

Staff Senate Meeting Minutes

Meeting Date: April 12, 2019

Location: Room 574A

Meeting Called to Order at 10:05 am and the agenda was adopted with the following changes:

- Committee updates tabled for next meeting
- Review of Constitution and Bylaws tabled for next meeting
- Committee representation tabled for next meeting
- Added Elections topic

Policy 6-14 Catering on Campus

- This is a new policy for compliance to ensure that we demonstrate to the community that we are doing our best.
- Faculty Senate and SGA have already reviewed and provided feedback.
- We are not licensed to cater off campus.
- Potlucks are not allowed for public events.
- This policy does not apply to Campus Cupboard.
- The Department of Environment may require (in the future) that organizers attend certification classes for food handling. It was suggested that we offer this at Professional Development Day.
- Behzad will post a list of potentially hazardous foods.
- Requested to add a definition for bake sales.

Announcements & Reminders

- One World, Many Cultures even on Tuesday, April 16, 10:00 am to 2:00 pm
 - President Cervantes will be speaking
 - Student speakers
 - Entertainment and food trucks

Feedback on Professional Development

- An attendee asked why physical activity options were included. It was explained that this was a popular option for employee who do not have the time or opportunity to take advantage of EEB for classes and/or the 90-minute per week time allowance for fitness.
- Mary Eleas stated that she enjoyed the changes from Fall to Spring and noted specifically the self-care and mental health sessions. She also noted that she didn't get much out of the nutrition sessions.
- Discussion included recommendation that the organization committee needed to be a standing committee and that more time for preparation and registration would be a benefit.
- Mary would have love a hands-on session.
- Faculty appear to be leaving after lunch and may not be staying for afternoon sessions.
- The speaker was excellent, motivating, and inspirational.
- Chair massages was recommended for the next event.

Elections for Co-Chair and Secretary/Treasurer

- Valerie Nye volunteered to serve as Elections Officer.
- Nomination will close on April 22.
- Slate will be announced on Tuesday, April 23.

Next Meeting: April 26, 2019

- Committee Representative Updates
- Policy 2-12 Student Records
- Compensation Study Update
- Staff Senate Elections Update
- Review of Constitution and Bylaws

Meeting Adjourned: 11:28 am

Meeting Attendees:

Barbara Griego, Co-Chair
Margaretmary Woodd, Communication Officer
Katherine Fox Ehlert
Jennie Valdez
Mary Eleas
Harriet Meiklejohn
Ernest Kavanaugh
Valerie Nye
Behzad Dayeny
Erin Lopez-Trask
Laura Mulry
Ben Lauer

Minutes prepared and submitted by: Barbara Griego, Co-Chair.