

# **SFCC ADMISSION OF TRANSFER STUDENTS POLICY**

## **2-6**

### **POLICY**

- A. Students, after having attended another postsecondary institution shall be accepted as transfer students into degree and credit certificate programs in accordance with the college's standard admissions policies and procedures (see Policy 2-20, Admission to Santa Fe Community College) except that:
  - 1. Applicants under disciplinary suspension from another postsecondary institution shall not be considered for admission during the period of suspension from the institution.
  - 2. Applicants currently on academic probation or suspension shall be admitted to SFCC on a probationary status.
- B. Students who conceal prior attendance at other institutions or who falsify information shall be subject to immediate suspension.

(POLICY APPROVAL: 1-15-02, SFCC Governing Board)

### **PURPOSE**

Provides procedures by which applicants, after having attended another postsecondary institution, are accepted as transfer students into degree or credit certificate programs.

### **BACKGROUND and/or LEGAL REFERENCE**

NMSA 1978, 21-1-1: Admission requirements for state institutions are established by the college's governing board. SFCC publishes its admission requirements in the college catalog.

### **DEFINITION**

A transfer student is a person who has attended another university, college, or other postsecondary educational institution and who applies to SFCC to receive SFCC credit for coursework completed at the previous institution(s).

### **PROCEDURES**

- A. Students seeking degree status submit a completed SFCC application form and provide official transcripts from all institutions attended.
- B. Students seeking non-degree status need only fill out an SFCC application form.

Updated: 7/28/03