

Santa Fe Community College

B-15

Proposed Agenda Item
Governing Board Meeting

Complete this form and submit it to the Office of the President by noon on the Wednesday eight days before the Tuesday evening meeting of the Governing Board. If this form does not provide enough space, you may use an expanded version **as long as you follow the format specified below**. Please note: Subject line **must always** match both Agenda and Agenda Items.

Date of Board Meeting: 12/17/13

Date of This Proposal: 12/6/13

Check one: **Information Item** **Action Item**

SUBJECT: Board Member Selection Process

RECOMMENDATION

BACKGROUND/RATIONALE:

Estimated Cost and Budgetary Support (how will this be paid for?): \$ N/A

RESOURCE PERSON(S) [name(s) and title(s)]: [Authorized person(s)/Originator]
SFCC Governing Board

SIGNATURES:

Originator(s)

Date

Supervisor

Date

Vice President or Other Cabinet-level Supervisor

Date

PRESIDENT'S APPROVAL:

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of the Governing Board for the convenience of the Governing Board. In addition, the Governing Board may hold special meetings and emergency meetings as required. All meetings shall be noticed in accordance with the Open Meetings Act and the Open Meetings Resolution adopted by the Governing Board.

Officers

The Governing Board members shall select a Chairperson, Vice Chairperson and Secretary at its May meeting following a Community College Board election. Each officer shall serve until a successor is selected. If a vacancy occurs in any office, the Governing Board members shall select a new member to serve out the remainder of that officer's term at the next regular meeting of the Governing Board.

Committees

The Governing Board may establish committees as it deems appropriate. Any committee meeting at which a quorum of Governing Board members shall be present must be noticed in accordance with the provisions of the Open Meetings Act and Open Meetings Resolution adopted by the Governing Board.

Vacancies

If a vacancy occurs on the Governing Board other than by the expiration of a member's term, the vacancy shall be filled by appointment of a new member by the remaining members. If the vacancy shall last one year or less, the remaining members may choose to establish a selection process and solicit applications for an individual to fill the vacancy, or may appoint an individual to fill the vacancy without a selection process. If the vacancy shall last more than one year, the remaining members shall establish a selection process and solicit applications for an individual to fill the vacancy. An individual appointed to fill a vacancy shall serve until the next community college board election, at which time candidates shall file for and be elected to fill the vacant position to serve the remainder of the unexpired term.

Duties of the Board

The primary responsibility of the Governing Board is to establish and approve the financial and educational policies of the College, and to provide for its management. See Section §21-13-10 NMSA 1978, which sets forth the duties of the Governing Board. The Board bears ultimate legal responsibility for the College.