Welcome to Spring!


The turning of the new year inspires us to engage our minds and spirits in new endeavors or to reconnect with the activities we love. I am confident you will find plenty of adventures and learning opportunities in these pages to energize you.

Discover compassionate self-care though Mindfulness or by Stretching Like a Cat. Expand your mind by learning Italian, or Arabic, or Spanish. Dive more deeply into art through our week-long Watercolor Workshops or work with pastels in the open air at Ghost Ranch. Hiking trips are back so you can enjoy the outdoors with geologists, naturalists and archeologists throughout northern New Mexico.

In person, Local Live Online, or fully online classes are available for you. Reengage with SFCC Continuing Education and enjoy our spring offerings. Happy New Year!

Kris Swedin
Dean of Continuing Education and Contract Training

Customer Satisfaction Guarantee:
Your satisfaction is our highest priority.
If at any time you are not fully satisfied with your class, site or instructor, call 505-428-1676.
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This icon denotes live, in person, classes. This icon denotes online and zoom classes.

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# LIVE CLASSES

**Live. Local. Online.**

These classes are live, in real-time, and offered in a virtual classroom.

- Connect with other students who share your interests.
- See and interact with your instructor, and your fellow students, for a more personal experience.
- Access your virtual classroom via Zoom.

*Students do not need to have a Zoom account! You can join directly from your favorite web browser. Just one click, and you’ll be taken straight to your virtual classroom, no extra log-in required.*

# ONLINE CLASSES

**Online Available Anytime**

These classes are traditional online classes available at your convenience.

- Our online classes are fun, informative, convenient, and highly interactive. We focus on creating warm, supportive communities for our learners.
- Complete any of these classes entirely from your home or office and at any time of the day or night.
- Choose from two convenient options to suit your needs: Instructor-led classes begin every few weeks. Self-paced classes allow you to complete a class on your own schedule.

For all in person classes and to come onto campus proof of vaccination is required. For more information visit sfcc.edu/covid/
SOUTHWEST ADVENTURES

Geologic Hike to Otowi Peak and Buckman Mesa

Enjoy a wonderful geologic hike to an extinct volcano perched on a high mesa above the Rio Grande. Buckman Mesa and Otowi Peak stand prominently in the middle of the Rio Grande Rift, providing spectacular views of White Rock Canyon, the Jemez Mountains and the Sangre de Cristo Mountains. Explore the eruption history of this volcano and discuss the volcanic history of the Cerros del Rio field. This moderately strenuous trail requires good physical conditioning and balance, is 5 miles round trip and includes an elevation gain of approximately 1000 feet. Bring appropriate hiking gear, water, lunches and cookies. Hiking pole recommended.

3/27 Sun 9 am–5 pm
Class #: 1878
Kempter, Fee: $149

NEW! Geologic Story of the Cerros del Rio Volcanic Field

Join geologist Kirt Kempter for a virtual geologic tour of the Cerros del Rio volcanic field. This field is located roughly in between Santa Fe and Los Alamos, and includes the capping lavas of White Rock Canyon. The field extends southward to La Bajada and north to little Black Mesa at San Ildefonso. We will take a close look at the volcanic story of Diablo Canyon, which is a superbly exposed maar volcano just off of Old Buckman Road. As the eruption progressed, a large scoria cone formed within the maar crater, which transitioned into a passive lava eruption, eventually forming an elliptical lava lake on the south end of the maar boundary. Maps, photos, and Google Earth imagery will be used to help convey the geologic story.

1/28 Fri 9–10 am
Class #: 1933
Kempter, Fee: $29

NEW! On the Road to Chaco, Aztec and Chimney Rock: Overnight Trip

Explore the Chaco world with archaeologist Dr. Martha Yates on a two-day overnight adventure. Prepare for your journey with a presentation at SFCC Higher Education Center, then two days later, your road trip begins. At Chaco Canyon visit the Great House of Pueblo Bonito, the Great Kiva of Casa Rinconada, petroglyph panels and the amphitheater. Stay overnight at the Farmington Hampton Inn and dine at the Three Rivers Brewery. Day two visit the Chacoan Great House and its Great Kiva at Aztec National Monument and later that day, the spectacular 1000 year old Chacoan astronomical observatory at Chimney Rock National Monument. After your class registration is complete, you will need to make your hotel reservations and pay with a credit card. You will also pay for your meals and any entrance fees. Drive your own vehicle and meet the instructor at a pre-arranged location. More details will be provided upon registration. Proof of COVID-19 vaccination required.

5/6–5/8 Fri 4–5:30 pm
Sat 9 am–9 pm
Sun 8 am–3 pm
Class #: 1952
Yates, Fee: $249

Students do not need to have a Zoom account! You can join directly from your favorite web browser. Just one click, and you’ll be taken straight to your virtual classroom, no extra log-in required.
Fly Fishing

Fly-Fishing
Let's go fishing! Fly-fishing is a relaxing and artful pastime that can appear daunting to the new angler. All-day classes will take place on nearby rivers and lakes such as Pecos, Rio Grande, Santa Cruz Lake and others. On-the-water instruction covers entomology, fly selection, rigs, holding water, wading safety, etiquette on the river and techniques. Students need a fishing license and equipment; both are available for purchase or rent during the first class. Special rental prices for students will be offered by The Reel Life.

1/22-2/19 Sat 9 am–1 pm
Class #: 1650
Instructor, Fee: $249

3/19-4/16 Sat 9 am–1 pm
Class #: 1651
Instructor, Fee: $249

NEW! Intermediate Fly Fishing
This class is designed for individuals who are wanting to further enhance their fly fishing skills. We will be going into more detail on different styles of nymph right set ups, Czech nymphing, perfecting your casting stroke, entomology fly seasons and selections, and reading water.

4/3-5/1 Sun 9 am–1 pm
Class #: 1924
Instructor, Fee: $249

Geologic Hike Diablo Canyon
Explore the volcanic story behind Diablo Canyon and observe the sweeping vistas of the Jemez Mountains and White Rock Canyon. Geologist Kirt Kempter will lead you on a trail that climbs 450 feet in elevation, providing overlooks into Diablo Canyon. The geologic story from above reveals a volcano that created explosive eruptions, a cinder cone, widespread lava flows, and finally a lava lake, still frozen in time. If you have hiked Diablo Canyon before, you will gain a different perspective on this remarkable feature. Meet at a designated parking area on Camino La Tierra and bring appropriate hiking attire, picnic lunch and water. Walking sticks are recommended.

2/25 Fri 9 am–5 pm
Class #: 1872
Kempter, Fee: $149

3/25 Fri 9 am–5 pm
Class #: 1874
Kempter, Fee: $149

Hidden Passage to Copper Canyon and Abiquiu
This one-day hiking adventure will explore a unique, hidden canyon in the Abiquiu area. A 3.5-mile round trip hike will take us through a small canyon that exposes brilliantly colored rock layers at the boundary between the Rio Grande Rift and the Colorado Plateau. We then ascend 400 feet to an overlook of Copper Canyon—a broad, majestic canyon well off the tourist trails. Wonderful photography opportunities with superb geology are in every direction. Field discussions will focus on the changing shape of the landscape in this region of northern New Mexico, as persistent geologic and erosional forces have sculpted the landscape over time. This hike is considered to be moderate in difficulty including some parts that are off trail on irregular topography. Bring appropriate hiking gear, picnic lunch, water, and cookies to share.

3/6 Sun 9 am–5 pm
Class #: 1876
Kempter, Fee: $149

Valles Caldera Ecology Hike: East Rim
This 7.5-mile, round-trip hike explores the overall ecology of the upper reaches of the Pajarito Plateau to the edge of the mountainous rim of the Caldera. On our way to Canada Bonita, we walk through an edge of the Cerro Grande fire into the Las Conchas fire path of June 2011. A primary driver of biodiversity in the Jemez Mountains, periodic fires have shaped the landscape for millennia. See the beginning of changes to the habitats and learn the importance of refuges and micro-habitats.

4/30 Sat 9 am–5 pm
Class #: 2002
Neuwirth, Fee: $149
Geology of Ball Ranch: Ortiz Volcano and Petrified Forests
Geologist Kirt Kempter will lead you on a four-mile hike through Ball Ranch, currently designated as an Area of Critical Environmental Concern. Traversing the Arroyo del Tuerto, observe spectacular exposures of the Espinaso and Galisteo Formations, revealing ancient forests in a floodplain environment (Galisteo Formation) and the life cycle of the Ortiz volcanic system (Espinaso Formation). The hike will be over irregular terrain and involve an elevation gain of 400 feet. Bring appropriate hiking attire, picnic lunch and water. Walking sticks are recommended. Ball Ranch is located between Highway 14 and Interstate 25 on the east side of the Ortiz Mountains.

4/8 Fri 9 am–5 pm
Class #: 1875
Kempter, Fee: $149

Mesa Prieta Petroglyphs
This one-mile round trip hike led by Dr. Martha Yates takes you through one of the most stunning petroglyph sites in New Mexico, famous for its shield figures, many flute-playing animals, water snakes and Spanish crosses from the historic period. Visit the Wells Petroglyph Preserve owned by the Archaeological Conservancy. At only 156-acres, this portion of the Mesa contains more than 9,000 petroglyphs dating from Archaic (2,000 - 5,000 years old) to modern times. For the last 24 years, the Mesa Prieta Petroglyph Project, a non-profit with numerous national awards for its work, has been helping to preserve the Mesa’s cultural heritage. Over 45,000 images of the estimated 80,000 on the Mesa have now been recorded by the Mesa Prieta Petroglyph Project.

4/30 Sat 10 am–2:30 pm
Class #: 1947
Yates, Fee: $129, Entrance Fee: $25

Chaco Canyon Stories
This World Heritage Site generates much inspiration and investigation. During our online time together learn about the stories and traditions from the Pueblos and the Dine, as well as going through the history of the Archaeology connected to the area. In our 2 hours together we’ll also look at images of major sites, historical photos and speculated images of life in Chacoan Culture. Puebloan worldviews and cultures figure strongly in interpretations of the Chaco Phenomenon, while we also consider this amazing place and time from many perspectives.

2/10 Thu 6–8 pm
Class #: 2000
Neuwirth, Fee: $49

Wildflower Identification
Bring flowers to your computer and learn about them in this two hour class. Discover the basics of flower anatomy so that you will have the lexicon to investigate the flowers you see. For a general approach to floral botany view Botany in a Day, The Patterns Method of Plant Identification by Thomas J. Elpel available at the website wildflowers-and-weeds.com. For a delightful, specific local flower guide pick up Wildflowers of the Sangre de Cristo Mountains New Mexico by Jane Jeffords, at the Upper Pecos Watershed Association or Pancho’s in Pecos. During class, view visuals of flowers from websites and instructor’s slides to strengthen your knowledge.

4/21 Thu 6–8 pm
Class #: 2001
Neuwirth, Fee: $49
Railroads of New Mexico

NEW! Amtrak New Mexico: Beginnings, Development, Obstacles
Established in 1971 as the National Railroad Passenger Corporation, Amtrak has two lines that pass through New Mexico, stopping at a total of seven communities. Periodic congressional funding and running as a tenant, on private freight railroad lines, has made its existence unpredictable and its continuance clouded. This class examines the realities and potentials of America’s rail passenger system and its two alignments in New Mexico. Comparisons with other national passenger rail systems will be discussed.

2/16 Wed 10–11:30 am
Class #: 1973
Friedman, Fee: $29

Railroads of New Mexico: 1878–2021
The history of New Mexico can be traced through its railroads. Considered as futuristic as the Space Program of its era, the railroad affected everything from land use to legislation. Manifest destiny, world wars, the Fred Harvey Era and economic disasters are all reflected within the lifespans of the numerous railroads that were once part of the New Mexico’s past. Prior to the arrival of the Iron Steed, no one had traveled faster than the conquistadors. Railroads altered everything and their legacy continues today.

2/2 Wed 10–11:30 am
Class #: 1975
Friedman, Fee: $29

Railroads of New Mexico: Short Line Companies
The once numerous short line railroads of New Mexico are now reduced to ten. The fascinating history of these logging, mining and agricultural systems are important elements of the state’s railroading past. Serving as the wind beneath the wings of national train systems, these smaller companies continue to provide commodities to larger railroads in the form of mineral products, natural resources and related cargo. Discover the short line railroads from the territorial period through the present time.

2/9 Wed 10–11:30 am
Class #: 1982
Friedman, Fee: $29

Railroads of New Mexico: Railroading Men and Women
Railroading in New Mexico is a story of people. Women have been involved with railroading since the beginning in 1878. So, too, have a variety of ethnic workers, employed as laborers, specialists and today, as executives and supervisors. Learn the stories of the unique people who have worked, and continue to work, for the Union Pacific, Burlington Northern and other New Mexico rail companies.

2/23 Wed 10–11:30 am
Class #: 1984
Friedman, Fee: $29

Railroads of New Mexico: 21st Century Railroads
New Mexico has a bewildering mix of railroad companies, from main line carriers, to short line companies and tourist railroads. The more than 100 railroads of New Mexico are now reduced to ten, each meeting important transport needs. The fascinating history of these logging, mining and agricultural systems are important elements of the state’s railroading past. Today, major systems like the Burlington Northern Santa Fe, Amtrak, plus the Rail Runner and the newly reorganized Santa Fe Southern Railway continue the legacy of the Iron Steed in New Mexico.

3/2 Wed 10–11:30 am
Class #: 1986
Friedman, Fee: $29
NEW! The Exquisite Corpse: A Lesson in Drawing
Collaborative, intuitive and surreal: all the makings for a great parlor game amongst the Dada artists of 1925, where chance and metamorphosis were techniques used to tap into the unconscious. A contemporary interpretation of their dreamplay employs black line drawing in the morning session and then line mixed with color, using pencils, pens, and crayons in the afternoon session to create finished works of art, both humorous and fantastic. Using a blind round robin format, each finished section is then hidden before being passed on to the next student. An exhibit and discussion follows and each participant gets to leave with one of the finished Exquisite Corpses. All materials supplied. Students are welcome to bring their own colored implements. Proof of COVID-19 vaccination is required.

2/16–4/13 Wed 1–4 pm  Class #: 1905  Long, Fee: $189

Fun With Watercolor Workshop
This popular course for beginners is now offered as a five-day, one-week concentrated workshop. Experience the joy of creating beautiful watercolors as you discover easy and fun ways to use paint, brushes and paper to create lovely effects that excite and entertain. Starting with basic brush manipulations, learn the necessary techniques and essential skill-sets to launch you into this magical medium. Using different subject matter, practice a variety of paint applications on both wet and dry paper. Three important painting styles will be introduced, as well as strategies for starting, executing and finishing paintings. The emphasis will be on having fun with watercolors while learning solid fundamentals and professional techniques. Class delivered in person. Proof of COVID-19 vaccination is required.

1/24–1/28 Mon-Fri 12:30–4:30 pm  Class #: 1937  McGuire, Fee: $249

Collage Art
Discover collage techniques working with a variety of materials. Create with glues, papers, paints, ripped drawings, your own photos, photocopies, string, cloth and more. Learn how to fasten flat objects or build up material into sculptured relief. Choose wood panels, canvas, paper or cardboard substrates. Finished artwork can be abstract, realistic or surreal. It's your exploration.

2/14–4/11 Mon 9 am-12 pm  Class #: 1904  Long, Fee: $189

NEW! Abstract Watercolor
This class goes beyond traditional watercolor techniques taking you on a creative journey. You are guided to produce dynamic abstract works of art. Learn different approaches to apply watercolor paint and unusual ways to add aesthetic effects. Water soluble color pencil and water soluble graphite can be added for additional detail. While being led through exercises, you are encouraged to explore a personal expression.

2/16–4/13 Wed 1–4 pm  Class #: 1905  Long, Fee: $189

Winter Watercolor Workshop
This five-day, one-week workshop is designed for you if you have had at least minimal experience using watercolors and the desire to improve your personal painting experience. Practice this medium together with other students as you explore new ways to paint and problem solve in a friendly and supportive environment. Choose your own subject matter and paint in your own style and technique. Instructor provides specific demonstrations to help you achieve unique solutions to your individual goals. Enjoy a brief share and support period at the end of each session. Class delivered in person. Proof of COVID-19 vaccination is required.

2/21–2/25 Mon-Fri 12:30–4:30 pm  Class #: 1938  McGuire, Fee: $289

Spring Watercolor Workshop
This five-day, one-week workshop is available to those who have had at least minimal experience using watercolors and desire to improve their personal painting experience. Practice this medium together with other students and explore new ways to paint and problem solve in a friendly and supportive environment. Choose your own subject matter and paint in your own style and technique. I provide specific demonstrations to help you achieve unique solutions to your individual goals. Enjoy a brief share and support period at the end of each session. Class delivered in person. Proof of COVID-19 vaccination is required.

4/25–4/29 Mon-Fri 12:30–4:30 pm  Class #: 1955  McGuire, Fee: $289
Charcoal Landscape Workshop
Charcoal is a rich and lively medium that creates powerful black and white imagery. Not only is it easy to work with, it is a fun way to translate the landscape into a finished work of art. During this five-day one-week workshop, you'll learn to use simple vine charcoal to draw images that look exactly like the scene you're viewing. Discover how to fashion sticks of charcoal into large functional brushes that sweep across the paper with ease and delight. Even if you're new to art, you will appreciate that you're not just learning how to draw a landscape; you'll be experiencing how to paint one. This workshop serves experienced artists as well as those just learning to draw. Class delivered in person. Proof of COVID-19 vaccination is required.

3/21–3/25 Mon–Fri 12:30–4:30 pm
Class #: 1939
McGuire, Fee: $249

NEW! Georgia O’Keeffe and Frida Kahlo: Marriages, Friends, Art and Legacies
Frida Kahlo and Georgia O’Keeffe first met during Diego Rivera's retrospective exhibit at the MOMA in December 1931. Both women shared things in common; both were married to older and famous men, and both were part of the modernism movement of the early 20th century. Their relationship included mutual admiration and sympathy. During O’Keeffe’s 1933 nervous breakdown Kahlo wrote a letter expressing her affection and health concerns. In 1951, O’Keeffe traveled to Mexico City to visit a very ill Kahlo. They shared mutual friends and acquaintances and often were photographed by the same famous photographers. Explore O’Keeffe and Kahlo's marital relationships, their circle of New York City friends, their art and their legacies.

2/3–2/24 Thu 6–7:30 pm
Class #: 1974
Rovelo, Fee: $129

Acrylic Painting
Open Genre Acrylic Painting
You are welcome to pursue all styles of painting using acrylics: abstraction, impressionism, realism or anything in between. All creative expressions and subject matter are supported. Break free from limitation and find your personal voice as you learn to trust what is revealed in the painting process. Discover new compositional and aesthetic strategies. If you share the instructor’s passion for painting, then join in a celebration of self-discovery in a supportive and encouraging atmosphere. Open to everyone whether you are a beginner or seasoned artist.

1/22–3/5 Sat 1–4 pm
Class #: 1900
Long, Fee: $189

Acrylic Landscape Painting
The landscape has inspired countless artists to push past direct realism to find a symbolic, abstract or spiritual voice. The goal is to go inside the landscape, using acrylic paint or mixed media to direct the feelings, sensations and impressions you experience. Discover important artists who have explored the landscape. Explore artists who play with figure/ground relationships and those who use light and color to carry their vision. Learn to see and paint in new ways, explore the painting process and take creative risks as you feel the pulse of the earth and your relationship to it.

2/16–4/13 Wed 9 am–12 pm
Class #: 1902
Long, Fee: $189

Abstract Acrylic Painting
Emphasize individual expression by learning to follow your own thinking, feeling and seeing through acrylic paint. Enjoy an adventure in creative courage and opening the imagination. Many techniques and styles are demonstrated as you are guided to develop a personal vision. Learn to paint with freedom and try new approaches that lead to breakthroughs. All styles are supported. Experience the poetry in painting and the joy of creating.

1/22–3/5 Sat 9 am–12 pm
Class #: 1898
Long, Fee: $189

3/12–4/30 Sat 9 am–12 pm
Class #: 1899
Long, Fee: $189
Abstract Drawing
Emphasize individual expression by following your own thinking, feeling and seeing through drawing on paper. Graphite, charcoal and ink are explored. Color can be added with other mixed media. Enjoy an adventure in creative courage and opening the imagination. Many techniques and styles are demonstrated as you are guided to develop a personal vision. Learn to draw with freedom and try new approaches that lead to breakthroughs. All styles are supported. Experience the poetry in drawing and the joy of discovery.

2/14–4/11 Mon 1–4 pm
Class #: 1903
Long, Fee: $189

Figure Seminar Life Drawing
Drawing the nude-from quick, warm-up, gesture drawings two long studies per evening—improves drawing skills, awareness and understanding of one of the oldest traditions in art. Short slide presentations of master works on anatomy and personalized critiques are part of the courses. Some drawing experience is recommended.

3/29–5/3 Tue 6:30–9 pm
Class #: 1953
Gorges, Fee: $189

Realistic Drawing Workshop for Beginners
Learn techniques of drawing realistically in a one-day workshop. Discover the historical foundation of drawing based on methods developed and used by Leonardo da Vinci and Michelangelo during the Renaissance. Working in charcoal, you will learn how to apply a charcoal surface ground, use a grid, notice positive and negative shapes, use “chiaroscuro” (drawing light and dark shapes) techniques and use blenders and erasers to achieve realistic images. Enjoy this experience in art instruction that will build skills to last a lifetime. No previous experience is required, and yet, even beginners will be able to draw portraits in less than a day.

2/19 Sat 9 am–3 pm
Class #: 1930
Mariel, Fee: $89

Beyond Art Jargon: Writing an Authentic Artist Statement
As a visual artist, do you feel words get in the way and that your art should speak for itself? Clear communication when writing or speaking builds understanding of and interest in the whys and hows of your work. It is not about learning the right verbal art jargon. Creating an artist statement helps you connect with yourself, collectors, galleries and the art community. Take the time to discern and communicate the why of the art you make to connect to your core audience. In this three-session zoom class, hone and edit your writing statement into three strong paragraphs working with what you make, and how and why you make it.

2/22–3/8 Tue 11:30 am–1:30 pm
Class #: 1958
Montecon, Fee: $129

Canyon Colors: The Pastel Landscape at Ghost Ranch
Join master pastelist Jane Shoenfeld on an excursion to Ghost Ranch in Abiquiu. Join Jane online for a 2 hour class, where she will teach you how to create brilliant color with pastel techniques. On Saturday, the class will meet in Abiquiu. You will create expressive pastel paintings of these canyons and mesas. There is a $10 entry fee to Ghost Ranch, not included in the course fee. Jane Shoenfeld has been teaching pastel landscape painting at Ghost Ranch for 12 years.

5/6–5/7 Fri 5:30–8:30 pm, Sat 10 am–5 pm
Class #: 1942
Shoenfeld, Fee: $129, Entrance Fee: $10

Drawing On The Right Side of the Brain I
Discover the perceptual skills necessary for realistic drawing. In a carefully sequenced process, learn how to see differently, in a way that enables you to draw with a high degree of skill and finish drawings from live models with realistic likenesses. No previous drawing experience is required.

1/18–3/8 Tue 6–8 pm
Class #: 1928
Mariel, Fee: $189

For all in person classes and to come onto campus proof of vaccination is required.
For more information visit sfcc.edu/covid/
CRAFTS

Tin Valentine
The Tin Man traveled down the perilous yellow-brick road to get a heart. This valentine class is much easier. Work with noted artisan Richard Gabriel to create a wonderful tin valentine that your loved one will cherish. No previous experience is required.

2/10 Thu 6–9 pm  Class #: 1934
Gabriel, Fee: $49, Materials Fee: $20

Tin Birdhouse
Create your own bird feeder or birdhouse in this lively one-day workshop. The results will be an attractive addition to your garden and landscape. Tinwork is a Santa Fe tradition that has been handed down for generations.

4/7 Thu 6–9 pm  Class #: 1951
Gabriel, Fee: $49, Materials Fee: $20

Pueblo Style Loom Beading
The art of loom beading beautifully captures designs that are created on paper and then strung on a loom. Develop an appreciation of the art form and create bead work pieces that attach to soft deerskin fitted to brass to create jewelry, tapestry and other treasures. Design patterns with multiple colors and learn ladder, brick and peyote stitches from Marvin Gabaldon, featured artist at The Heard Museum Indian Market in Phoenix, AZ.

4/9 Sat 9 am–12 pm  Class #: 1920
Gabaldon, Fee: $99, Materials Fee: $20

Unique Jewelry Using Paper Beads
Transform colorful strips of paper into beautiful beads in this workshop led by multi-media artist Bunny Tobias. With her guidance, you will learn how to make the beads and craft 20-inch necklaces using exotic, colorfully-patterned Japanese handmade papers and other media. Explore how to add glass, metal or vintage jewelry parts to your creation. While you work, discover the history of paper and its use as wearable art. All tools and materials will be provided—along with great conversation and inspiration.

4/23 Sat 10 am–4 pm  Class #: 1943
Tobias, Fee: $129, Materials Fee: $25

Beginning Tinwork
The art of tinwork has been practiced in many parts of the country and throughout the world. New Mexican tinwork has a unique style influenced by generations of craftspeople. Award-winning Spanish Market artist, Richard Gabriel, introduces you to the tools used in traditional New Mexico tinworking. Learn punching, cutting and embossing techniques while working from start to finish on pieces of your own. No previous experience necessary.

2/26–3/12 Sat 10 am–3:30 pm  Class #: 1935
Gabriel, Fee: $129, Materials Fee: $49

Intermediate Tinworking
This short course is a terrific opportunity to begin or finish a large project that you have been looking forward to, but haven’t had the time to complete. Under Richard Gabriel’s guidance, you will soon be making tin pieces that have a professional look.

3/26–4/9 Sat 10 am–3:30 pm  Class #: 1936
Gabriel, Fee: $129, Materials Fee: $49

Creating a Web Portfolio: Gallery for Artists and Photographers
If you’re visual artist of any kind, you need an online presence to share your work with the rest of the world. Building an online portfolio or gallery of images is easier than you might think. Learn about several options and build a gallery of sample images. Leave with the knowledge of how to create and maintain an attractive professional portfolio site.

4/9 Sat 9 am–1 pm  Class #: 1959
Van Note, Fee: $79
Make a Pattern from a Garment
Is your favorite garment worn out? Have you found the perfect outfit and wish you had another just like it? Come learn how to make a paper pattern from your favorite clothing without taking it apart. This course demonstrates tools and techniques of beginning pattern making. Basic sewing knowledge is required. Elizabeth Harris has been teaching sewing at SFCC for over 15 years.

⏰ 3/26 Sat 9:30 am–12:30 pm
Class #: 1648
Harris, Fee: $49

Beginning Sewing
This four-week course introduces basic sewing concepts. Learn to close to ine space operate basic machinery and understand assembly and construction techniques, while completing a skirt or pants. This course can help students interested in fashion design.

⏰ 2/12–3/5 Sat 9:30 am–12:30 pm
Class #: 1649
Harris, Fee: $89

Modern Embroidery
Embroidery is as simple as one color of thread on a needle using one simple stitch, or complex with many colors and a variety of stitches. Join Elizabeth Harris to learn some basic hand stitching. Simple, low cost and portable, embroidery is easy to learn and endlessly versatile.

⏰ 4/2–4/9 Sat 9:30 am–12 pm
Class #: 1647
Harris, Fee: $89

Silver Jewelry with Silver Metal Clay
Silver metal clay is an exciting material consisting of silver particles in a nontoxic binder and water. It looks, feels and acts like clay. When heated, the binder and water burn away to leave 99-percent pure silver. Practice firing with a small butane torch, an easy process that takes just minutes. Experienced artists will find this material fascinating, but no previous experience is needed. Leave class with finished jewelry. Learn the basics in one day and be able to begin on your own.

⏰ 1/26 Tue 10 am–5 pm
Class #: 1890
Carrillo, Fee: $129, Materials Fee: $99

Stained Glass
Bring the warmth and beauty of stained glass into your home with a project you will complete in weeks. Learn all the basic skills of glass cutting and construction in this hands-on class that demystifies the art of cutting glass. This course focuses on the design and construction of stained glass using the Tiffany method to make several windows. Students are expected to purchase their own materials.

⏰ 1/19–3/9 Wed 6–9 pm
Class #: 1925
Sulzberg, Fee: $189

Peyote Stitch
This course will introduce you to a new way of creating peyote stitch projects. Gain an appreciation for the art form as well as create your own cylindrical bead work pieces. Finish a specially designed project during the course. By the end of this class, you should be able to start and finish projects on your own, select materials, design peyote stitch patterns and attach beads to many different objects. All you need is your creativity and imagination.

⏰ 4/22–4/23 Fri 5:30–7:30 pm,
Sat 9 am–12 pm
Class #: 1921
Gabaldon, Fee: $149, Materials Fee: $20

Lazy Stitch Beading
Learn to bead in the old style of lazy or lane stitch. Finish a specially designed project during class and discover how to cover a large area with beads. After you complete this class you will be able to start and finish projects on your own. Lazy stitch can be used to create many different patterns from simple to intricate. Bring your imagination and creativity.

⏰ 5/6–5/7 Fri 5:30–7:30 pm,
Sat 9 am–12 pm
Class #: 1922
Gabaldon, Fee: $149, Materials Fee: $20
CREATIVE WRITING

NEW! Creating and Formatting a Screenplay
Join Hollywood insider Paul Lazarus in developing your idea for a feature film into a screenplay in industry acceptable format. Students will receive individual online instruction utilizing industry standard software FinalDraft. Lazarus has instructed hundreds of writing students, from beginners to professionals. In addition to being an award-winning screenwriter, he has served as an entertainment attorney, a talent agent, a studio head, Chairman of the Film Department at the University of Miami and New Mexico Film Commissioner. This class is open to beginners and experienced screenwriters. Suggested textbooks are Screenplay: The Foundations of Screenwriting by Syd Field and Secrets of Film Writing by Tom Lazarus, available on Amazon. Suggested free screenplays on the Internet are Nomadland, Casablanca, and Goodwill Hunting.

2/8–4/19 Online 24 X 7 Class #: 1932 Lazarus, Fee: $149

Women Writing for the Fun of It
Are your heart and soul filled with untold stories? Do you long to write, but never get around to it? Are your creative juices simmering below the surface, yearning for written expression? Using prompts designed to stimulate your creativity, you will have the opportunity to explore your personal voice. We will focus on the joy and freedom of creative expression. No critiquing, ever. Novice and experienced writers are equally welcome.

2/16–3/30 Wed 5:30–7:30 pm Class #: 1957 Kalil, Fee: $129

Short Form Playwriting
Do you desire to write a play but feel overwhelmed by the daunting task of a full-length piece? In five weeks, focus on best practices of writing for short form theater including structure, dialogue, play length, character development and formatting. Discuss how to get your play into festivals, get published or to create your own performance opportunities. Weekly writing assignments will be read aloud in class and discussed as you learn how to tell a compelling story in the shortest amount of time.

3/26–5/7 Sat 11 am–1 pm Class #: 1931 Leventman, Fee: $129

FITNESS AND WELLNESS

Mindfulness Practice
Improve your health and well-being by learning the practice of Mindfulness. Discover how to reduce stress, increase awareness and remain present in your life. Research has verified that practicing Mindfulness can change the brain and body to become more conscious and peaceful. Using meditation techniques and gentle yoga, you will experience reduced stress and increased kindness toward yourself and others. This class is open to all.

1/20–3/10 Thu 6:30–8 pm Class #: 1950 Salveson, Fee: $89

Stretch Like a Cat
Movement is medicine. Just watch a cat stretch and purr. Enjoy simple exercises combining movement, breath and whole-body stretching adapted from Yoga, Qi Gong, Martial Arts, Clowning, animal observation and diverse dance traditions. Energize and relax your body by releasing stress and tension, improving balance, connecting body awareness and enhancing creativity and joy. Experience your dynamic body and have fun. Open to everybody.

2/2–3/9 Wed 12-1 pm Class #: 2011 Newberg, Fee: $89

3/23–4/27 Wed 12-1 pm Class #: 2012 Newberg, Fee: $89
T’ai Chi for All
This course will consist of T’ai Chi movements from the Sun Style. T’ai Chi consists of fluid, gentle, graceful and circular movements that are relaxed and slow in tempo. These movements have many agile (forward and backward) movements to improve mobility. It also contains Qigong movements which help breathing and relaxation. T’ai Chi is known for its health benefits. T’ai Chi strengthens and mobilizes joints and muscles, improving physical fitness and mental relaxation.

1/23–4/3 Sun 11 am–12 pm
Class #: 1889
Sanchez, Fee: $89

The Gifts and Challenges of Highly Sensitive People
“You’re too sensitive” is a criticism often heard by people with highly sensitive nervous systems. The normal neurological trait of high sensitivity was identified in 1996 by Dr. Elaine Aron. Highly sensitive people (HSPs) make up 15 to 20 percent of the population. Occurring equally among men and women, HSPs can experience glaring lights, unusual smells, clutter and loud noises as jarring and unsettling. They are also intuitive, creative, visionary and insightful. You will review the academic research to learn what this normal trait is, and what it is not, gain insight into HSPs in the workplace, and in relationships, among other topics. Class designed for teachers, healthcare professionals, parents, and anyone who is highly sensitive, or works with, or lives with, a highly sensitive person. The content of this class is not meant to diagnose any condition.

3/24–5/5 Thu 6–7:30 pm
Class #: 1956
Kalil, Fee: $99

Golf Classes

Three Days to Better Golf Essentials
Learn or improve basic golf techniques in a focused three-day class. LPGA golf teaching professional Holly Spellman will lead you through the essentials of setup, grip, posture, alignment and swing so you can enjoy your playing time this summer. Small class size allows for individual attention. Bring your own clubs or use clubs available during class. Meet at Marty Sanchez Links de Santa Fe.

4/18–4/20 Mon, Tue, Wed 8–9:30 am
Class #: 1883 Spellman, Fee: $149
4/25–4/27 Mon, Tue, Wed 8–9:30 am
Class #: 1884 Spellman, Fee: $149

Three Days to Better Golf Intermediate
Wonder why the golf ball does what it does? Want to correct instead of compensate on the golf course? Focus on the fundamentals of the full swing and the short game in a focused three-day class. LPGA golf teaching professional Holly Spellman will lead you through the intermediate level play. Meet at Marty Sanchez Links de Santa Fe.

4/18–4/20 Mon, Tue, Wed 9:30–11 am
Class #: 1885 Spellman, Fee: $149
4/25–4/27 Mon, Tue, Wed 9:30–11 am
Class #: 1886 Spellman, Fee: $149

The Power of Positive Putting
Not hitting par, let alone a birdie now and then? Take your putting to the next level with this hyper-focused putting clinic. LPGA Teaching Professional and Certified Putting Instructor® Holly Spellman will lead you to effective targeting, set-up, swing and distance control. Course to be held at Marty Sanchez Links de Santa Fe.

4/22 Fri 8–9:30 am
Class #: 1887 Spellman, Fee: $49
4/29 Fri 8–9:30 am
Class #: 1888 Spellman, Fee: $49
HOME AND GARDEN

A Rose by Any Name is Easy to Grow
Roses have an undeserved reputation for being difficult to grow. Learn how to select the best varieties for this area, how to care for them and how to ensure successful growth.

2/8 Tue 7–9 pm
Class #: 1923
Pennington, Fee: $49

NEW! Introduction to Farming with Water
When water resources become limited like they are in New Mexico, sustainable crop growers consider their water footprint. Recycle, closed-loop technologies like Hydroponics and Aquaponics allow growers to produce food without wasting a drop of water! Aquaponics is the combined culture of fish and water-grown plants in a symbiotic system that is driven by a microbial community which converts fish wastes into usable nutrients for plant growth. Conventional hydroponic systems use synthetic or organic nutrients for their plant food input. Learn basic types of systems used for producing plants in water and the media options that are available. Delve into the nutrient dynamics and the management of water chemistry parameters so growers will be successful. A basic introduction to plant and fish production will be covered. An SFCC tour will be provided at the end of class to highlight the Aquaponic and Hydroponic systems available on campus as a living lab for our students. You will take home some fresh produce grown in our water-based systems!

3/12 Sat 9 am–12 pm
Class #: 1882
Bramble, Fee: $49

Arid Land Restoration
Learn to restore the unique landscape of the arid Southwest. Heal degraded landscapes through mulching, seeding and erosion control. Discover water harvesting structures that create microclimates for moisture and growth. Structures like one rock das, rock rundowns, medialunas and zuni bowls are introduced. It’s all about harvesting organic matter, storing water in the soil and encouraging vegetative growth and stable landscapes. Examine the ecological restoration projects and their success rates at Aapersand Sustainable Learning Center. We will also discuss SFCC’s grounds and observe patterns on the land.

2/22 Tue 7–9 pm
Class #: 1879
Pennington, Fee: $49

Garden Superstars
When it comes to knowing what will grow in New Mexico, few people have more experience than Bob Pennington, owner of Agua Fria Nursery for more than 40 years. Learn about plants and flowers that do incredibly well in our soil and harsh conditions. These are plants that you can ignore and they still thrive and look beautiful. Even if your thumbs aren’t green, you can be a success in your garden!

2/15 Tue 7–9 pm
Class #: 1961
Pennington, Fee: $49

Gardening Good Enough To Eat
These days, everyone is trying to figure out how to stretch the family budget a little further. Planting your own “eat-ables” has never been more important. Bob Pennington from Agua Fria Nursery will share his experience about how to raise a successful vegetable garden. Learn to plant and how to sneak edibles in-between flowers and other garden plants. Bring your questions. Even at this altitude and with our soil, you can grow your own food.

This icon denotes live, in person, classes.  This icon denotes online and zoom classes.
Simple Greywater Systems
Make use of your household wastewater. Greywater is an important resource that can be used safely for creating gardens and wildlife habitats in our dry climate. This class covers New Mexico greywater code, appropriate soaps for use in these systems and basic gravity-fed greywater systems at Ampersand Sustainable Learning Center, including mulch basins, infiltration chambers and pumice wicks.

📅 2/12 Sat 9 am–12 pm
Class #: 1881
Bramble, Fee: $49

Right Plant, Right Place
Discover what plants grow best in the harsh and arid conditions around Santa Fe. Learn how to choose plants and where the best locations are for planting them. Bob Pennington, owner of Agua Fria Nursery will share his board knowledge with you and will answer all your questions.

📅 3/1 Tue 7–9 pm
Class #: 1880
Pennington, Fee: $49

Greenhouse Design and Operation
A greenhouse allows for year-round food production in the Northern New Mexico region. This class will cover an introduction to greenhouse management. Learn about common styles of greenhouses and materials that may be used to cover the structure. Heating and cooling options will be emphasized and some basic calculations will be presented to determine heating and cooling needs for your greenhouse. Passive techniques for heating and cooling will be presented, as they allow a grower options to save on energy costs. Siting considerations and regulatory issues will also be covered.

📅 1/30 Sun 9 am–12 pm
Class #: 1965
Shultz, Fee: $69

📅 3/12 Sat 9 am–12 pm
Class #: 1966
Shultz, Fee: $69

📅 4/23 Sat 9 am–12 pm
Class #: 1968
Shultz, Fee: $69

For all in person classes and to come onto campus proof of vaccination is required.
For more information visit sfcc.edu/covid/
LANGUAGES

NEW! Arabic for Beginners
This class introduces you gently to the world’s fifth-most spoken language. Arabic connects us to the Middle East and North Africa as well as 4 million Arab-American fellow citizens and our immigrant and foreign-exchange student neighbors. Focus on key conversational scenarios while learning the alphabet step by step. You will be able to communicate basic needs. Join a low-pressure, yet engaging atmosphere. You will be using the language meaningfully from Day 1. Required textbook: Mastering Arabic 1, 3rd Edition by Jane Wightwick and Mahmoud Gaafar, ISBN-13: 978-0781814225 or ISBN-10: 0781814227.

1/8–3/10 Tue, Thu 6–7:30 pm
Class #: 2010
Heenan, Fee: $129

French I
This basic course is for students with little or no background in French. Familiarization with speaking, understanding and pronouncing French in everyday life situations is emphasized, along with an introduction to sentence structure, beginning grammar and a hint of Francophile culture.

1/19–3/9 Wed 6–7:30 pm
Class #: 1929
Mariel, Fee: $129

Beginning Italian and Conversation
Learn Italian in a stimulating class that combines Italian grammar with cultural activities. Discover the language through newspaper articles, poetry, comic strips and video recordings to help you master skills in four areas of communication: reading, writing, listening and speaking. Participate and interact with the other students in group activities that focus on Italian culture, music, art and cuisine. You will gain cultural and linguistic awareness of the Italian language by watching Italian movies and TV programs that portray Italian lifestyle and daily events to understand different customs. Required textbook: Practice Makes Perfect: Italian Conversation by Marcel Danesi, is available at Amazon.

1/24–2/23 Mon, Wed 5–6:30 pm
Class #: 1944
D’Aquino, Fee: $129

3/21–4/20 Mon, Wed 5–6:30 pm
Class #: 1945
D’Aquino, Fee: $129

Intermediate Italian and Conversation
If you are already familiar with the Italian language and have developed the basic skills to participate in a simple conversation, this is the class for you. Focus on developing additional listening and speaking skills, as well as gaining fluency and accuracy in the everyday use of modern Italian. Participate in group activities, using a wide variety of materials including TV programs and newspaper articles to enable you to acquire cultural awareness of the Italian language. Required textbook: Practice Makes Perfect: Italian Conversation by Marcel Danesi, is available at Amazon.

1/25–2/24 Tue, Thu 5–6:30 pm
Class #: 1946
D’Aquino, Fee: $129

Advanced Italian and Conversation
Enjoy a lively discussion completely in Italian. Cultural exploration include art history, music, food, newspaper articles, poetry and Italian cinema. Required textbook: Practice Makes Perfect: Italian Conversation by Marcel Danesi. Available at Amazon.com.

3/22–4/21 Tue, Thu 5–6:30 pm
Class #: 1948
D’Aquino, Fee: $129

This icon denotes live, in person, classes. This icon denotes online and zoom classes.
SPANISH

Sequence of Spanish classes in our program:

Spanish Preparation
Basic Spanish I
Basic Spanish II
Basic Spanish III
Grammar Review
Past Tense I
Past Tense II
Intermediate I
Intermediate II
Advanced Spanish Study

Spanish Preparation
All students must take this class first in our Spanish program, which is a non-traditional approach to the language. This class provides a solid foundation to proceed to Basic Spanish I, II and III courses. No textbook required.

1/19–2/16  Mon, Wed  10–11:45 am
Class #: 1991
Byrd, Fee: $129

4/4–5/4  Mon, Wed  10–11:30 am
Class #: 1976
Byrd, Fee: $129

Basic Spanish I
This is the first basic class in a series of three, designed to give students a solid foundation in Spanish grammar and a working knowledge of important structures of the language. A textbook is required for this basic series.

1/19–2/16  Mon, Wed  2–3:45 pm
Class #: 1992
Byrd, Fee: $129

2/22–3/31  Tue, Thu  12–1:30 pm
Class #: 1977
Byrd, Fee: $129

Basic Spanish II
This is the second basic course in the series to give students a solid foundation in Spanish grammar and a working knowledge of important structures of the language. Completion of the Basic I is required, and the same textbook is used.

2/22–3/31  Tue, Thu  10–11:30 am
Class #: 1978
Byrd, Fee: $129

4/4–5/4  Mon, Wed  12–1:30 pm
Class #: 1994
Byrd, Fee: $129

Basic Spanish III
This is the third basic course in the series of three, designed to give students a solid foundation in Spanish grammar and a working knowledge of important structures of the language. Completion of Basic Spanish II is required and the same textbook is used.

4/5–5/5  Tue, Thu  2–3:30 pm
Class #: 1979
Byrd, Fee: $129

Grammar Review
This is the first in a series of three courses with a non-traditional approach. Students will complete an intensive review of all the previous basic courses and grammar in preparation for learning the past tense. Completion of the Basic III course or permission from the instructor is required. There is no textbook.

1/19–2/14  Mon, Wed  12–1:45 pm
Class #: 1980
Byrd, Fee: $129

Past Tense I
This course is the second in a series of three with a non-traditional approach to learning the preterite tense. Completion of Grammar Review course or permission from the instructor is required. There is no textbook.

2/21–3/30  Mon, Wed  2–3:30 pm
Class #: 1981
Byrd, Fee: $129
Past Tense II
This course is the third in a series of three with a non-traditional approach to learning the imperfect tense. Completion of the Past Tense I course or permission from the instructor is required. There is no textbook.

2/21–3/30  Mon, Wed  12–1:30 pm  
Class #: 1983  
Byrd, Fee: $129

4/5–5/5  Tue, Thu  10–11:30 am  
Class #: 1997  
Byrd, Fee: $129

Past Tense III
This course is the third in a series of three with a non-traditional approach to learning the imperfect tense. Completion of the Past Tense I course or permission from the instructor is required. There is no textbook.

4/5–5/5  Tue, Thu  4–5:30 pm  
Class #: 1985  
Byrd, Fee: $129

Intermediate I Part 1
This three-part course will introduce the student to advanced grammar, using the subjunctive mood in the present tense. This class is structured with an emphasis on practice and oral skills. Permission of the instructor is required.

1/18–2/17  Tue, Thu  10–11:30 am  
Class #: 1990  
Byrd, Fee: $129

Intermediate I Part 2
This three-part course will introduce you to advanced grammar, using the subjunctive mood in the present tense. This class is structured with an emphasis on practice and oral skills. Permission of the instructor is required.

2/21–3/30  Mon, Wed  10–11:30 am  
Class #: 1998

Intermediate I Part 3
This three-part course will introduce you to advanced grammar, using the subjunctive mood in the present tense. This class is structured with an emphasis on practice and oral skills. Permission of the instructor is required.

4/5–5/5  Tue, Thu  12–1:30 pm  
Class #: 1999

Intermediate II Part 1
In this three-part course the student will continue reviewing the subjunctive mood in more advanced cases and tenses. As in the previous Intermediate class, there will be an emphasis on practice and oral skills. Permission of the instructor is required.

2/22–3/31  Tue, Thu  2–3:30 pm  
Class #: 1988  
Byrd, Fee: $129

Intermediate II Part 2
In this three-part course you will continue reviewing the subjunctive mood in more advanced cases and tenses. As in the previous Intermediate class, there will be an emphasis on practice and oral skills. Permission of the instructor is required.

4/4–5/4  Mon, Wed  2–3:30 pm  
Class #: 1995  
Byrd, Fee: $129

Intermediate II Part 3
In this three-part course you will continue reviewing the subjunctive mood in more advanced cases and tenses. As in the previous Intermediate class, there will be an emphasis on practice and oral skills. Permission of the instructor is required.

1/18–2/17  Tue, Thu  2–3:30 pm  
Class #: 1989  
Byrd, Fee: $129

Advanced Spanish Study
This is an advanced Spanish course where students read and discuss current events to improve their skills in different areas. Completion of the Intermediate II course and permission from the instructor are required.

1/18–2/17  Tue, Thu  5:30–7 pm  
Class #: 2014  
Sanchez-Cuesta, Fee: $129

2/22–3/31  Tue, Thu  5:30–7 pm  
Class #: 1987  
Sanchez-Cuesta, Fee: $129

4/5–5/5  Tue, Thu  5:30–7 pm  
Class #: 2013  
Sanchez-Cuesta, Fee: $129

This icon denotes live, in person, classes.  
This icon denotes online and zoom classes.
LEISURE

Archaeology of Early Christianity
Material evidence of Jesus of Nazareth, Paul of Tarsus, Saints Peter and Paul and other apostles still exists. Explore the Church of the Sepulcher, the site of Golgotha, the empty tomb and the ossuaries that allegedly hold the bones of Jesus’s relatives. Follow St. Paul on his missionary journeys through the Mediterranean and the places of his beheading and burial. Archaeologist William Tabbernee will guide you through the early Christian sites: the Roman catacombs, frescoes that decorated the tombs of popes, art and the remains of early churches where Councils were held, determining the beliefs and practices of Christianity.

2/1–3/8 Tue 12:30–2:30 pm
Class #: 1645
Tabbernee, Fee: $149

Gods and Goddesses of the Ancient World
Discover ancient-world gods and goddesses, their myths of interactions with humans and the rituals associated with them. How could gods and goddesses help their worshipers and ancient society? Explore the role of animal and human sacrifice in ancient religions, and how gods and goddesses helped the deceased make their journey to the afterlife. Examine the archaeological remains of temples, altars, art and artifacts related to god and goddesses of the ancient world.

3/22–4/26 Tue 12:30–2:30 pm
Class #: 1646
Tabbernee, Fee: $149

Singing

Sing Yourself To Better Health
Scientific research documents that singing is good for your body and your mind. Improve breathing, posture, immunity, lower stress, mental alertness and getting a better night’s sleep are just a few of the ways singing is good for you. Review and discuss recent research studies attesting to the health benefits of singing, especially for the older adult singer. Sing traditional rounds and part-songs while singing in unison and harmony. Through physical and vocal exercises, and using a variety of song styles, explore strategies and techniques to strengthen you singing voice and activate the health benefits of singing. No previous musical training or experience is necessary.

2/5–2/26 Sat 10–11:30 am
Class #: 1908
Zimmermann, Fee: $89

Sing Better as You Age: Care of the Voice for the Lifetime of a Singer
Improve your singing through adjusted physical habits and acquired vocal skills. Aging is blamed for singing challenges, but you can learn how to improve your voice. Practice exercises and strategies to overcome the effect of aging so you can continue to enjoy gratification from singing for a lifetime. No previous musical training or singing experience is necessary.

3/5–4/2 Sat 10–11:30 am
Class #: 1909
Zimmermann, Fee: $89
Bridge

Introduction To Bridge Workshop
Bridge is a challenging game that is endlessly fascinating. Come join a fun, quick and stress-free afternoon workshop introducing the game. Designed for beginners and those who are returning to bridge after many years. Come alone or with a partner. Discover basic bidding and how to play. You will see a logical progression of classes to take to achieve a level of proficiency to be able to play duplicate bridge in competition. After the workshop, you can take more in-depth classes such as Modern Bridge I and II. Fee of $20 paid directly to the instructor at the workshop.

1/9 Sun 1–3 pm
Class #: 2007
Hinsman, Fee: $20 Paid directly to instructor

Modern Bridge I: Introduction
If you are new to bridge, or haven’t played for years, this is the class for you. Experience playing modern bridge from the beginning. Come alone or with a partner. Suggested textbook: *Bridge Basics 1: An Introduction* by Audrey Grant, ISBN 0-939460-90-4. Class meets off-campus at Helman Bridge Center.

1/18–3/8 Tue 5:30–7:30 pm
Class #: 1643
Gibbs, Fee: $149

Modern Bridge II: Bidding and Play
If you have completed Modern Bridge I, or if you played bridge in the past and want to review the fundamentals and bring your game up to date, this class is for you. We cover a different topic each week. Come alone or with a partner and learn in a relaxed, friendly atmosphere. Suggested textbooks by Audrey Grant: *Bridge Basics 1: An Introduction*, ISBN 0-939460-90-4, and *Bridge Basics II: Competitive Bidding*, ISBN 0-939460-91-2. Class meets off-campus at Helman Bridge Center.

3/22–5/10 Tue 5–7 pm
Class #: 1644
Adelsheim, Fee: $149

Bridge: Supervised Play
Enjoy a weekly opportunity for newer bridge players to practice bidding and play in a relaxed and fun learning environment. No partner necessary. Drop into the Helman Bridge Center any Thursday morning from 9:30 to 11:30 am and practice with your peers. Mini-lesson on a basic bridge topic and questions answered as you play.

1/20–5/5 Thu 9:30–11:30 am
Class #: 1642
Gibbs, Fee: $7 Drop in fee paid directly to instructor
MONEY MATTERS

Social Security Planning and Understanding Medicare Options
This informative class covers the basics of Social Security and reveals strategies for maximizing your benefits. Learn when to apply for benefits, when it makes sense to delay benefits, how to estimate your benefits, how to minimize taxes on Social Security benefits, how to coordinate Social Security with your other sources of retirement income and other tips. Review different scenarios of when to choose to take Social Security payments along with a discussion on Medicare Part A, B, C and D options.

1/22 Sat 9 am–1 pm
Class #: 1891
Murphy, Fee: $59

4/23 Sat 9 am–1 pm
Class #: 1892
Murphy, Fee: $59

Retirement Income Make Your Money Last
This course introduces concepts and practices that help you make the most of your retirement assets. Learn how to size up your current situation and sources of income. Explore alternative distribution methods, understand distribution rules, how to develop an investment strategy and prepare for the unexpected. Make the most of retirement income stress. The registration fee includes a workbook.

4/5 Tue 5:30–8:30 pm
Class #: 1897
Murphy, Fee: $49

Savvy IRA Planning
Discover seven strategies for IRA planning and six rollover options for your retirement plan funds. What are three common required minimum distribution mistakes and how can you prevent them? Learn the difference between indirect and direct rollovers and three different options for spousal IRA beneficiaries. Explore how to coordinate your IRA planning with your overall retirement and estate strategy.

2/1 Tue 5:30–8:30 pm
Class #: 1893
Murphy, Fee: $49

Savvy Tax Planning
Understand the Tax Cuts and Jobs Act of 2017 to make better planning decisions. Discuss how this law affects you, your family and your business and whether these changes will increase or decrease your future tax obligations. Discuss how to benefit from the new law and what changes you should consider making now and in the future. Learn about retirement tax strategies affected by the law.

3/22 Tue 5:30–8:30 pm
Class #: 1896
Murphy, Fee: $49

Cybersecurity: Financial
Cybersecurity is a growing financial issue as data breaches, scams and identity theft are on the rise. What steps can you take to improve your online security? Learn the top ten identity theft you face and the actions you must take to stay safe. Create an action plan to improve your cybersecurity by following the checklist covered in class.

2/22 Tue 5:30–8:30 pm
Class #: 1894
Murphy, Fee: $49

Essential End of Life Document Preparation Workshop
Join a Do-It-Yourself document preparation workshop focusing on End of Life realities led by a Certified Paralegal. The focus will be three essential documents everyone needs. Prepare a Last Will and Testament, NM State Statute Power of Attorney and NM State Statute Advanced Health Care Directive. In this time of uncertainty, you can increase your family’s emotional and financial security and leave your loved ones a road map of your wishes. Open forum environment where thoughts and options are discussed in a fun, relaxed atmosphere. To purchase the Amazon Best-Selling book ($30 and required for class) visit: www.lifeizshort.com

2/19–3/5 Sat 10 am–12 pm
Class #: 1652
Callan, Fee: $129

Savvy Caregiver Planning
Explore the range of issues families typically confront in Long-Term Care situations. Few families have prepared for the problems triggered by a caregiving crisis that endangers a loved one’s welfare and disrupts family harmony. This workshop explains key personal, medical, legal and financial concepts that need to be addressed in a caregiving plan. A Caregiving Plan Overview Checklist, Resources List, Plan Template, Documents Checklist and Resources Guide will be provided.

3/8 Tue 5:30–8:30 pm
Class #: 1895
Murphy, Fee: $49
**PERSONAL SAFETY**

**Concealed Carry Training**
New Mexico allows residents to carry a concealed handgun with a state license. Applicants must be 21 or older, complete 15 hours of training and demonstrate the knowledge and skills required by law. State-approved instructors cover selection, ownership and operation of revolvers and semi-automatic pistols, safe gun handling and key elements of accurate pistol shooting. Serious attention is given to legal issues. The course fee includes a comprehensive manual from the U.S. Concealed Carry Association and additional handouts, but not ammunition. You don’t need to own a gun; pistols will be available for practice and qualification at two outdoor shooting sessions.

3/25–3/27 Fri, Sat 12–6 pm, Sun 12–3 pm  
**Class #: 1910**  
Bennett and Rayburn, Fee: $249

4/8–4/10 Fri, Sat 12–6 pm, Sun 12–3 pm  
**Class #: 1911**  
Bennett and Rayburn, Fee: $249

4/29–5/1 Fri, Sat 12–6 pm, Sun 12–3 pm  
**Class #: 1912**  
Bennett and Rayburn, Fee: $249

**Beginning Pistol Shooting for Women**
This introductory class is just for women, taught by a female instructor. The comfortable, small-group setting includes time for all your questions. Learn what every shooter should know about how revolvers and semi-automatic pistols work, safe gun handling, proper ammunition, cleaning and storage. The class takes you step-by-step through the fundamentals of pistol shooting, including stance, grip and aiming. The class concludes with an outdoor shooting session off campus. Pistols are provided (.22 caliber), and class size is limited to six. This is now a two-day program on two consecutive afternoons. You will receive more information upon registration.

3/29–3/30 Tue, Wed 12–3 pm  
**Class #: 2003**  
Bennett, Fee: $149

4/13–4/14 Wed, Thu 12–3 pm  
**Class #: 2004**  
Bennett, Fee: $149

4/19–4/20 Tue, Wed 12–3 pm  
**Class #: 2005**  
Bennett, Fee: $149

**Pistol Shooting For Women II**
If you have completed Beginning Pistol Shooting for Women class, or if you have a bit of recent shooting experience with a handgun, take the next steps in gaining confidence and developing your skill. After reviewing the basics in the classroom, you will move to an off-campus outdoor shooting site. Focus on safety is emphasized throughout the class. At the shooting site, the instructor will have several guns available in different calibers for you to try, both revolvers and semi-automatics. Class size is limited to six.

5/4 Wed 12–5 pm  
**Class #: 2006**  
Bennett, Fee: $129

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**Sell it on eBay**
Discover if your item will sell or not in just one minute! Learn how to create a seller account, upload photos, accept online payments, and determine shipping costs. Includes insider tips, tricks and traps, what to sell and not sell, where to get free shipping supplies and free home pickup. Learn proven listing strategies that get the most clicks, draw the highest bids, beat your competition and close the sale. Covers eBay marketing research, how to find a profitable niche. Includes marketing and photography tips that make your items pop. Plus, how to sell antiques, collectibles and large items you don’t want to ship. Taught by a multi-award winning instructor and published eBay author. Lecture, Zoom class.

3/7–3/9 Mon, Wed 6–9 pm  
**Class #: 2008**  
Boyd, Fee: $69

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**Create Your Emergency Grab and Go Rapid Exit Plan**
You have 30 minutes to get out! No matter the emergency, don’t panic, follow your plan. Determine now what you will do and take depending on the amount of time you have to vacate. Learn how to organize your vital information in a Grab-and-Go binder and/or easily convert everything to electronic documents including photo albums and scrap books. Then back it all up to the Cloud. Discover local evacuation routes, useful free apps and multiple tips. Learn how to create your own go bags, backpacks and bins. Lecture, Zoom class.

3/10 Thu 6–9 pm  
**Class #: 2009**  
Boyd, Fee: $49
**PROFESSIONAL DEVELOPMENT**

**NEW! Creativity and Innovation: Developing Your Skills**
Creativity and innovation are critical skills for performing almost all jobs today. Explore what stimulates creativity in this highly interactive hands-on workshop. Develop techniques to improve individual and team problem solving and discover how to establish the necessary conditions to foster innovation. Build your creativity tool kit by using innovative techniques to generate better solutions for your personal and professional life.

☎️ 3/23 Wed 8:30 am–12:30 pm
Class #: 1940
Instructor, Fee: $89

**NEW! Managing Change: Risk or Opportunity**
The past two years have pushed many of us to experience an even higher amount of significant change and uncertainty. As events around us continue to change, accelerating on a daily basis, we experience conflict with our basic nature to be in control. One of the consequences of this struggle is anxiety. How can we create a balance between the level of change we experience and our perceived control over it? Come and explore the nature of change and your responses to it, strategies for managing change, and tactics to assist you and your organization in successfully adapting. The class is targeted for individuals wanting to better manage their lives, supervisors desiring to better manage the performance of their teams, and managers desiring a greater impact in their organization's future direction.

☎️ 4/20 Wed 8:30 am–12:30 pm
Class #: 1969
Instructor, Fee: $89

**Introduction To Your iPhone**
Learn how to use your iPhone for more than phone calls. Get tips on basic setup and syncing through iCloud, along with an explanation of how the various tools like Contacts and Calendars fit together. Hear suggestions for saving money on data consumption and extending battery life. Find out about useful apps and how you can configure your screen to personalize your experience.

☎️ 4/1–4/8 Fri 9 am–12 pm
Class #: 1914
Goodyear, Fee: $69

For all in person classes and to come onto campus proof of vaccination is required. For more information visit sfcc.edu/covid/
NEW! Communicate with Confidence
The benefits of employees and leaders communicating effectively can translate into big rewards for your company. Effective communication reduces misunderstanding and increases productivity and morale. Participants will gain practical communication and listening skills through common simulated workplace situations. Discover when and how to use assertiveness and learn and practice active listening. Avoid the four big communication mistakes. Experience the power of questioning. Explore communication delivery and timing methods that will enhance your professionalism. Join like-minded peers through interactive training.

📅 2/23 Wed 9 am–12 pm
Class #: 2015
Maish, Fee: $89

NEW! Time Management
Time management doesn't have to be something you are always striving for but never able to reach. This learning event provides logical and practical methodology to reduce unnecessary distractions and help you laser focus on your priorities. You will discover new ways to schedule and manage your time to enhance your own efficiencies and that of others on your team. Explore the benefits of single tasking versus multi-tasking. Use block scheduling to complete projects and discover how to control distractions through assertive communication techniques. Identify areas of personal procrastination and seven ways to overcome it. Join like-minded peers through in person training.

📅 5/11 Wed 9–12 pm
Class #: 2016
Maish, Fee: $89
DIGITAL SKILLS

Photoshop For Beginners
This hands-on course gives you a thorough overview of the almost limitless possibilities of Adobe Photoshop, the premier image-editing program. Topics include basic commands, image adjustments and enhancements, layers, special effects, selections, cropping and saving images for the web and email. Photoshop has many uses: marketing and business materials, restoring and retouching photographs and fine art imaging are just a few. Basic Mac or PC skills are required.

2/3–2/17 Thu 9 am–12 pm  Class #: 1916  Walenta, Fee: $99

NEW! Advanced Photoshop
Dive deeper into Photoshop and discover the tools and techniques to expand your vision beyond the basics. Work more efficiently and effectively by learning non-destructive and reversible editing methods such as building multi-layered composites, customizing workspace layouts and creating actions to automate repetitive tasks. Discover how to work with RAW files, smart objects, adjustment layers, layer masks and other innovative concepts to take your Photoshop skillset to the next level. A basic understanding of Photoshop is required.

2/24–3/10 Thu 9 am–12 pm  Class #: 1919  Walenta, Fee: $99

Introduction To Mac
This is a longer course than the Learn to Love a Mac course and moves at a slower pace, with more opportunity to ask questions and try things at home between classes. Topics covered include internet and email, backing up to iCloud, organizing your files, working with photos, and more.

1/28–2/18 Fri 9 am–12 pm  Class #: 1913  Goodyear, Fee: $129

Adobe Lightroom
Adobe Photoshop Lightroom software helps you bring out the best in your photographs, whether you're perfecting one image, searching for ten, processing hundreds or organizing thousands. Create incredible images that move your audience. Easily manage all your images and showcase your work in elegant print layouts, slideshows, web galleries and online photo-sharing sites. Get just the look you want from every shot with state-of-the-art image processing tools that let you easily alter contrast, tune color, convert to black-and-white, add grain, reduce noise, adjust sharpness, and more.

4/7–4/21 Thu 9 am–12 pm  Class #: 1917  Walenta, Fee: $99

Learn To Love a Mac
Swore you’d never try a Mac? Discover how to use a Mac computer and its current operating system. Covers the standard software programs and all the basics, including using the mouse, the keyboard menus and shortcuts, the desktop and finder features. Learn file management, opening applications and documents, printing, customizing, using the internet and basic email protocol. This course is for individuals with little or no knowledge of the Mac.

4/5–4/19 Tue 9 am–12 pm  Class #: 1918  Walenta, Fee: $99

Creating a Web Portfolio:
Gallery for Artists and Photographers
If you're visual artist of any kind, you need an online presence to share your work with the rest of the world. Building an online portfolio or gallery of images is easier than you might think. Learn about several options and build a gallery of sample images. Leave with the knowledge of how to create and maintain an attractive professional portfolio site.

4/9 Sat 9 am–1 pm  Class #: 1959  Van Note, Fee: $79

Creating a Custom Website
with WordPress
WordPress makes it easy to setup a customizable website. This content management system (CMS) is the most popular way to create and update blogs and websites. Create a website live on the Web in class. Hosting for your new site for a limited time is included.

4/23 Sat 9 am–1 pm  Class #: 1960  Van Note, Fee: $79
LAUNCH A NEW COLLAR CAREER

WHAT IS A NEW COLLAR CAREER?
Today, White and Blue Collar jobs are digital and blended into New Collar Careers. Whether you’re just starting out on a career path, upskilling for technology changes in your current job, or re-skilling after being displaced by the pandemic, there’s an affordable, skill-specific New Collar Training Program just for you! Right now employers need trained workers to fill over 1,000 well-paying, engaging jobs in New Mexico alone that require 3D Printing skills! So, GET STARTED TODAY! NewCollarNetwork.com

3D PRINTING BOOT CAMP
Jump-start your next career move in this 4-week, fulltime bootcamp that teaches:
• Design Thinking
• Design for 3D Printing
• Digital portfolio best practices
• Principles of running, optimizing, and post-processing parts
• 3D Printer calibration, maintenance and trouble-shooting

Note: This program is an Eligible Training Provider so education funding may be provided to both students and employers through New Mexico Dept. of Workforce Solutions

Launch into Augmented Reality to Hear The New Collar Workers on this Page Tell Their Stories

Instructions:
1. Download the Reality X2 APP
2. Point the App at any of the Above Images to Enter Augmented Reality

THE FUTURE IS HERE
Technologies like 3D Printing, digital 3D Design, and lasers are everywhere, changing the skills needed in every industry from film to healthcare and aerospace to retail. There is no time like now to enter the future of work through a program associated with the MIT [Massachusetts Institute of Technology] Fab Lab Network. You’ll earn a digital badge micro-credential that is recognized nationwide and opens doors to new opportunities in New Mexico and beyond.

DIGITAL BADGE MICRO-CERTIFICATIONS
Employers today, including the Federal Government, are placing as much emphasis on skills as on degrees for New Collar Jobs. Our affordable digital badge courses are project-based giving you hands-on experience for the work world, and are offered evenings and weekends, as well as daytime. Programs:
• CAD design
• Rapid Prototyping
• 3D Printing
• Drone Design/Build
• Design Thinking
• Robotics

To learn more about how you can launch a New Collar Career today go to: NewCollarNetwork.com
BUSINESS

Certificate in Data Analysis

Data Analysis is quickly becoming one of the most sought-after skills in the workplace. Companies have vast amounts of data, but it is rare to have someone with the ability to analyze that data to see trends and make predictions. Add a whole new skill set to your portfolio, and make a big difference in the success of your organization by acquiring data analysis skills. Begin with getting a basic understanding of how to analyze data in a business setting. Then learn how many of your business decisions involve comparing groups for differences. You will know the statistics behind these group differences and relationships. Finally you will find out how to perform inquiries that will be useful to your business or organization, and have the skill necessary to communicate these results through graphs and text that your fellow employees will understand. Whether your business is home-based or a large company, this certificate will take you to the next level where important decision-making is concerned. The certificate includes the three courses: Introduction to Data Analysis, Intermediate Data Analysis and Advanced Data Analysis.

Intermediate Data Analysis

Many of your business decisions involve comparing groups for differences. For example, would men and women prefer different product features? In addition, you may look at relationships between variables. Does product recognition relate to subsequent product purchase? This Intermediate Data Analysis course will introduce you to the statistics behind these group differences and relationships. In addition, you’ll learn how to work with ratings, graphs and user-friendly reports of statistical results.

Advanced Data Analysis

After taking this Advanced course in Data Analysis, you will be able to perform inquiries that will be useful to your business or organization, and have the skill necessary to communicate these results through graphs and text that your fellow employees will understand. Take the guesswork out of important company decisions and make decisions based on statistically significant information. Whether your business is home based or a large company, this class will take you to the next level where important decision-making is concerned.
Entrepreneurship Certificate
Boost your chances of success for your new or small business and reduce your risks. Get the latest on planning your business, brainstorming business ideas and a checklist for going into business. Then learn how to create a business plan, including assessing business feasibility and prepare the management and financial plans. Then take home a step-by-step approach to attract and keep customers, with an emphasis on customer-driven marketing decisions and building a strong brand. At the end of this certificate, you will be able to identify the abilities required of successful entrepreneurs and how to acquire them, develop goals to help establish your business, develop an outline for your plan, and take home techniques to successfully manage and market your new business. Courses to complete for this certificate are: Entrepreneur Boot Camp, The Business Plan and Entrepreneurial Marketing.

Entrepreneur Boot Camp
Starting a business is something that all of us have thought about at one time or another. Everyone wants to be their own boss. Yet statistics show that most businesses fail within the first five years. This course provides insight into the characteristics, knowledge and skills needed to become a successful entrepreneur. At the end of this course, you will be able to identify the abilities required of successful entrepreneurs and how to acquire them, develop goals to help establish your business, develop an outline for your plan, and take home techniques to successfully manage your new business.

The Business Plan
Whether starting a business or growing the one you have, a business plan serves as a roadmap and can help secure needed funding. In this course, you evaluate the many aspects and potential hurdles of the business and build the Business Plan, one step at a time. This practical, hands-on approach encourages you to immerse yourself in the vision and planning aspects of your business. Focusing on the most critical components of the Business Plan enables you to uncover hidden risks and assess the business from a marketing, management, and financial vantage point.
Introduction to Power BI
Gain insights into your data! Power BI (business intelligence) is a widely used business analytics service offered by Microsoft. Power BI Desktop is a complete data analysis and report creation tool that you install for free. In this course, you will discover how to quickly extract, transform, and load data with just a few clicks. You will create interactive visualizations (charts, maps, KPIs) to provide you with insights into your company’s data to make informed decisions.

2/7–3/4  Class #: 7000027  ID: 1824  Fee: $195
4/4–4/29  Class #: 7000027  ID: 1825  Fee: $195

Intermediate Power BI
Delve further into Power Query to ETL (Extract, Transform and Load) your data. Build the Data Model using modeling features and relationships. Perform calculations using DAX (Data Analysis Expressions) functions. Utilize Time Intelligence functions to view YoY or YTD reports. Add user friendly features to enhance your reports.

3/7–4/1  Class #: 7000028  ID: 1831  Fee: $195
5/2–5/27  Class #: 7000028  ID: 1832  Fee: $195

Advanced Power BI
Expand your knowledge of Power BI Desktop to the highest level. This course focuses on the advanced capabilities of Power Query, Data Modeling and Reports. Check for data inconsistencies, design efficient queries, create proper relationships, and write DAX code to ensure reports update quickly and accurately. Add navigation and analytical features to your reports to enable consumers to analyze the results.

4/4–4/29  Class #: 7000026  ID: 1819  Fee: $195

The Basics of Bookkeeping
How do you keep track of the day-to-day financial transactions of a business? Whether you are looking to advance in your career, or you’re an entrepreneur, (or maybe you are a part of a family business), this course will help you if you are looking to understand the numbers. The Basics of Bookkeeping course will help you understand, and know how to record, every penny that comes into your business and every penny that goes out of your business. This course shows you how to create a chart of accounts that will meet your needs. All of the money you spend and all of the money you earn have a place to go. How do you record them? What are debits and credits? What do the numbers mean? How do you label accounts? Even if you outsource your bookkeeping needs, you should still have a basic understanding of what happens with the money earned and the money spent. No one should be blind to his or her finances! In this course you will learn where the numbers go and why. You will learn bookkeeping terminology, as well as what it means to keep track of the numbers. At the end of the cycle, what do the numbers mean?

3/7–4/1  Class #: 7000015  ID: 1772  Fee: $195
5/2–5/27  Class #: 7000015  ID: 1773  Fee: $195

Bookkeeping Certificate
How do you manage the finances of a business? Whether you are an entrepreneur, running a family business, or just looking to advance your career and add to your skill set, this Bookkeeping Certificate will provide you with the knowledge needed to measure, and manage, the financial health of your business. This program focuses on cash basis accounting. No one will care more about the financial health of your business than you! It’s imperative that you understand how the process works and are able to complete the accounting cycle accurately and in a timely fashion. Even if you plan to outsource your bookkeeping needs, you should still understand how the process works. No one should be clueless when it comes to the finances of their business. Three one-month courses. Courses in certificate: Understanding Debits and Credits, General Ledger and Month End Procedures and Closing Procedures and Financial Statements.

2/2–4/29  Class #: 7000025  ID: 1810  Fee: $495
4/4–7/1  Class #: 7000025  ID: 1811  Fee: $495
Understanding Debits and Credits
In this course, you will learn about the accounting equation and the five categories involved in every business (Assets, Liabilities, Owner’s Equity, Revenue and Expenses). Every financial transaction falls into one or more of these categories. Learn how to create a chart of accounts that meet the needs of your business. You will learn how double entry bookkeeping works and the process of recording debits and credits. This course will show you how to identify, analyze and record transactions using journal entries under the cash basis accounting method.

2/7–3/4  Class #: 7000024  ID: 1808  Fee: $195
4/4–4/29  Class #: 7000024  ID: 1809  Fee: $195

General Ledger and Month End Procedures
In this course, you will learn how to post journal entries to the correct general ledger accounts impacted by each transaction. This course will show you how to make sure your general ledger balances at the end of each month by preparing an unadjusted trial balance. You will learn how to look for errors when you don’t balance, and how to determine to correct entries. After posting correcting entries and/or adjusting entries, you will verify debits and credits equal with an adjusted trial balance. This course also goes through the steps of performing monthly bank reconciliations.

3/7–4/1  Class #: 7000023  ID: 1806  Fee: $195
5/2–5/27  Class #: 7000023  ID: 1807  Fee: $195

Closing Procedures and Financial Statements
This course shows you how to create a worksheet used to adjust the account balances and prepare the financial statements. Use your financial statements to measure performance, make improvements and set goals. The final step covered in this course is closing your books and preparing them for the next accounting period; this is done by journalizing and posting closing entries.

4/4–4/27  Class #: 7000022  ID: 1805  Fee: $195

BUSINESS COMMUNICATION

Certificate in Customer Service
Customer service is now essential for business and all work organizations. With the increase of technology, human interaction with customers becomes all the more important. Whether it relates to retaining customers, serving your audience, or turning inquiries from potential customers into sales, good customer service is now one of the central factors in organizational success. Learn to improve your customer service skills to enhance your career skill set, improve productivity, and increase your organization’s success. You will also take away some extraordinary customer service techniques you won’t find anywhere else. Two one-month courses. Courses in certificate include: Keys to Customer Service and Extraordinary Customer Service.

2/7–4/1  Class #: 7050001  ID: 1709  Fee: $245
4/4–4/27  Class #: 7050001  ID: 1710  Fee: $245

Keys to Customer Service
Learning to build your customer service skills will have a powerful impact on your career success as well as success in other areas of your life. Through this course you will discover the direct relationship between service skills and career achievement. You will become skilled at being an exceptional service provider. You can help your organization and your career by translating your good service intentions into a workable plan and gain knowledge of ways to consistently deliver great service. The payoff is enormous.

2/7–3/4  Class #: 7050002  ID: 1711  Fee: $145
4/4–4/29  Class #: 7050002  ID: 1712  Fee: $145

Extraordinary Customer Service
Transform your customer service into something extraordinary. As a result more repeat business will improve your bottom line. Customer service separates you from your competition. Extraordinary customer service comes from focusing on the few essential elements that yield big results. Discover how easy it is to tweak your customer service from the ordinary to the extraordinary. You’ll take away a customer service plan that will help you focus on the key elements that will get you started on your pathway to success.

3/7–4/1  Class #: 7050003  ID: 1713  Fee: $145
5/2–5/27  Class #: 7050003  ID: 1714  Fee: $145
Certificate in Workplace Communication
Good communication in the workplace is more important than ever. And critical to your career advancement and success. Come get a comprehensive and intensive preparation with skills and techniques you can put to use on Monday morning. Take back a workable conflict management model, along with successful and practical conflict management strategies. Then work with a pro to learn how to improve your negotiation skills for a win-win outcome, including helping others to get what they want, so you get what you want. Finally, find out more about yourself and others using personality profiles for better work performance. You will be learning from some of our more popular instructors, and taking away new how-to skills that work. Three courses in certificate: Conflict Management, Negotiation: Get What You Want and Using Personality Profiles for Better Work Performance.

Conflict Management
A recent study conducted by the American Management Association (AMA) revealed that the average manager spends more than 20 percent of their day engaged in or reacting to a conflict situation. This study also identified that out of twenty-five management skills, conflict management was the only one positively correlated to higher earnings and promotion. Discover a workable conflict management model, discuss case studies in conflict management, and then take away successful conflict management strategies to apply in your workplace.

Negotiation: Get What You Want
Negotiation is a key skill for success in business and everyday life. Knowing strategies to clarify what you want and how to prioritize needs will ensure you get more of what’s essential. Having the skills to help others get what they want will improve relationships and increase your odds of success in the future. Work with a pro to learn how to plan, implement and win in the bargaining process. Save time, grow your business network and gain confidence when dealing with even the shrewdest of deal-makers. Invest in these skills now and reap a lifetime of rewards.

Using Personality Profiles for Better Work Performance
Understanding yourself and others will increase your overall effectiveness at work, home, and in all of your relationships. Learn how to improve your communication with others, convey your ideas effectively, and improve your ability to understand what is important to those who don’t share your same style. Course fee includes your own DiSC Behavioral Personality Profile assessment and review.

Certificate in Business Writing
Discover the keys to successful writing for the workplace. Whether you are writing a report, memo, letter or publicity notice, business writing has some defined characteristics for success. Successful communicators in the workplace move forward, others move back. Enhance your career by improving this critical communication skill. Begin with understanding the format, construction, and successful techniques of writing good business reports and proposals. Then improve your skills with editing and proofreading. Finally, discover what good journalists know. Learn how to write a news story, press release or other publicity notice that zings. Help your organization stand out with your new skills in business writing. This certificate will take you to the next level where business writing is a skill for personal and organizational success. Three one-month courses to earn certificate are: Business Writing, Effective Copywriting and Writing News and Press Releases.

Business Writing
Take away the key practices you need to develop and hone your business writing communication effectively and successfully. Get the best practices for crafting effective, professional business documents. Find out how to avoid grammatical pitfalls. Acquire business writing principles that will be good for years to come.
Effective Copywriting
Whether you are sending out a press release, communicating internally with a memo or promoting your own skills on LinkedIn, strong writing skills are the key to success. Come away with the tools and techniques you need to improve your copywriting skills and learn how to avoid the common writing mistakes that can hold you back.

3/7-4/1  Class #: 7050004  ID: 1715  Fee: $195
5/2-5/27  Class #: 7050004  ID: 1716  Fee: $195

Writing News and Press Releases
Being able to write a good news story, press release or publicity notice is a skill that can set you apart in the workplace. Getting the word out is an essential activity for every organization. Acquire the skills good journalists have and learn how to craft a news story, press release or publicity notice that will get attention.

4/4-4/29  Class #: 7050018  ID: 1765  Fee: $195

CAREER SKILLS

Certificate in Mastering Excel
A must-have skill to succeed in business, whether an entrepreneur or a valued employee, is the ability to create, edit and manage spreadsheets. Microsoft Excel is the most used spreadsheet tool in the world. Stay current with this class, as it is always up-to-date and will change as the features of Excel change over time. Examine the life of an Excel worksheet and workbook, from creation to presentation. Learn how an Excel worksheet is constructed, populated with content, and edited for delivery. Master the options that can take your Excel worksheet from plain, drab numbers to exciting and engaging multimedia. You will leave class with a set of skills that are in high demand and will be a deciding factor in your future success.

2/7-3/4  Class #: 7070002  ID: 1726  Fee: $195
4/4-4/29  Class #: 7070002  ID: 1727  Fee: $195

Mastering Microsoft Excel
A must-have skill to succeed in business, whether an entrepreneur or a valued employee, is the ability to create, edit and manage spreadsheets. Microsoft Excel is the most used spreadsheet tool in the world. Stay current with this class, as it is always up-to-date and will change as the features of Excel change over time. Examine the life of an Excel worksheet and workbook, from creation to presentation. Learn how an Excel worksheet is constructed, populated with content, and edited for delivery. Master the options that can take your Excel worksheet from plain, drab numbers to exciting and engaging multimedia. You will leave class with a set of skills that are in high demand and will be a deciding factor in your future success.

2/7-3/4  Class #: 7070002  ID: 1726  Fee: $195
4/4-4/29  Class #: 7070002  ID: 1727  Fee: $195

Intermediate Excel
Have you ever wondered why Excel is one of the most powerful applications used today by many businesses? Excel is one of the most important applications that you can study now to take your skills to the next level! This course will help you increase your efficiency by learning how to organize, display and calculate your data into useful information. Find out how you can consolidate your data proficiently into readable rows and columns using different table designs and styles. Create a unique style for yourself to improve your spreadsheet appearance to make the content easier to understand for your target audience. Learn from the trainer on how beneficial it is to become more productive in generating different everyday business functions. Discover how easily pivot tables can be created to quickly summarize large amounts of data. Through this course, these tasks will make your work outstanding and unique in what you do.

3/7-4/1  Class #: 7070006  ID: 1784  Fee: $195
5/2-5/27  Class #: 7070006  ID: 1785  Fee: $195

2/7-4/29  Class #: 7070004  ID: 1778  Fee: $495
4/4-7/1  Class #: 7070004  ID: 1779  Fee: $495
Advanced Excel
We are faced with different types of business decisions each day that can change the data we work with along with our financial outcomes. Have you ever wondered what type of workplace skills you can learn to make wiser decisions? Learning Advanced Excel contains these tools that can help you prepare your worksheets accurately, examine your data for authentication, and then find those answers to your most difficult questions. This course will help you learn these required business functions along with the tools required to analyze data efficiently within the workplace. Save time for yourself by protecting your valuable data and know with assurance that the entered data is accurate without any errors. By completing the course, discover how to attractively visualize your data into meaningful information with confidence.

4/4–4/29  Class #: 7070003  ID: 1771  Fee: $195

MANAGEMENT
Certificate in Project Management
In today’s business environment, there is a need for good project management. Project management provides visibility of project health to the business and the customer. Through continuous monitoring, early detection of variations to plan, schedule, and budget can be communicated to stakeholders for quick resolution, including project cancellation. Project management is one of the fastest paths to promotion by increasing your network through greater exposure. You will have the skills, tools and templates to confidently develop and maintain a project. An overview of salaries, certification costs, education and experience requirements are provided. We hope you will choose Project Management as a career.

2/7–3/4  Class #: 7300013  ID: 1757  Fee: $195
4/4–4/29  Class #: 7300013  ID: 1758  Fee: $195

HEALTH
Spanish for Medical Professionals
Are you frustrated by the communication gap that can occur between you and your Spanish-speaking patients? If you answered yes, this Spanish class—designed specifically for healthcare professionals—will help you bridge that gap. You will practice the basic, practical language skills needed to effectively communicate with your Spanish-speaking patients and their families. You will learn the basics of the language, gain an understanding of the culture, and know how to ask the questions crucial to quality healthcare. Whether you speak some Spanish and need a refresher, or speak no Spanish, you will complete the course with the skills you will need to effectively communicate with your Spanish-speaking patients.

2/7–4/1  Class #: 7100001  ID: 1656  Fee: $290
4/4–5/29  Class #: 7100001  ID: 1657  Fee: $290
**Project Management Processes**

Acquire a well-rounded knowledge of the five Project Management Processes relating to the Project Management Body of Knowledge (PMBOK) Guide. This basic information will assist you in learning the beginnings of project management, whether you are interested in project management, in a project management field, or in any line of work. Come away with a solid foundation of the five processes to learn and use when any type of project occurs in your employment arena.

- **3/7–4/1**  
  Class #: 7300015  
  ID: 1763  
  Fee: $195
- **5/2–5/27**  
  Class #: 7300015  
  ID: 1764  
  Fee: $195

**Project Management Knowledge Areas**

In today’s business environment, there is a need for good project management. Project management provides visibility of project health to the business and the customer. Through continuous monitoring, early detection of variations to plan, schedule, and budget can be communicated to stakeholders for quick resolution, including project cancellation. The Project Management Professional community does this through the five Project Management Processes supported by the ten Project Management Knowledge Areas. This course introduces the student to the ten Project management Knowledge Areas and their support role and relationships to the five Project Management Processes.

- **4/4–4/29**  
  Class #: 7300014  
  ID: 1762  
  Fee: $195

**Management Certificate**

Enhance your management skills through this program for supervisors, managers, and emerging leaders. Nothing creates success like a solid foundation. Discover the keys for effectively managing your employees. Find out how to create clear expectations, engage and motivate employees, and increase your effectiveness through use of the DiSC personality profile (included). By the end of the course we will have you managing like a pro—quickly and with confidence.

- **2/7–3/4**  
  Class #: 7300007  
  ID: 1686  
  Fee: $295
- **4/4–4/29**  
  Class #: 7300007  
  ID: 1689  
  Fee: $295

**Management Boot Camp**

Enhance your management skills through this course for supervisors, managers, and emerging leaders. Nothing creates success like a solid foundation. Discover the keys for effectively managing your employees. Find out how to create clear expectations, engage and motivate employees, and increase your effectiveness through use of the DiSC personality profile (included). By the end of the course we will have you managing like a pro—quickly and with confidence.

- **2/7–3/4**  
  Class #: 7300007  
  ID: 1688  
  Fee: $295
- **4/4–4/29**  
  Class #: 7300007  
  ID: 1689  
  Fee: $295

**Collaborative Management**

Whether you manage or lead people, collaborative skills are essential to help harness the energy of groups and teams for maximum performance and productivity. Knowledge of collaborative skills will enable you to gain participation quickly, get input and buy-in for building consensus and plan for cooperation to get crucial projects completed. This course will help you explore the principles of collaborative management and gain insight on how to expand your collaborative skills for success of your team or organization.

- **3/7–4/1**  
  Class #: 7300017  
  ID: 1768  
  Fee: $245
- **5/2–5/27**  
  Class #: 7300017  
  ID: 1769  
  Fee: $245

**Managing Generations in the Workplace**

Get an understanding of managing workers in different generations in the workplace. Discover what motivates each generation at work, what incentives they respond to, and what messages they value. Generations X and Y are significantly different than the Boomer generation. Each generation has different expectations and styles of work in the workplace. Come explore the characteristics of the different generations in the workplace. Discover the current motivations of Boomers, Gen Xers and Gen Yers and what messages they value. Then Identify practical, how-to tips and techniques for managing Boomers, Gen Xers, and Gen Yers in the workplace.

- **4/4–4/29**  
  Class #: 7300009  
  ID: 1690  
  Fee: $175
NEW MEDIA MARKETING

Google Analytics Certificate
If you are not reviewing your website statistics, then you are missing several key opportunities to profit from your website traffic. This Certificate, aimed at non-technical users, will take you through all the key techniques and how to use website analytics using the world-standard Google Analytics, a free online tool. You’ll understand your visitor traffic better, learn how to calculate return on investment (ROI) for your online advertising, and find out how to get more conversions and sales from your website visitors. A must for anyone serious about leveraging more success from their website.

2/7–4/1  Class #: 7350011  ID: 1822  Fee: $345
4/4–5/29  Class #: 7350011  ID: 1823  Fee: $345

Google Analytics
If you are not reviewing your website statistics, then you are missing several key opportunities to profit from your website traffic. This course, aimed at non-technical users, will take you through all the key techniques and how to use website analytics using the world-standard Google Analytics, a free online tool. You’ll understand your visitor traffic better, learn how to calculate return on investment (ROI) for your online advertising, and find out how to get more conversions and sales from your website visitors. A must for anyone serious about leveraging more success from their website.

2/7–3/4  Class #: 7350005  ID: 1735  Fee: $195
4/4–4/29  Class #: 7350005  ID: 1736  Fee: $195

Advanced Google Analytics
A project and activity based course, you will get the opportunity to practice with Google Analytics for more advanced learning and skill development. Your instructor will work with you on implementing Google Analytics for your own website. You will come away with the skills necessary for employing this most useful tool.

3/7–4/1  Class #: 7350010  ID: 1817  Fee: $195
5/2–5/27  Class #: 7350010  ID: 1818  Fee: $195

Digital Marketing Certificate
Come get a fundamental yet advanced introduction to eMarketing, including improving email promotions, analyzing your website traffic, doing search engine optimization, and how to successfully employ online advertising. Relevant for any type of organization, including businesses, companies, non-profits, and government agencies. No eMarketing experience or expertise is necessary. If you are already at an advanced level, your instructors are experts and can provide the latest most advanced information and answer your toughest questions. Three one month courses.

2/7–4/29  Class #: 7350001  ID: 1728  Fee: $495
4/4–7/1  Class #: 7350001  ID: 1729  Fee: $495

Improving Email Promotions
Discover new ways to improve your email promotions, including when to email, what to email, and testing email copy. Then find out how to analyze your email response rates, including getting the benchmarks for open rates and click through rates. Learn how to improve your email promotion and responses with tracking and testing. Get a basic introduction to email promotions. If you are advanced, your instructor is an email expert and can answer your toughest questions as well.

2/7–3/4  Class #: 7350002  ID: 1730  Fee: $195
4/4–4/29  Class #: 7350002  ID: 1731  Fee: $195

Boosting Your Website Traffic
Acquire the basic skills to boost your website traffic, including how to analyze your visitor traffic, how to use search engine optimization to get greater visibility and exposure in Google searches, and how to redesign your web site copy to increase your visitors and results. No experience necessary, but if you are at an advanced level, your instructor is an SEO expert and can answer your toughest questions as well.

3/7–4/1  Class #: 7350003  ID: 1732  Fee: $195
5/2–5/27  Class #: 7350003  ID: 1733  Fee: $195
Online Advertising
Get the keys to making online advertising work for you and your organization. See how pay-per-click advertising with Google AdWords works. Find out how to test low budget AdWord campaigns. Learn how you can target local audiences. Then discover Facebook advertising and how you can determine the demographics and even numbers of people you want to reach. No experience necessary, but if you are at an advanced level, your instructor is an online ad expert and can answer your toughest questions as well.

4/4–4/29  Class #: 7350004   ID: 1734  Fee: $195

Podcasting
Businesses are turning to podcasting to grow their brand and connect with customers. People with a niche hobby are turning podcasts into a business. Podcasting is experiencing a rebirth as mobile devices are everywhere. The intimate nature of the audio medium allows potential clients to get to know who you are and determine if you are the kind of company with which they want to do business. Learn how to take your business or hobby and turn it into a podcast. This step-by-step class will take you from start to finish and cover the required elements needed to get your show online. Come to class with your idea and end with your show online for all to hear.

2/7–3/1  Class #: 7350006   ID: 1739  Fee: $245
4/4–4/29  Class #: 7350006   ID: 1740  Fee: $245

Video Marketing
Sight, sound and motion are much more compelling than static words on a page. Video is very hypnotic and it quickly speeds up the know, like and trust factor with your audience. In this course you will discover how to use simple online videos to quickly bond with your viewer, drive traffic to your website, boost business and build brand awareness. Find out how to shoot simple, effective videos without costly fancy equipment or savvy technical skills. Discover the secrets to creating content that commands attention. Learn how to dominate Google and YouTube with your video and to strategically use YouTube to market your business 24/7—even while you sleep.

2/7–3/4  Class #: 7350008   ID: 1743  Fee: $245
4/4–4/29  Class #: 7350008   ID: 1744  Fee: $245

Mastering Video Marketing Certificate
Video marketing is the latest hot new marketing trend. Shoppers who viewed product videos were 144% more likely to add the product to their cart. Video with good SEO has a 53% higher chance of showing up on page one of Google searches. When done correctly, video can tell a story, and stories connect people. Video also leads to an emotion trigger that plain text cannot do.

Two one-month courses.

2/7–4/1  Class #: 7350007   ID: 1741  Fee: $395
4/4–5/29  Class #: 7350007   ID: 1742  Fee: $395

YouTube for Business
Increase your business with YouTube, the online video site and now the second largest search engine. Discover the power of video for your organization, and how to use video as a marketing tool to reach and serve more people. Find out what types of video work best on YouTube, how other business organizations are using YouTube, how to create your own YouTube channel, and the techniques of adding captions, annotations and other extra features. YouTube can enhance your current marketing and communication strategy. After attending this course you will take back proven strategies and techniques for making YouTube work successfully for your organization. YouTube, as the second largest search engine can no longer be ignored by businesses and organizations. YouTube reaches a broad age and gender demographic and is the largest video search/discovery destination with over 35 hours of video being uploaded every minute.

3/7–4/1  Class #: 7350009   ID: 1745  Fee: $245
5/2–5/27  Class #: 7350009   ID: 1746  Fee: $245
### Social Media for Business Certificate

**Social Media for Business Certificate**
Get in on this exciting and growing way to communicate, market and serve your customers and clients. For businesses, nonprofits, government, and other organizations. From Facebook to Twitter, blogging, YouTube, LinkedIn, and more, discover the new principles of communication that apply across all networks and how these specific social networks work and the possible uses for your organization. Learn how social networks are used to develop a two-way communication and marketing strategy for your organization. Then find out what you can be doing, what you should be doing, and take back a plan to integrate social networks into your communication and marketing. Whether you are new to social networks or already involved, you will come away with both an understanding of social networks and practical, how-to techniques to integrate social networks into your organization or business. Your instructors are outstanding practitioners who also speak, write, and train others on social networks.

<table>
<thead>
<tr>
<th>Course</th>
<th>Dates</th>
<th>Class #</th>
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<tr>
<td><strong>Introduction to Social Media</strong></td>
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<td><strong>Marketing Using Social Media</strong></td>
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<td><strong>Integrating Social Media Into Your Organization</strong></td>
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### Introduction to Social Media
Get involved in the move from in-person to online communication. Learn what social media are and their role in your business and personal life. Find out the top sites and how businesses are using the sites for communication, customer retention, branding, marketing, market research, needs assessment and serving customers and clients. Explore the options for your organization. Look at case studies of what other organizations are doing. Let your instructor guide your exploration of Facebook and YouTube. For anyone interested in social media.

<table>
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### Marketing Using Social Media
Develop a two-way communication and marketing strategy for your organization using social media. Let your instructor guide you in exploring major social media, including Twitter, LinkedIn, and blogging. Learn quick, easy ways to use Twitter, blogs and LinkedIn to engage your customers or clients and keep them interested in your organization or business. You’ll find out the advantages and disadvantages of each, and learn what’s right for your work and kind of organization.

### Integrating Social Media Into Your Organization
Take away a practical strategy and techniques for implementing social media for your organization or business. Learn how to create your own private social media using Ning, work socially using Google Docs and calendars, and move your website to an interactive Web 2.0 site. Then your instructor will help you choose which social media tools are right for your situation, and then integrate them into your web site to develop a social media strategy for your organization. Find out what you can be doing, what you should be doing, and take back a plan to integrate social media into your communication and marketing.
TECHNOLOGY SKILLS

WordPress Certificate

WordPress is the most popular content management system (CMS) for website and blog design. During the first week you will learn or refresh your knowledge of all the initial steps and the required elements for having a website. Then find out how to build a simple WordPress website or blog. Topics include introduction to CMS, WordPress installation and setup, page and content creation, administration, themes (selection, purchase, installation and setup), working with widgets and plugins, and more. Finally, acquire advanced knowledge about WordPress options and features. You will learn how to modify WordPress web pages by hand-coding, learn about simple yet effective search engine optimization (SEO) techniques that improve your website ranking, and much more. After successfully completing the WordPress Certificate you will know how to build a WordPress website or blog, customize your WordPress site by hand-coding HTML, CSS, and PHP, know necessary regular WordPress maintenance, create WordPress website backup, and know how to apply SEO techniques in WordPress. Three one-month courses.

2/7–4/29 Class #: 7500002 ID: 1801 Fee: $495
4/4–4/29 Class #: 7500002 ID: 1812 Fee: $495

Adobe Illustrator Essentials

Adobe Illustrator is the industry standard computer illustration software. Use Illustrator to draw shapes and design logos, flyers, posters, banners, business cards or any other vector graphics for print or web. In this course, you will learn Adobe Illustrator fundamentals to set up a print document and use various tools to draw, type and color all kinds of shapes and illustrations. Learn how to efficiently manage layers and artboards, and create print-ready PDF documents. Access to Adobe Illustrator software required. One-month course.

2/7–3/4 Class #: 7500006 ID: 1812 Fee: $225
4/4–4/29 Class #: 7500006 ID: 1813 Fee: $225

Adobe Photoshop Essentials

This fundamental course covers Adobe Photoshop CC most commonly used tools, menus and panels. You'll learn all the basics of Photoshop to effectively work with selection and editing tools, layers, and masks to edit, retouch and enhance existing images or create your own composite digital art work. Impress your business organization, friends and family by enhancing their photos and create magazine cover quality enhanced images. Access to Adobe Photoshop software required. One-month course.

3/7–4/1 Class #: 7500008 ID: 1815 Fee: $225
5/2–5/27 Class #: 7500008 ID: 1816 Fee: $225

Adobe InDesign Essentials

Adobe InDesign is the industry standard page-layout program that works with Adobe Illustrator and Photoshop seamlessly. InDesign allows you to create simple to complex multi-page documents such as brochures, flyers, books and magazines. This course is a comprehensive exploration of InDesign tools and capabilities to create professional documents. You will learn how to manage the InDesign environment, create, setup, design, enhance and finalize multi-page documents. Access to Adobe InDesign software required. One-month course.

4/4–4/29 Class #: 7500007 ID: 1814 Fee: $225
SQL Certificate
Structured Query Language (SQL) is the industry standard database programming language. It is one of the most in demand skills in occupations that require interaction with data and analyzing data. Through your knowledge of Structured Query Language, you will become more marketable in computer related career fields that pertain to database administration. Learning SQL can also lead to a job that is specific to analyzing data such as a data analyst, a quality assurance analyst, or a business analyst. You’ll first learn about relational database structures, the history and uses of Structured Query Language, and how to use Structured Query Language to create a database, add records to database tables, and how to use SQL queries to extract meaningful data from database tables. You will quickly progress from creating simple SQL queries that query a single table to querying multiple tables simultaneously. You’ll also learn how to alter data in a database and how to gather significant statistics from data stored in a database. Finally, you’ll learn techniques that will enable you to write powerful queries that perform complicated searches and sorts on your data. This certificate will enhance your competitiveness in the field of database administration and data analyst jobs.

Advanced Teaching Online
In the 21st century, half of all learning will be online. The opportunities are tremendous for teaching online. Discover how to plan, develop and teach an online course. Take home a ten step model for developing your online course. Experience one of the most advanced online classrooms for teachers. Learn how to create online audio lectures with slide shows. Plus, find out how self quizzes enhance learning. See an animation, drop-and-drop exercise, and dynamite welcome pages. Engage in online discussion with other teachers. An instructor’s book, Advanced Teaching Online, is included.

Designing Online Instruction
Learn about the online instructional environment, envisioning your online course, developing a web course, phases of design and development, design guidelines, and more. Discover the principles behind the adoption of technology innovation and the nature of the online learning environment. Then get tips for planning your online course, identifying resources and design guidelines. Discuss the phases of design and development and models, motivating student-student interaction, and managing interaction. Get the latest information on copyright issues, assessment and evaluation.

Fostering Online Discussion
Being engaged with your online learners throughout the course is one of the three biggest weaknesses of online teachers. It is also one of the three biggest ways to take your online course to the next level, making it a superior learning experience for your learners. Come experience how to do it from the creator of the concept and practice of continual engagement in teaching. Discover how to build student success through your interaction, how to give online learners feedback, communicating with them about everything from subject matter to delicate issues to grading. You will come away with advanced, practical, how-to tips from one of the foremost authorities on fostering online discussion. And you will see how your instructor models great interaction and engagement in the online environment.
The New Mexico Environmental Job Training Program is a **FREE five-week intensive training program** that provides training, skills, and certifications needed to become an Environmental Technician. Instruction is provided through Santa Fe Community College’s nationally-ranked EPA workforce development program.

**Begin your environmental career with training in:**
- General Hazardous Waste Site Worker (HAZWOPER)
- CPR and First Aid
- Forklift Operator
- OSHA Construction Standards
- Confined Space Entry and Non-Entry Rescue
- Solid Waste Management
- Hazardous Waste Management (RCRA)
- Phase I and Phase II Environmental Assessments
- Environmental Sampling
- DOT HazMat

Participants also will meet with environmental employers and Department of Workforce Solutions staff to provide guidance on résumé preparation and job interview skills.

Those who successfully complete the program are eligible for job placement assistance. Most entry-level positions offer benefits with an average starting wage between $16 to $19 per hour.

*Employers may require health screenings, drug testing and background checks.*

**Participants must be:**
- a high-school graduate or have a GED
- 18 years or older
- unemployed, under-employed or low-income
- fully vaccinated for the COVID-19 virus
- able to lift 30 lbs.
- able to attend the entire five-week program

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This project is funded by an EPA Environmental Job Training grant. Sponsors and partners include:
**Spring 2022**

**Kids Stuff**

**Virtual STEAM Camps!**

Sciences • Technology • Engineering • Arts • Mathematics

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**WHO:** Any youth 8 to 14

**WHAT:** Online, live STEAM Camps

**WHEN:** Weekly

**WHERE:** Online!

- Immersive activities guided by live, online instructors
- One-week online camps, Mondays through Saturdays
- Morning and afternoon options
- A variety of camps offered every week
- A moderated Virtual Room for kids to engage with the instructor and interact with other participants

**REGISTER NOW!**

www.sfcc.edu/kids

Questions? 505-428-1676

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**SPRING 2022 CAMPS**

- Young Authors
- Python Programmers
- YouTube Content Creators
- Code Your Own Adventure! Interactive Storytelling
- Pokemon Masters: Designers & 3D Makers Unite!
- Python Programmers
- Minecraft Club
- Minecraft Redstone Engineers
- ROBLOX Makers
- Battle Royale: Make Your First Fortnite Style Video Game
- YouTube FX Masters
- Roblox Club
- Cyber Spies
- Minecraft Designers

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Santa Fe Community College

Online Learning
anytime, anywhere... just a click away!

Categories Include:
• Accounting and Finance
• Business
• Computer Applications
• Design and Composition
• Healthcare and Medical
• Language and Arts
• Personal Development
• Teaching and Education
• Technology

INSTRUCTOR-LED ONLINE SHORT COURSES

Our instructor-led online courses are informative, fun, convenient, and highly interactive. We focus on creating warm, supportive communities for our learners. New course sessions begin monthly, are project-oriented and include lessons, quizzes, hands-on assignments, discussion areas, supplementary links, and more.

- 6 Week Format
- Discussion Areas
- Monthly start sessions
- Expert Instructor

Categories Include:
• Accounting and Finance
• Business
• College Readiness
• Computer Applications
• Design and Composition
• Healthcare and Medical
• Language and Arts
• Personal Development
• Teaching and Education
• Technology

ONLINE CAREER TRAINING PROGRAMS

Prepare for employment in some of today’s hottest careers with a comprehensive, affordable, and self-paced online Career Training Program. You can begin these Programs at any time and learn at your own pace. Upon successful completion of all required coursework, you will receive a Certificate of Completion.

- 6-18 Month Format
- Prepare for certification
- All materials included
- Student advisors

Categories Include:
• Arts and Design
• Business
• Computer Applications
• Computer Programming
• Construction and Trades
• Health and Fitness
• Hospitality
• Information Technology

JUMP START YOUR CAREER OR FIND A NEW ONE!

Visit our website for program details!

careertraining.ed2go.com/sfccnm/

Visit our website to find a course!
ed2go.com/sfccnm/
REGISTRATION

All registrations, whether online, by phone or by mail, are being accepted now. Classes start throughout the semester. Find the latest Continuing Education class listings on our website at www.sfcc.edu/ce.

Many classes fill quickly. We recommend that you register no later than four working days before the starting date of the class. You may register for most classes up until the starting date, but if you delay, the class may either be full or canceled due to insufficient enrollment. Registrations cannot be accepted at classes.

Class Fees
Continuing Education classes are self-sustaining, and class fees must cover all program expenses. Fees are based on an estimated minimum number of students. Class fees are subject to change without notice. Check the website for current information and review the refund policy before registering.

Refund Policy
Class fees are automatically refunded in full when:
• The class or workshop is full.
• The activity is canceled.
• SFCC rejects the enrollment application.
• If you drop a class, your class fee is automatically refunded based on the following:

Classes of three or more sessions
• If you drop a class before the second session, the full class fee will be refunded.

If you drop a class after the second session, no refund will be given.

Classes of one or two sessions
• If you drop a class at least one day before the starting date, the full class fee will be refunded.
• If you drop a class less than one day before the starting date, no refund will be given.

Some classes have special refund policies. This information is listed in the class description. Allow three to five weeks for processing a refund.

Class Changes & Cancellations
A class will be closed when it reaches maximum enrollment, so register early. Classes with insufficient enrollment will be canceled three business days prior to the starting date of the class, and those registered will be notified of the cancellation by email or phone. To make contacting you easier, provide an email and phone number with your registration. Refunds will be processed automatically for classes canceled by SFCC.

SFCC reserves the right to cancel any class. Class locations, dates, times and instructors are subject to change without notice.

Class Locations
Classes are held online, at SFCC Main Campus, at the Higher Education Center (HEC) and at other locations in and around Santa Fe. The location of your class will be noted on the confirmation you receive by email.

Note: Classes will be filled on a first-come, first-served basis. Prices and room assignments may change without notice. Check the website for current information. SFCC is not responsible for typographical errors.

Registration is not considered final until payment has been made.

Customer Satisfaction Guarantee:
Your satisfaction is our highest priority. If at any time you are not fully satisfied with your class, site or instructor, call 505-428-1676.
EASY REGISTRATION

Fill out form completely. CE staff uses this information to contact you about your classes. Register for as many courses as you wish.

First Name ___________________________ Last Name ___________________________

Student ID Number ___________________________ Date of Birth ________________

Address ___________________________ City ___________________________ State _____ Zip ________

Phone ___________________________ Other ___________________________ Email Address ___________________________

CRN ________________ Course Title ___________________________ Fee $ ________________

CRN ________________ Course Title ___________________________ Fee $ ________________

CRN ________________ Course Title ___________________________ Fee $ ________________

Total $ ________________

I certify that my information is correct. Signature ___________________________ Date ________________

Checks payable to Santa Fe Community College and mail to: SFCC Continuing Education, 6401 Richards Ave., Santa Fe, NM 87508

If paying by credit card, complete the following:  ☐ Discover  ☐ MasterCard  ☐ Visa

Card Number ___________________________ Exp Date ___________________________

Authorized Signature ___________________________ Security Code ________________
CAMPUS INFORMATION

Santa Fe Community College
6401 Richards Ave., Santa Fe, NM 87508-4887
505-428-1000 | www.sfcc.edu

Facilities/Conference Space Rental
For information on prices and availability, call 505-428-1675.

Campus Safety and Security
Call 505-428-1224 or cell 505-690-1477.

SFCC Governing Board
Jack Sullivan, Chair
George Gamble, Ph.D., Vice Chair
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Becky Rowley, Ph.D., President, Ex-Officio
Cierra Wagner, Student Member, Ex-Officio

Students with Disabilities
If you have a documented disability and require assistance in class, call or visit the Office of Student Accessibility for coordination of your accommodations. The office is located in Room LL313. The phone number is 505-428-1455.

SFCC Alert is the college’s automated emergency alert system for notifications about campus closures, weather delays and other emergencies. SFCC encourages Continuing Education students and instructors to enroll at no cost.

• Visit getrave.com/login/sfcc.
• Click on the Register button.
• Follow the directions in order to customize your notice preferences. Options include text messages, emails and phone messages.

For more information, contact SFCC’s Safety and Security Department at 505-428-1367.

For all in person classes and to come onto campus proof of vaccination is required. For more information visit sfcc.edu/covid/
Our instructor-led online courses are informative, fun, convenient, and highly interactive. We focus on creating warm, supportive communities for our learners. New course sessions begin monthly. Visit our website to view start dates for the courses that interest you.

Below are just a few of our most popular continuing education courses:

- Enhancing Language Development in Childhood
- Teaching Students With Autism: Strategies for Success
- Differentiated Instruction in the Classroom
- Creating K-12 Learning Materials
- Survival Kit for New Teachers
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- Arts and Crafts
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For information www.sfcc.edu/ce
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Explore the Chacoan world with archaeologist Dr. Martha Yates on a two-day overnight adventure.

Your road trip will include intimate guided visits to World Heritage Sites Chaco Canyon, Aztec Ruins National Monument and Chimney Rock National Monument.

Details inside on page 1.