.

10. If you obtain external orders of protection (e.g. restraining orders, injunctions, protection from abuse), please notify Safety & Security Office at ex. 1224 so that those orders can be in place and observed on campus.

11. Even after the immediate crisis has passed, consider seeking support from counselors and/or the local rape crisis center.

12. SFCC is able to offer reasonable academic accommodations, escorts, no contact order compliance, Counseling services access and other supports and resources as needed by a victim.

Procedures for Disciplinary Action in Cases of Dating Violence, Domestic Violence, Sexual Assault or Stalking.

Reporting Acts of Sexual Violence
The College urges any individual who has experienced sexual violence or misconduct, or has knowledge about an incident of sexual violence or misconduct, to make an official report.

In order for the College to respond effectively to individuals who have experienced sexual violence or misconduct, SFCC staff and faculty who receive information about a person who has experienced sexual violence or misconduct must report the information to Vice President of Academic and Student Affairs/Title IX Coordinator within 24 hours, or as soon as reasonably practicable, by calling the office of the VPASA/Title IX Coordinator at (505) 428-1372.

Jurisdiction
The Vice President of Academic and Student Affairs /Title IX Coordinator or designee is not a law enforcement agency. As such, while it is charged with investigating allegations of sexual violence and misconduct as provided in this policy, the Vice President of Academic and Student Affairs/Title IX Coordinator or designee and SFCC do not enforce criminal statutes. Enforcement of criminal statutes is the sole jurisdiction of law enforcement agencies. The information received from an individual will be reviewed and a determination will be made regarding how to proceed with the investigation.

Off-campus Conduct
Conduct that occurs off-campus can be the subject of a complaint or report and will be evaluated to determine whether it implicates this policy or the Student Code of Conduct Policy 2-1. If off-campus sexual violence has continuing effects that create a hostile environment on campus for an individual who has experienced sexual violence or misconduct, the College will take interim measures to address the campus needs of the students involved.

Interim Measures
The Vice President of Academic and Student Affairs/Title IX Coordinator or designee has the authority to:

1. implement interim measures which stay in place until the end of any review or appeal
process;
2. impose a “no contact” order, which typically directs the complainant and respondent not to have contact with each other, either in-person or through electronic communication, pending the investigation and resolution of a complaint;
3. arrange for changes in academic situations as needed; and
4. implement other interim measures before the final outcome of the investigation and afterwards as needed.

Protocol to Follow if Sexual Violence or Misconduct Happens to You

1. **IF YOU ARE IN DANGER, DIAL 911 FOR ASSISTANCE.**
2. If you are on the SFCC campus, you may contact Safety & Security Office (428-1224) for immediate assistance. If you are calling from off campus in Santa Fe, you may dial the Regional Dispatch Office (428-3720) and you will be connected with the Santa Fe City and/or County Police Department.
3. You may also want to call a trusted family member or a friend.
4. Seek medical attention. If you have serious injuries, seek emergency medical attention at a medical facility such as your doctor’s office, urgent care centers or the hospital. In the Santa Fe area, you can contact SANE (Sexual Assault Nurse Examiners) at (505) 989-5952 for information about receiving a sexual assault examination. You can also contact the Rape Crisis Center of Central New Mexico at (505) 266-7711 or (888) 881-8282. The Rape Crisis hotline is available 24 hours a day, 7 days a week, and 365 days a year. An advocate from Rape Crisis Center will accompany you to a sexual assault examination at the office of the Sexual Assault Nurse Examiners.
5. All those who have experienced a crime have the right to report a crime to police at any time, regardless of when it occurred. However, the sooner you file a report of a sexual assault, the better the chances that helpful evidence can be collected to support a criminal case, that you will be able to convey a clear account of what happened, and that police will be able to identify and speak with witnesses.

Written Notification

Procedurally, when SFCC receives a report of sexual misconduct, gender-based violence, or other sex or gender discrimination, the Title IX Coordinator is notified. If the victim wishes to access local community agencies and/or law enforcement for support, SFCC will assist the victim in making these contacts. The VPASA/Title IX Coordinator or designee will offer assistance to victims in the form of interim or long-terms measures such as opportunities for academic accommodations, visa and immigration assistance, changes in on-campus working situations and other assistance as may be appropriate and available on campus or in the community (such as no contact orders, campus escorts, targeted interventions, etc.). If the victim so desires, they will be connected with a SFCC Counselor on- or off-campus, as well as an on- or off-campus victim’s advocate. No victim is required to take advantage of these services and resources, but SFCC provides them in the hopes of offering help and support without condition or qualification.

A summary of rights, options, supports and procedures, in the form of this document, is provided to all victims, whether they are a student, employee, guest or visitor.
Investigation and Disciplinary Protocol

The Vice President of Academic and Student Affairs/Title IX Coordinator or designee reviews the report to determine whether an investigation under SFCC Policy 2-28 is appropriate and to determine where to assign the investigation. This review and assignment process will usually occur within 1 - 3 business days of receipt of the report.

The assigned investigator(s) meets with the reporting party (referred to as “Complainant,” unless the report is submitted by a third party) and responding party (referred to as “Respondent”) to determine scope of investigation and explain procedure. These initial meetings will usually occur within 1 - 5 days of being assigned the investigation.

The assigned investigator(s) gathers evidence from parties and analyzes the evidence to determine if it demonstrates that a violation of SFCC policy more likely than not occurred, referred to as the “preponderance of the evidence” standard. The investigator will then issue an investigation report and recommendation to the Vice President of Academic and Student Affairs/Title IX Coordinator, within 45 days of being assigned the investigation. For good cause shown and with written notice to the Complainant and the Respondent, that time may be extended.

Within five (5) business days of receiving the investigation report and recommendation, the Vice President of Academic and Student Affairs/Title IX Coordinator, or their designee, will issue the Results of the investigation and disciplinary proceeding. For purposes of this policy, Results means any initial, interim, and final decision and will include any sanctions imposed by the institution and the rationale for the result and sanctions. The Complainant and the Respondent will simultaneously receive, in writing, notification of the Result, the appeal procedures, any change in the Result, and when the Result becomes final. If the Vice President of Academic and Student Affairs/Title IX Coordinator or designee finds, by a preponderance of the evidence that this SFCC Policy 2-28 was violated, a Letter of Intent to Discipline will be issued to the Respondent.

Upon receipt of the Result, Complainant and Respondent have five (5) working days to submit any new information that the Vice President of Academic and Student Affairs/Title IX Coordinator or their designee has not considered or previously seen, and to request a pre-action hearing.

Following receipt of any new information and/or a pre-action hearing, the Vice President of Academic and Student Affairs/Title IX Coordinator or designee has five (5) days to issue a Final Letter of Determination (FLOD), either upholding the Result and determination in the Letter of Intent to Discipline, if applicable, or altering it based on the new information submitted.

Either party has five (5) working days following receipt of the FLOD to request an appeal through the Hearing Panel, per SFCC Policy 2-2 Student Corrective Action and Disciplinary Action.

A student who experiences an act of sexual violence or misconduct committed by another SFCC student, staff or faculty member, or a visitor to SFCC, has the option of filing a complaint with the Vice President of Academic and Student Affairs/Title IX Coordinator or designee or others as outlined in the Policy Statement above.

1. The investigation and disciplinary proceeding will be conducted by SFCC officials who do not have any conflict of interest or bias against the Complainant or the Respondent.

2. Investigators and other SFCC officials involved in investigations and disciplinary proceedings under SFCC Policy 2-28 will receive annual training on the issues related to Dating Violence, Domestic Violence, Sexual Assault, and Stalking and on how to conduct an investigation and hearing process that protects the safety of victims and promotes accountability.
An individual reporting to a non-confidential SFCC entity that they experienced sexual violence or misconduct (“Complainant”) may request that their name not be revealed to the alleged perpetrator (“Respondent”). They may ask the Vice President of Academic and Student Affairs/Title IX Coordinator or designee not to investigate the allegations of sexual violence. If this request is made, the Complainant will be informed that honoring the request may limit SFCC’s ability to fully process the allegations, including pursuing disciplinary action against the Respondent. SFCC’s prohibition against retaliation will also be explained to the Complainant. If the Complainant still insists that their name not be disclosed to the Respondent, or they continue to ask SFCC not to investigate the allegations, the Vice President of Academic and Student Affairs/Title IX Coordinator or designee will determine whether SFCC can honor the request while still providing a safe and nondiscriminatory working and learning environment for the Complainant and others. The Vice President of Academic and Student Affairs/Title IX Coordinator or designee will strive to abide by the Complainant’s request. However, the Vice President of Academic and Student Affairs/Title IX Coordinator or designee reserves the right to determine that it is essential to disclose the Complainant’s identity and/or to investigate the allegations despite the Complainant’s request not to in order for SFCC to fulfill its obligations under Title IX. In such cases, the Vice President of Academic and Student Affairs/Title IX Coordinator or designee will inform the Complainant prior to starting an investigation and will share information only with SFCC officials who are responsible for processing the allegations in the complaint and therefore need to know that information.

3. In all cases, regardless of a Complainant’s request for anonymity, the federal Clery Act requires that disclosure of crimes of sexual violence or misconduct domestic violence and stalking will be reported in SFCC’s required Clery Act Crime Statistics report. This data is aggregate data and does not include identifying information.

If the victim files a complaint with the Vice President of Academic and Student Affairs/Title IX Coordinator or designee and authorizes an investigation of the allegations made, the Vice President of Academic and Student Affairs/Title IX Coordinator or designee will first make an assessment of whether it should be investigated under this policy or another SFCC policy. If the Vice President of Academic and Student Affairs/Title IX Coordinator or designee determines that the allegations should be investigated under another SFCC Policy, those issues will be referred to the appropriate body, if any.

4. The investigation and disciplinary proceeding under this policy will be conducted in a prompt, fair, and impartial manner from receipt of the initial report to the final result. The Complainant and Respondent will receive timely notice of all meetings at which the Complainant, Respondent, or both, may be present. The disciplinary proceeding will provide timely and equal access to the Complainant, the Respondent, and the appropriate SFCC officials to any information that will be used during informal and formal disciplinary meetings and hearings.

5. As part of that investigation, the investigator will make reasonable attempts to contact the respondent to notify him or her of the allegations made, his or her right to respond to the allegations made, and present information he or she deems relevant to the matter, and the investigation procedure. If the Vice President of Academic and Student Affairs/Title IX Coordinator or designee is unable to contact the respondent or if the Respondent elects not to provide a response to the allegations made or information pertinent to the matter, the Vice President of Academic and Student Affairs/Title IX Coordinator or designee will make a determination based on the available information. Once a complaint is filed, both the Complainant and Respondent have equal rights to present evidence to the investigator during its investigation. Once its investigation is complete, the Vice President of Academic and Student Affairs/Title IX Coordinator or designee uses a preponderance of the evidence standard to evaluate the evidence and determine whether an act of sexual violence or misconduct occurred. The preponderance of the evidence standard means that, on evaluation of all of the evidence, it is more likely than not that the alleged act of sexual violence or misconduct occurred. The evidence that is gathered during its investigation will be maintained by the Vice President of Academic and Student Affairs/Title IX Coordinator or designee.
Affairs/Title IX Coordinator or designee and kept confidential to the extent authorized by law and policy. Should a Complainant or Respondent appeal the determination or any sanctions issued by the Vice President of Academic and Student Affairs/Title IX Coordinator or designee, the Vice President of Academic and Student Affairs/Title IX Coordinator or designee may be required to release evidence upon which its determination is based to the appealing party or the entity to which the appeal is made or both.

6. Any incident reported resulting in an investigation reported to SFCC will be documented. All documentation will be retained by the Vice President of Academic and Student Affairs/Title IX Coordinator. In accordance with the provisions of the Victim Counselor Confidentiality Act, N.M. STAT. §31-25-2 (A), any information exchanged between a victim and a victim counselor in private, disclosed in the course of the counselor’s treatment of the victim for any emotional or psychological condition resulting from a sexual assault will be kept confidential. The identity of the individual reporting the incident along with the individual responsible for the incident may become apparent, or disclosed, as a result of the actions taken to resolve the investigation.

7. If, after investigation, it is determined that it is more likely than not that a student or visitor committed an act of sexual violence or misconduct through a determination of preponderance of evidence, the Student Affairs Officer in collaboration with the Vice President of Academic and Student Affairs/Title IX Coordinator or designee will decide on the sanction to be imposed on the offender.

8. If the Vice President of Academic and Student Affairs/Title IX Coordinator or designee makes a determination of preponderance of evidence that a staff or faculty member committed an act of sexual violence or misconduct in violation of SFCC policy, the Vice President of Academic and Student Affairs/Title IX Coordinator or designee will refer the matter to the Executive Director of OHR and that individual’s direct supervisor to take appropriate action, including disciplinary action. Misconduct by faculty and staff and the imposition of disciplinary action is handled pursuant to SFCC Policy 4-2 Employee Corrective Action and Disciplinary Action. Appeals are addressed in SFCC Policy 4-2.

9. The Vice President of Academic and Student Affairs/Title IX Coordinator or designee does not make any determinations regarding whether a respondent has committed an act of sexual violence or misconduct in violation of criminal statute. Rather, such determinations are the sole jurisdiction of state and federal police and prosecutorial agencies.

10. In any disciplinary meeting or proceeding held by the Student Affairs Officer, both the Complainant and the Respondent are allowed to bring one advisor. An advisor means any individual who provides the Complainant or the Respondent support, guidance, or advice, including an attorney. However, an advisor is not authorized to speak on behalf of the individual they are advising. Rather, the Complainant and Respondent must present their own case during the proceeding, and the advisor’s participation is limited to advising the person they are advising. In addition, both the Complainant and Respondent will be notified in writing of the decision on sanctions to the extent permitted by the federal Family Educational Rights and Privacy Act (FERPA), and both parties have the right to appeal the sanctions decision. More information about the disciplinary process used by the Student Affairs Officer can be found in SFCC Policy 2-2 Student Corrective Action and Disciplinary Action Procedure.

11. Individuals who have experienced sexual violence or misconduct are encouraged to report the crime to the appropriate law enforcement authority. The Student Affairs Officer is available to meet with a student to discuss and help implement interim measures, including academic adjustments,
issuance of protective, restraining, or “no contact” orders and other measures as needed. Interim measures may also be provided for staff or faculty who experience sexual violence or misconduct, as directed by the appropriate supervisory authority.

**Policy Violation**
Under the SFCC Student Code of Conduct, a student who commits a violation of this code, including an act of sexual violence or misconduct, is subject to the following possible sanctions:

1. Verbal warning;
2. Written warning;
3. No contact order;
4. Counseling;
5. College Service
6. Loss of privileges;
7. Limited access to campus;
8. Online education;
9. Alcohol and drug assessment and counseling;
10. Probation;
11. Suspension; and
12. Expulsion.

**Retaliation is Prohibited**

1. It is a violation of Title IX and SFCC policy to retaliate against any person who makes a complaint of sexual violence or misconduct or testifies, assists, or participates in an investigation or proceeding regarding an allegation of sexual violence or misconduct.
2. Concerns that a student, staff, or faculty member has threatened to retaliate or has retaliated against another student, staff, or faculty member should be reported promptly to the VPASA/Title IX Coordinator or designee.
3. A staff, faculty member, or student who retaliates against a person who makes a complaint of sexual violence or misconduct, testifies, assists, or participates in an investigation or proceeding regarding an allegation of sexual violence or misconduct, or seeks assistance from the VPASA/Title IX Coordinator or designee, may be subject to disciplinary action, including dismissal or expulsion.

**Date Rape Drugs**
Date rape drugs can be placed in any drink, not just alcohol. Effects may range from a feeling of well-being and short term memory loss to an apparent aphrodisiac and intoxication effect. Serious adverse effects can occur such as seizures, insomnia, anxiety, nausea, dizziness, hallucinations, and coma, even death. Some common side effects of these drugs include a drunken appearance, drowsiness, light-headedness, staggering, confusion, muscle relaxation and amnesia that last up to 24 hours. If one suspects they or someone they know has been drugged and/or assaulted, go to a safe place, call Safety & Security Office or the local police (if off campus). Go to the local hospital’s emergency room for immediate treatment of any injuries including urine, blood, pregnancy, sexually transmitted disease (STD) testing.
Domestic and Dating Violence

Domestic violence is any violent or controlling behavior by a person toward a spouse or partner. Although the partner is the primary target, domestic abuse also affects the children in the household, extended family members, and even the community at large. If, while on campus, anyone has ever been hit or abused by a spouse, domestic partner, or boy/girlfriend and they want to report it as a crime, the individual should immediately call the Safety & Security Office. The victim or the security officer will need to contact local law enforcement. If you are a student or employee victim, please inform the Safety & Security Office of any such warrant or restraining order pending against your partner.

Dating violence is defined as violence committed by a person “who is or has been in a social relationship of a romantic or intimate nature with the victim,” and “where the existence of such a relationship shall be determined based on a consideration of...the length of the relationship, the type of relationship, and the frequency of interaction between the persons involved in the relationship” 20 U.S.C. 1152(f)(1).

A student victim of domestic or dating violence has the right in addition to filing charges through the criminal justice system, to file a complaint with the Student Affairs Officer relative to acts of violence toward them or another committed by SFCC student(s). Disciplinary action will result if a student’s behavior jeopardizes the educational process or mission of the institution.

SFCC is committed to providing on-campus security, education, training, and victim services to combat violence against all persons. SFCC Counselors offers professional support for individuals who have experienced domestic or dating violence. If an individual needs long-term counseling services, the SFCC Counseling staff will refer students to outside agencies for continued counseling.

Community Resources to Assist Individuals Dealing with Rape and/or Domestic Violence

Solace Crisis Treatment Center (Santa Fe)—988-1951 www.findsolace.org
Rape Crisis Center of Central New Mexico (Albuquerque)—266-7711 http://www.rapecrisiscnm.org/

Weapons Policy

With very few exceptions, employees, students and visitors are not permitted to use or possess weapons on any part of the campus. A weapon includes, but is not limited to: firearms, ammunition and other dangerous weapons, substances or materials, and bombs, explosives or incendiary devices. Any person failing to comply will become subject to appropriate disciplinary and/or criminal action.

Voluntary Confidential Reporting of Crimes

For those wishing to make a report of criminal incident, be they victim, witness, or third party, reports may be made in the following locations, where further options will be discussed with the reporting party.

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Safety &amp; Security Office</td>
<td>505 428-1224</td>
</tr>
<tr>
<td>Student Affairs Officer</td>
<td>505 428-1014</td>
</tr>
</tbody>
</table>
Campus Confidentiality for Addressing Sexual Misconduct, Dating Violence, Domestic Violence, Stalking, Sexual Harassment and other acts of sex and gender discrimination.

The SFCC investigation, records and resolution records are maintained confidentially. Information is shared internally between administrators who need to know, but a tight circle is kept. Where information must be shared to permit the investigation to move forward, the person bringing the accusation will be informed. Privacy of the records specific to the investigation are maintained in accordance with New Mexico law and the federal FERPA statute. Any public release of information to comply with the open crime logs or timely warning provisions of the Clery Act will not release the names of victims or information that could easily lead to a victim’s identification. Additionally, SFCC maintains privacy in relation to any accommodations or protective measures afforded to a victim, except to the extent necessary to provide the accommodations and/or protective measures.

In any complaint of sexual misconduct, sexual assault, stalking, dating violence, domestic violence or other sex or gender-based discrimination covered under the federal law, Title IX, the person bringing the accusation and the responding party, are entitled to the same opportunities for a support person or advisor of their choice throughout the process, including any meeting, conference, hearing or other procedural action. The role of advisors is to provide the accuser or accused with support, guidance or advice. SFCC policy states that in the case of a long-term suspension, expulsion or revocation of degree, the parties may be accompanied by a representative of their choice, who may provide advice to the student or Student Affairs Officer, but not participate in the hearing. For all other discipline, attorneys or other representatives (except for translators/interpreters) are not authorized to attend. The student may request that a SFCC Counselor attend the hearing with them to assist the student if necessary. Once complete, the parties will be informed in writing of the outcome, including the finding, the sanctions (if any) and the rationale therefor. Delivery of this outcome to the parties will occur without undue delay between notifications. All parties will be informed of the SFCC appeal process, and their rights to exercise a request for appeal. Should any change in outcome occur prior to finalization, all parties will be timely informed in writing, and will be notified when the results of the resolution process become final.

Both Title IX and the Clery Act provide protections for whistleblowers who bring allegations of non-compliance with the Clery Act and/or Title IX to the attention of appropriate campus administrators. SFCC does not retaliate against those who raise concerns of non-compliance. Any concerns should be brought to the immediate attention of the Vice President of Academic and Student Affairs and/or to officials of the U.S. Department of Education.

Description of Crime Statistics in This Report
This report includes crime statistics for the most recent three-year period. These statistics reflect campus and non-campus incidents reported to the SFCC Safety & Security Office. Also included are public property incidents reported to the SFCC Safety & Security Office and local law enforcement agencies.

Policy and Procedures for Developing this Report
SFCC’s crime statistics are included in the Annual Security Report prepared by the Safety & Security Office.
Information published in the Annual Security Report is obtained from various departments and officials with significant responsibilities for students and campus activities (Campus safety authorities listed earlier in this report in section “Reporting a Crime”). The Safety & Security Office gathers statistical crime data reported to CSA’s, including Safety & Security and the Student Affairs Officer, and reports such statistics involving pertinent criminal incidents, arrests, and referrals to the Department of Education for inclusion in the annual report. Information is routinely compared and reconciled to minimize multiple recordings of the same reported criminal incidents or arrests.

Student and Individual Responsibility

Although SFCC works hard to ensure the safety of all individual within its community, students and employees themselves must take responsibility for their own personal safety and that of their personal belongings. Simple common sense precautions are the most effective means of maintaining personal security. Every individual must work to help prevent crime on campus. Be alert and look out for each other. Use common sense precautions, especially when attending classes at night and when returning to your car.

Notification to Students, Employees, Prospective Students & Employees, and the Public

Students and employees receive the “Annual Security Report” each year through a variety of methods. Each semester, an e-mail to all students and employees (both staff and faculty) is sent from the VPASA which provides a brief summary about the information included in the Annual Security Report and a link to the entire document. These notification e-mails go out in the Fall semester on or before October 1.

Information about this report is also provided to prospective students on the New Student Checklist which is routinely given to prospective students at various recruiting events and is also available online. Prospective students can also easily access this report from the SFCC website by going to one of the public webpages listed below. In addition, new students to SFCC are advised of the Annual Security Report and its importance at New Student Orientation and in the mandatory Student Success courses in which they enroll.

All prospective students, currently enrolled students, employees, and the public have access to the Annual Security Report, which is available on the SFCC website on various pages, including:

- Apply Now
- Registration
- Safety & Security
- Financial Aid – HEA Disclosures
Information related to the Annual Security Report availability is also provided to the Student Government Association, the student leadership at SFCC which helps more widely disseminate the report to current students.

In addition, hard copy reports are available in the following locations:

- Safety & Security Office, Room 101
- Library

To request a hard copy of the report by mail, contact the SFCC Safety & Security Office:

Safety & Security Office, Room 101  
Santa Fe Community College  
6401 Richards Avenue  
Santa Fe, NM 87508
## Crime Statistics 2018

<table>
<thead>
<tr>
<th>OFFENSE</th>
<th>YEAR</th>
<th>On Campus Property</th>
<th>On Campus Student Housing</th>
<th>Non Campus Property</th>
<th>Public Property</th>
</tr>
</thead>
<tbody>
<tr>
<td>Murder/non-negligent manslaughter</td>
<td>2018</td>
<td>0</td>
<td>N/A</td>
<td>N/A</td>
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<tr>
<td>Negligent manslaughter</td>
<td>2018</td>
<td>0</td>
<td>N/A</td>
<td>N/A</td>
<td>0*</td>
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<tr>
<td>Sex Offenses – Forcible</td>
<td>2018</td>
<td>1</td>
<td>N/A</td>
<td>N/A</td>
<td>0*</td>
</tr>
<tr>
<td>Sex Offenses – Non-Forcible</td>
<td>2018</td>
<td>0</td>
<td>N/A</td>
<td>N/A</td>
<td>0*</td>
</tr>
<tr>
<td>Robbery</td>
<td>2018</td>
<td>0</td>
<td>N/A</td>
<td>N/A</td>
<td>0*</td>
</tr>
<tr>
<td>Aggravated Assault</td>
<td>2018</td>
<td>1</td>
<td>N/A</td>
<td>N/A</td>
<td>0*</td>
</tr>
<tr>
<td>Burglary</td>
<td>2018</td>
<td>0</td>
<td>N/A</td>
<td>N/A</td>
<td>0*</td>
</tr>
<tr>
<td>Motor Vehicle Theft</td>
<td>2018</td>
<td>0</td>
<td>N/A</td>
<td>N/A</td>
<td>0*</td>
</tr>
<tr>
<td>Arson</td>
<td>2018</td>
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**Hate Crimes**—No hate crimes were reported against persons during 2017.
## Crime Statistics 2019

<table>
<thead>
<tr>
<th>OFFENSE</th>
<th>YEAR</th>
<th>On Campus Property</th>
<th>On Campus Student Housing</th>
<th>Non Campus Property</th>
<th>Public Property</th>
</tr>
</thead>
<tbody>
<tr>
<td>Murder/non-negligent manslaughter</td>
<td>2019</td>
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<tr>
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<td>Sex Offenses – Forcible</td>
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<td>N/A</td>
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<td>N/A</td>
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<tr>
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<tr>
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</table>

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**Hate Crimes**—No hate crimes were reported against persons during 2018.
## Crime Statistics 2020

<table>
<thead>
<tr>
<th>OFFENSE</th>
<th>YEAR</th>
<th>On Campus Property</th>
<th>On Campus Student Housing</th>
<th>Non Campus Property</th>
<th>Public Property</th>
</tr>
</thead>
<tbody>
<tr>
<td>Murder/non-negligent manslaughter</td>
<td>2020</td>
<td>0</td>
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<td>N/A</td>
<td>0*</td>
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<td>N/A</td>
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<td>2020</td>
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<td>VAWA Offenses</td>
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