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**Special Meeting of the Governing Board
Santa Fe Community College
President's Conference Room #108
6401 South Richards Ave
Santa Fe, New Mexico 87508**

**(Tuesday) July 23, 2013
2:30 p.m.**

I. Determination of Quorum and Call to Order

A quorum was established and the meeting was called to order. All members were present:

- Chair Chris Abeyta
- Vice-Chair Linda Siegle (joined the meeting via teleconference)
- Secretary Andrea Bermúdez (joined the meeting via teleconference)
- Member Martha Romero
- Member Kathy Keith (joined the meeting via teleconference)

II. Welcome from the Chair

Chair Abeyta welcomed the following staff, faculty and guests:

- Dr. Ana M. Guzmán, President
- Mr. Bob McWilliams, Assistant Vice President for Purchasing
- Ms. Janet Wise, Executive Director for Marketing and Public Relations
- Rosemarie M Garcia, Transcriber

III. Adoption of Agenda

Chair Abeyta called for a motion to adopt the agenda. Member Keith made a motion to adopt the agenda as written. Secretary Bermúdez seconded. Motion carried 5-0.

IV. Action Item(s) Non-Consent

Approval of New Auditor for FY 2013/14

Based on the results, the reviewers of a Request for Proposal (RFP #12/13-33) and management recommend that the Governing Board approve the auditing firm of "Accounting and Consulting Group (ACG)" selected to conduct the SFCC financial audit for FY2013-14.

ACG was selected through a Request for Proposal (RFP) process for a multi-year contract to provide auditing services to Santa Fe Community College. A contract for one-year (FY2013-14) with an option of continued service up to 4 years will be recommended.

The Board reviewed and discussed the following documents:

- a) 2013 Auditing Services RFP Scope of Work;
- b) A Snapshot of CPA Firms evaluated for the SFCC RFP for Auditing Services Jul-13;
- c) Evaluation Form: SFCC Auditing Services Jul-2013 RFP #12/13-33; and

Mr. McWilliams reported that this is a standard RFP submitted periodically. The State Auditor's office maintains a list of approved vendors within Santa Fe, Albuquerque, and Espanola; five (5) responses were received (all from Albuquerque). SFCC's former auditing firm was Weiner, Keith, and Abeyta.

Mr. Bob Bryan has been hired as the new controller with a start date of August 1, 2013.

Chair Abeyta asked for a motion. Secretary Bermúdez made a motion to approve the new auditing firm of Accounting and Consulting Group (ACG) selected to conduct the SFCC financial audit for FY2013/14. Member Keith seconded. Motion passed 5-0.

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V. Closed Session

Chair Abeyta called for a motion to go into closed session. Member Romero moved that the Board retire to closed session for the purpose of discussing: limited personnel matters, pursuant to Section 10-15-1(H)(2) NMSA 1978 of the Open Meetings Act NMSA 1978, section 10-15-1-H and I. Member Keith seconded the motion. A roll call vote was taken in which all board members voted to go into closed session for discussion of two of three items. One item was removed from the table. The Board went into closed session at 2:55 p.m.

At the end of closed session, the members returned to open session and announced that no matters were discussed except for limited personnel matters pursuant to Section 10-15-1(H)(2) NMSA 1978.

VI. Adjourn:

Chair Abeyta called for a motion to adjourn the meeting. Member Romero made a motion to adjourn. Member Keith seconded. Motion carried 5-0. The meeting adjourned at 3:45 p.m.

Signed by:

Signed by:

Chair: Mr. J. Chris Abeyta

Secretary: Dr. Andrea B. Bermúdez