

SFCC NAMING POLICY

1-27

Policy Overview

The SFCC Governing Board has the authority to determine the decisions and criteria related to naming of college facilities, space, or endowed chairs.

Scope and Applicability

This policy applies to the naming by the Governing Board, in collaboration with the Board of Directors of GROW Santa Fe Community College Foundation, of any College asset as a result of a financial gift or as a memorial or tribute.

Definitions

“**Naming**” means, for the purposes of this policy, the naming of college facilities, space or endowed chairs. In the case of a facility or other financial asset that has been obtained as a result of a donation, the GROW Foundation shall be consulted.

Policy Statement

The Board has the express power to name college facilities, space or endowed chairs, in honor of individuals or entities that have provided extraordinary service or financial contributions to the college, or persons whose achievements significantly enhanced the college’s reputation. While the SFCC Governing Board retains sole authority to execute such naming designations, it plans to do so in collaboration with the Board of Directors of GROW Santa Fe Community College Foundation, because naming opportunities are integral to the fund-raising process and an important part of donor recognition.

SFCC reserves the right to change the name of a building, space or item, or to remove the naming right should a significant change in the circumstances of the donor occur. The Board will be mindful of the need to name facilities and buildings in such a way that preserves the college’s right to maintain a multi-use policy for all facilities.

Eligibility

Naming a facility, space, endowed chair or program for an individual, organization or corporation is one of the highest honors SFCC can bestow. To preserve the integrity of all buildings named at the College, this honor must be reserved for individuals of recognized accomplishment and character, consistent with the values and mission of the College. No building may bear the name of an individual convicted of a felony.

- The Governing Board will determine what constitutes a significant financial contribution on a case-by-case basis, depending on the total cost of a project, and the availability of other funds.

In order for a volunteer or former college employee to be considered for naming recognition, the prospective honoree must have been employed with or have volunteered for the college for at least 10 years and must have given extraordinary service to SFCC or the GROW Santa Fe Community College Foundation.

SO/CB/HT

Approved by GROW Board Members: 9/17/08

Approved by SFCC Governing Board: 10/23/08