

Meeting Title: Faculty Senate

MINUTES DATE: 03/12/2021

TIME START: 10:00 AM
TIME END: 12:00 PM

LOCATION: MICROSOFT TEAMS

MEETING CALLED BY	Kate McCahill	
TYPE OF MEETING	Faculty Senate	
FACILITATOR	Kate McCahill	
NOTE TAKER	Lucas Gonzales	
ATTENDEES	Deborah Newberg Craig Donalson Austin Eichelberger Maureen Grigereit Toni Coffman Andrea Sassa Archuleta Carole Chavez Hunt Dave Sicko Lauren Smith Lenny Gannes Michael McKittrick Shuli Lamden Jen Breneiser Jerry Friedman Meaghan Hopkins Micaela Deaton Charlie Schultz Judy Pino Patty Wilms Laura Rosenfeld Patrick Simpson Gianna Hernandez Mendez Emily Stern Enita Pendleton Carlos Balladares Natasha Trujillo Jose Villegas	
GUESTS	Nick Telles Laura Mulry Thomasina Ortiz-Gallegos	

	Colleen Lynch Cori Bergen	
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Agenda topics

ITEM 1: TOPIC TITLE: Reports OWNER: MULTIPLE

DISCUSSION	<p>Chair, Kate McCahill: Margaret Peters will talk to Nick Telles about the employee matrices; I sent Margaret Peters the results of the workplace equity survey, as well as the deans' council; we'll revisit the survey in October and conduct it again.</p> <p>Vice-Chair, Deborah Newberg: COVID-19 vaccine available for educators; you can register through the NM Department of Health website.</p> <p>Secretary, Lucas Gonzales: I am going to set up a meeting with Chris Falance to get further instruction on posting faculty senate (FS) meeting minutes on SFCC Connect webpage.</p> <p>General Education Committee, Dave Sicko: We are finishing up the grandfathered general education courses; working on workflow for making it easier to plan for assessment.</p> <p>PDAC, Kate McCahill: If you have not filled out the survey about professional development day, please do so.</p> <p>COVID-19 Taskforce, Lucas Gonzales, Toni Coffman: Please send your COVID-19 vaccination records to Janelle Moya after the second dose; include you're a-number in the email.</p> <p>Academic Program Review, Shuli Lamden: No updates.</p> <p>Professional Development Funding Committee, Maureen Grigereit: Not many applications lately; working on the charter.</p> <p>Onboarding Orientation Committee, Maureen Grigereit: Have not met yet.</p> <p>Internal Projects, Micaela Deaton: Working with Chris Gettler to add a code blue tower on campus; replacing HP printers in one area; Barb Griego presented on Microsoft Power V-I Tool for demographic data, any faculty member can have access to it.</p> <p>AAUP, Michael McKittrick: CBA ratified by SFCC AAUP members; it was a much smoother and amicable process this time; there is not meeting today, next meeting will be April 9th from 12 noon to 2:30 pm.</p>
CONCLUSIONS/ ACTIONS	

ITEM 2: TOPIC TITLE: SHEM/SOFE Dean Search OWNER: LENNY GANNES

DISCUSSION	<p>Neither of the candidates were hired from the first pool of applicants; SFCC is advertising the position again; there is good faculty representation on the current hiring committee; the committee will review applicants' CV's in April, but interviews won't be until May; public forums may be in the summer when faculty are not here; I propose a resolution from FS stating that we would like the hiring process, including public forums to be held before summer break (resolution attached).</p> <p>Whereas, SFCC Policy 4-32 recognizes the importance of "representation and participation from all sectors of our community" in the hiring process.</p>
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	<p>Whereas, faculty including chairs have a strong interest in the hiring of deans, because deans play a critical role in faculty working conditions.</p> <p>Whereas, faculty are extremely interested in attending public forums by dean candidates.</p> <p>Whereas, 9-month faculty complete their annual contracts on May 17th.</p> <p>Therefore, be it resolved by the faculty senate request that the VPASA schedule the current search for the dean of the schools of Science Health Engineering and Math (SHEM) and Fitness Education (SOFE) to finish with public candidate forums before faculty leave for the summer (May 17th).</p>
CONCLUSIONS/ ACTIONS	Motion to approve said resolution and passed by FS; Kate McCahill and Lenny Gannes will forward the proposal to the appropriate entities.

ITEM 3:	TOPIC TITLE: Policy Review: 6-12 Surveillance Cameras Policy	OWNER: NICK TELLES, LAURA MULRY
DISCUSSION	Nick Telles: We're updating this policy because the old one is a bit dated; we're clarifying policy to students and employees; Nick proceeded to present the policy to FS highlighting the major changes; there was discussion amongst attendees about a few policy points.	
CONCLUSIONS/ ACTIONS	Approved by FS with no objections.	

ITEM 4:	TOPIC TITLE: POLICY REVIEW: 2-25 SFCC MANDATORY ADVISING FOR STUDENTS POLICY	OWNER: THOMASINA ORTIZ-GALLEGOS
DISCUSSION	Thomasina Ortiz-Gallegos: This policy was reviewed in 2019 and it went through all the phases and processes at that time; I presented it to the board and the sent it back and asked me to make changes; Thomasina proceeded to present the policy to FS, in which changes were made by a task force of SFCC staff/faculty; we focused on the recommendations made by the board; we tried to use a more holistic approach; focusing on what we can do for students, rather than what students need to do; we took out a lot of language and replaced it with two sentences in one area, so this policy is shorter than the original; the changes will help students explore an academic plan and have a positive experience at SFCC; this policy is inclusive of all students.	
CONCLUSIONS/ ACTIONS	Motion to approve the policy passed by FS.	

Item 5	TOPIC TITLE: Email Policy	OWNER: Cori Bergen
DISCUSSION	Cori Bergen: presented the email policy to FS and highlighted a few policy points; Shuli Lamden asked about Emeritus status and how that will affect the policy; Laura Mulry will consult the appropriate entities and follow-up.	
CONCLUSIONS/ ACTIONS	Motion to approve the policy passed by FS.	

Item 6	TOPIC TITLE: Simple Syllabus Sequence of Information	OWNER: Colleen Lynch
DISCUSSION	Colleen Lynch: Presented the latest version of the sequence of information for Simple Syllabus from the deans' council; there were a few questions that Colleen clarified and emphasized that consistency across syllabi is a main goal of Simple Syllabus; Kate McCahill will follow-up with Colleen about the <i>Incomplete</i> sentence.	
	Motion to approve the sequence of information in Simple Syllabus passed by FS.	

ITEM: 7	TOPIC TITLE: Student Success Recommendations	Owner: Kate McCahill
DISCUSSION	Kate McCahill: Ian Martinez from student senate will join us at the next FS meeting; we'll ask Ian about suggestions/recommendations for student success, and I encourage faculty to think about their own recommendations that they may have in preparation for a longer discussion on this topic at our next meeting.	
CONCLUSIONS/ ACTIONS		
ITEM: 8	TOPIC TITLE:	Owner:
DISCUSSION		
CONCLUSIONS/ ACTIONS		
ITEM: 9	TOPIC TITLE:	Owner:
DISCUSSION		
CONCLUSIONS/ ACTIONS		
ITEM: 10		
DISCUSSION		
CONCLUSIONS/ ACTIONS		
ITEM: 11		
DISCUSSION		
CONCLUSION S/ACTIONS		
ITEM: 11		
DISCUSSION		
CONCLUSION S/ACTIONS		

Meeting Title: Faculty Senate

MINUTES DATE: 03/26/2021

TIME START: 10:00 AM
TIME END: 12:00 PM

LOCATION: MICROSOFT TEAMS

MEETING CALLED BY	Kate McCahill	
TYPE OF MEETING	Faculty Senate	
FACILITATOR	Deborah Newberg	
NOTE TAKER	Lucas Gonzales	
ATTENDEES	Craig Donalson Micaela Deaton Milton Riess Gianna Hernandez Mendez Patrick Simpson Carlos Balladares Carole Chavez Hunt Jen Breneiser Sandra Fleischmann Toni Coffman Dave Sicko Mary Wilms Meaghan Hopkins Sj Miller Jose Villegas Marci Eannarino Steve DeGiulio Shuli Lamden Andrea Sassa	
GUESTS	Shalimar Krebs Jim Wysong Ian Martinez	

Agenda topics

ITEM 1: TOPIC TITLE: Reports **OWNER:** MULTIPLE

DISCUSSION	Vice Chair, Deborah Newberg: Dean search committee timeline addressed with Margaret Peters. Communications Officer, Patrick Simpson: Board meeting report; statement to board regarding student success; money available for fire suppression; money for emergency management equipment; money for outdoor instructional space awnings; HB 2 college enrollment; colleges contribution to the ERB fund currently looks strong; SB 93 statewide authority for expansion of broad band internet. Adjunct Faculty Representative, Meaghan Hopkins: Employee onboarding committee meeting this afternoon. Financial Review Committee, Craig Donalson: Monthly meeting Monday; seem to have plenty of money.
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	<p>Learning Assessment Committee, sj Miller: Working on embedding equity among assessments.</p> <p>Equity Task Force, sj Miller: completed statements to be presented to faculty senate (FS),</p> <p>General Education Committee, Dave Sicko: Meet Thursday; working on workflow this semester; if teaching a grandfathered general education course, talk to area representative to get it certified before next fall semester.</p> <p>COVID 19 Taskforce, Steve DeGiulio: Fall uncertain; may need to keep some classes online; decreasing numbers of people we're keeping track of.</p> <p>Academic Program Committee, Shuli Lamden: Still on hiatus; next year reviews will be written in spring instead of fall, so letters from Yash Morimoto and Margaret Peters cans be sent by fall semester.</p> <p>AAUP, Steve DeGiulio: New contract good for next two years plus; a contract needs to be enforced so we're asking for any help from faculty, which would be appreciated.</p>
CONCLUSIONS/ ACTIONS	

ITEM 2: TOPIC TITLE: Faculty Senate Secretary and Vice Chair OWNER: DEBORAH NEWBERG
Elections

DISCUSSION	Elections planned for spring but we'll need two election monitors; email Deborah or Kate if interested; once monitors are identified, we'll ask for nominees.
CONCLUSIONS/ ACTIONS	

ITEM 3: TOPIC TITLE: Equity Statement Presentation OWNER: SJ MILLER AND SHALIMAR KREBS

DISCUSSION	Sj Miller presented the SFCC Equity Statement after eight months of work; this statement will go on Simple Syllabus and other SFCC equity initiatives; discussion ensued as to the process in arriving at the current statement; whether a FS vote to accept the statement should occur at this meeting or be postponed for next FS meeting.
CONCLUSIONS/ ACTIONS	Motion passed to postpone vote to next FS meeting.

ITEM 4: TOPIC TITLE: SFCC BOOKSTORE OWNER: JIM WYSONG

DISCUSSION	Spoke about the bookstore and its function; exploring outsourcing to private vendors and how faculty could be involved in the process.
CONCLUSIONS/ ACTIONS	Motion passed to make this opportunity available in writing for faculty participation and proceed with plan at next FS meeting.

Item 5 TOPIC TITLE: Student Governance Q & A OWNER: Ian Martinez

DISCUSSION	<p>Q: What is the biggest impediment to student success? IM: Being at home; students want in-person experience; being in the classroom, engaged; I propose using a buddy system to interact with and ask questions.</p> <p>Q: What major improvements do you want to see after graduation? IM: I want SFCC to implement software to help students keep up with degree planning.</p> <p>Q: What have been your goals and initiatives as SGA President? IM: Make SFCC more student-oriented; food distribution; student of the month award.</p> <p>Q: What are ways faculty can improve student success?</p>
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	<p>IM: Connection; check-in email from faculty to students; 15 minute conversation with the student; extra credit work; live tutoring session.</p> <p>Q: Do students find Simple Syllabus useful? IM: It shows consistency; it's simple, so easier for students to read and find information.</p> <p>Q: How do you see your role as ex-officio board member? IM: I see myself as a student representative; I feel like I'm given the opportunity to speak up; I would have liked to hold a vote.</p> <p>Q: How is the class registration working for students? IM: It should be more step-by-step; advisors should be reaching out to students.</p> <p>Q: What are pros and cons of asynchronous courses? IM: Pros are working at your own pace; cons are lonely environment and student self-doubt.</p> <p>Q: What's one thing faculty can do to improve? IM: Being lenient with students and understanding hardships.</p>	
CONCLUSIONS/ ACTIONS		
Item 6	TOPIC TITLE:	OWNER:
DISCUSSION		
ITEM: 7	TOPIC TITLE: TOPIC TITLE:	Owner:
DISCUSSION		
CONCLUSIONS/ ACTIONS		
ITEM: 8	TOPIC TITLE:	Owner:
DISCUSSION		
CONCLUSIONS/ ACTIONS		
ITEM: 9	TOPIC TITLE:	Owner:
DISCUSSION		
CONCLUSIONS/ ACTIONS		
ITEM: 10		